

## **MINUTES OF APRIL 28, 2011 AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:00 a.m. on the 28th day of April, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

J.D. Bruewer led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the minutes of the April 20, 2011 agenda meeting. Commissioner Sneary seconded the motion. Minutes were approved as submitted.

### **Action Items:**

#### **Resolution #263-11. *Approve travel expenses.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #264-11. *Authorize intradepartmental transfers.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #265-11. *Authorize a warrant of transfer from the Family Resource Fund 2075 to the Board of DD Fund 2018.***

Martha Nance, Director of Business, requested a warrant of transfer in the amount of \$4,231.98, which is the 7% annual administrative fee.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #266-11. *Supplemental appropriation to the CDG Grant Fund 8045 and the Scrap Tire Grant Fund 8046.***

Dennis Baker, Executive Director, requested a new appropriation totaling \$808.10. This is necessary in order to close the grant funds.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #267-11. *Enter into a Memorandum of Understanding with the City of Lima and the Allen County Citizen's Review Board.***

This MOU specifies the commitments and intentions of the parties relative to services associated with the Allen County Citizen's Review Board.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

**Resolution #268-11. *Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #269-11. *Authorize the withdrawal of a petition for annexation of owners of real property in Richland Township to the Village of Bluffton.***

On April 25, 2011, F. Stephen Chamberlain, Agent for the Petitioners, sent a formal withdraw of said annexation petition via e-mail which was received in the Commissioner's Office on April 26, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #276-11. *Authorize the issuance of \$1,604,000.00 of Various Purpose Bond Anticipation Notes, Series 2010, First (2011) Renewal.***

Said notes are for various ditch projects.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Russ Decker, EMA/Homeland Security,** presented the following:

1. Request to adopt **Resolution #270-11**, appoint Chief Kevin Martin to the 9-1-1 Governing Board. Due to the retirement of Chief Greg Garlock, it is necessary to fill the vacancy. Decker requested the appointment of Chief Kevin Martin of the Lima Police Department to fill this vacancy for a term commencing May 1, 2011 and expiring August 31, 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Chief Deputy Jim Everett, Allen County Sheriff's Office,** presented the following:

1. Request to adopt **Resolution #271-11**, declare a 2010 Ford Crown Victoria unsuitable for county use and authorize the sale of same for salvage. Said vehicle was involved in an accident and determined to be a total loss. CORSA allowed the department to keep the vehicle, in which the department removed all usable equipment. Three (3) proposals were received to dispose said vehicle for salvage with the highest bid being Phoenix Auto Salvage in the amount of \$1,100.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #272-11**, approve the presentation of duty weapon to Deputy Brent Lawrence upon his retirement. Under Section 25.8 of the Collective Bargaining Agreement, a Deputy retiring under PERS may purchase his duty weapon with a depreciation of 20% per service year with a minimum value of \$1.00. Said weapon was purchased in 2001 thus being valued at \$1.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Children Services,** (No one present)

1. Request to adopt **Resolution #273-11**, enter into a Sub-Grant Agreement with the Ohio Department of Job and Family Services and the Allen County Children Services Board. Said agreement is effective July 1, 2011 through June 30, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Lynn Shock, Department of Job & Family Services,** presented the following:

1. Request to adopt **Resolution #274-11**, authorize an amendment to a contract with Goodwill Easter Seals Miami Valley. This contract is for the Transitional Jobs Program. Said amendment increases the contract by \$5,000.00 for a new contract amount not to exceed \$40,000.00. This amendment shall be effective April 29, 2011 through June 30, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. County Engineer's Office,** presented the following:

1. Request to adopt **Resolution #275-11**, authorize the Clerk of Board to post notice and advertise to receive bids for the construction of the Lincoln Highway Project – Phase 1. David Louth, Roadway Engineer, stated that this is a concrete joint repair project between SR 115 and the Village of Cairo – approximately 2.38 miles. The engineer's estimate for said project is \$623,301.00. Bids shall be received until 11:00 a.m. on May 20, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #254-11**, accept proposal and enter into contract with Eagle Bridge Co. for the construction of the Bliss Road Bridge. **(Previously removed from the April 20, 2011 agenda)** Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this is a steel truss bridge in Marion Township. Bids were received with the low bid being Eagle Bridge Co. in the amount of \$1,123,040.05. This is a LPA Project with the Ohio Department of Transportation and will be funded 95% for construction/inspection costs with the remainder to be funded through the Motor Vehicle Gas Tax fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #255-11**, accept proposal and enter into contract with R.G. Zachrich Construction for the construction of the Bowsler Road Bridge. **(Previously removed from the April 20, 2011 agenda)** Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this is a steel truss bridge in Shawnee Township. Bids were received with the low bid being R.G. Zachrich Construction in the amount of \$720,426.64. This is a LPA Project with the Ohio Department of Transportation and will be funded 95% for construction/inspection costs with the remainder to be funded through the Motor Vehicle Gas Tax fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #256-11**, accept proposal and enter into contract with Eagle Bridge Co. for the construction of the Osman Road Bridge. **(Previously removed from the April 20, 2011 agenda)** Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this is a steel truss bridge in Perry Township. Bids were received with the low bid being Eagle Bridge Co. in the amount of \$320,484.80. This is a LPA Project with the Ohio Department of Transportation and will be funded 80% with the remaining 20% to be funded through a OPWC grant that was received.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt