

MINUTES OF MAY 13, 2009 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 13th day of May, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Tim Piper led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the April 29, 2009 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted with Commissioner Bassitt abstaining from the vote.

Commissioner Reiff moved for the approval of the May 6, 2009 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted with Commissioner Sneary abstaining from the vote.

Action Items:

Resolution #359-09. *Approval of travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #360-09. *Authorize intradepartmental transfers.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #361-09. *Supplemental appropriation to the Building and Expansion Fund 4017.*

Becky Saine, County Administrator, requested an appropriation of \$3,175.00 for the repair of the Museum's slate roof and a parapet wall.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #362-09. *Supplemental appropriation to the Community Development Fund 2414.*

Bruce Wells, Coordinator, requested an appropriation of \$7,000 for the payment of a Fair Housing contract.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #363-09. *Authorize the date, time and place for a second public hearing on the submission of a FY'09 Water and Sewer Grant application to the Ohio Department of Development for the Westminster Sewer Improvement Project.*

Bruce Wells, Community Development Coordinator, submitted a request to set the second public hearing for July 2, 2009 at 7:30 p.m. at the Sanitary Engineer's Administration Building, to be held in conjunction with an assessment hearing to be conducted by the Sanitary Engineer for said project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #364-09. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Administrative Facilities Fund 5409.*

Bruce Wells, Business Manager, requested the transfer of \$25,000.00 to cover the Sanitary Engineer's portion of the emergency generator project for the Department and Disaster Recovery location.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously with Commissioner Sneary voting no.

Resolution #365-09. *Authorize a warrant to advance funds from the Sanitary Engineering Department Fund 5035 to the Westminster Sewer Fund 4590.*

Bruce Wells, Business Manager, requested a transfer in the amount of \$75,000 to cover the preliminary costs for a sanitary sewer facility in Westminster, Auglaize Township, in anticipation of funding from an EPA-DEFA loan as the project progresses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #366-09. *Approval of an Allen County Courthouse and County Grounds Use Permit submitted by the Porter Pub.*

This request was submitted from Danny Dawson, representing the Porter Pub, to utilize county grounds located beside 318 N. Main Street on Saturday, May 16, 2009 from 10:00 a.m. to 2:30 a.m. for a benefit.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #367-09. *Approval of a Memorandum of Understanding with the Veterans' Memorial Civic and Convention Center of Lima/Allen County.*

Cindy Wood, Executive Director, stated that this Memorandum of Understanding relates to a mutual agreement reached between both parties as to the operations of Memorial Hall for calendar year 2009. The veterans groups have also stepped forward to their willingness to do their part as to a solution. A letter was also received from a historic landmark group expressing their commitment to assist in any practical way of saving, restoring or marketing Memorial Hall.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #368-09. *Authorize the issuance of \$75,800 of Various Purpose Bond Anticipation Notes, Series 2008, First (2009) Renewal.*

This note is to provide funds to pay the cost of improving Thayer Road, the design and engineering of the Shawver and Goddard Ditch and construction and installing the Little Ottawa River Improvement Project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #369-09. *Authorize the issuance of \$344,200 of Ditch Improvement Bond Anticipation Notes, (Various Projects.)*

This note is to provide funds for costs associated with the Steinke Ditch, Speedco Ditch, Fairwood Estates-Masters Circle Ditch, Billymack Ditch, Burkholder Ditch and Boughan Ditch.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #370-09. *Authorize the issuance of \$400,000 of Eastown Road Utility Relocation Bond Anticipation Notes.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #371-09. *Authorize the issuance of \$820,000 of Various Purpose Bond Anticipation Notes, Series 2009.*

This is the combined amount for the above three (3) notes issuances. Bruce Wells did state that this note will be at a fixed rate of 2.86% for a period of one (1) year.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Bruce Wells, Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #333-09**, authorize a Custom Farming Agreement with Dwain Metzger for county property located at North Cole Street, American Township. (**previously removed from the April 29, 2009 agenda**) The county owns property that surrounds the administration building. Wells stated this contract is for \$3,556.00. The county will provide seed and Mr. Metzger will plant and remove the crop. The county will receive proceeds from the crop. The county also uses the land to apply sludge.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously with Commissioner Reiff abstaining from the vote.

B. Sherri Buettner, Adult Probation, presented the following:

1. Request to adopt **Resolution #372-09**, declare one (1) 1997 Ford Taurus obsolete and no longer suitable for county purposes and authorize the purchase of a 2007 Jeep Liberty from Tom Ahl Dealership. Said cost is in the amount of \$14,659.00 less a trade-in value of \$1,200.00 for a purchase amount of \$13,459.00 to be paid from the State 407 Prison Diversion Grant.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

C. County Engineer, presented the following:

1. Request to adopt **Resolution #373-09**, authorize the Clerk of Board to post notice and advertise to receive bids for the Steinke Petitioned Ditch #1253. Douglas Degen, Drainage Engineer, stated this project is located in American Township, southeast of Elida. The engineer's estimate for the project is \$76,770.00. The total cost of the project, including surveying, engineering, mailing and advertising is \$112,153.27. Bid opening shall be on May 29, 2009 at 11:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #374-09**, accept bid and enter into contract with Asphalt Materials, Inc. for the Liquid Asphalt for Tar & Chip Work for the Allen County Road Program. David Louth, Roadway Engineer, stated two (2) bids were received with the low bid being Asphalt Materials, Inc. in the amount of \$452,452.20. The engineer's estimate for this bid was \$586,067.50.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Lt. Brian Winegardner, Sheriff's Office, presented the following:

1. Request to adopt **Resolution #375-09**, authorize the purchase of a 2005 Ford Crown Victoria from Statewide Ford Lincoln Mercury for the Allen County Sheriff's Office. This is to replace a cruiser that was totaled in an accident on March 8, 2009. Cost of said vehicle is in the amount of \$12,699.00 and will be paid from the proceeds received from an insurance settlement with the balance to be paid from the Sheriff's Law Enforcement Trust Account.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Family and Children First Council, presented the following:

1. Request to adopt **Resolution #376-09**, approve revisions to an agreement with the Allen County Board of MR/DD for the provision of Help Me Grow administrative services. Said revisions include Part C Fund allocations.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

F. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request to adopt **Resolution #377-09**, approve a Sub-Grant Agreement with the Ohio Department of Job and Family Services. This agreement outlines the terms, conditions and requirements governing the administration and use of the financial assistance received by or used by each county family services agency.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #378-09**, approve the PY'09 Workforce Investment Area 7 Sub-Grant Agreement. This agreement outlines Allen County's responsibilities and relationship with the Area 7 Board and Montgomery County, who will serve as Fiscal Agent of Area 7. This agreement is based on WIA allocations received. Said agreement shall be effective July 1, 2009 through June 30, 2010.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #379-09**, approve the Workforce Investment Area 7 Sub-Grant Agreement. This agreement outlines Allen County's responsibilities and relationship with the Area 7 Board and Montgomery County, who will serve as Fiscal Agent of Area 7. This agreement is based on stimulus monies received. Said agreement shall be effective February 17, 2009 through the termination of the recovery act.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

Tim Stanford, owner of Yocum Realty, stated that his company does not only sell real estate but assists in other ways. He expressed his willingness to serve as a consultant to the County and assist with ways to increase revenue to the county by looking at various county-owned properties and determine ways to reconfigure some spaces.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt