

MINUTES OF MAY 18, 2011 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:00 a.m. on the 18th day of May, 2011 with the following members present: Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Lynn Shock led the Pledge of Allegiance.

Action Items:

Resolution #318-11. *Approve travel expenses.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #319-11. *Authorize a warrant to advance funds from the Sanitary Engineering Department Fund 5035 to the Ciminillo Sewer Project Fund 4530.*

Bruce Wells, Business Manager, submitted a request to advance funds in the amount of \$3,000.00 to cover unanticipated storm drainage issues on the Ciminillo Project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #320-11. *Authorize a warrant to advance funds from the Sanitary Engineering Department Fund 5035 to the Indian Village Sewer Project Fund 4540.*

Bruce Wells, Business Manager, submitted a request to advance funds in the amount of \$50,000.00 to cover expenses on the Indian Village Sewer Project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #321-11. *Supplemental appropriation to the Ciminillo's Sewer Fund 4530.*

Jodi Wells, Fiscal Specialist, requested an increase in the appropriation in the amount of \$5,600.00 for a new appropriation in the amount of \$8,100.00. This increase is for the payment of additional expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #322-11. *Supplemental appropriation to the Civic Center fund 2872.*

Kathy Hubbard, Business Manager, requested an increase in the appropriation in the amount of \$1,733.00 for a new appropriation in the amount of \$5,733.00. This increase is needed for advertising expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #323-11. *Supplemental appropriation to the WORTH Center Fund 8880.*

Peg Elmquist, Fiscal Office, requested an increase in the appropriation in the amount of \$15,960.00 for a new appropriation in the amount of \$121,210.00. This is for the repair and maintenance of the WORTH Center Facility.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #324-11. *Renew agreement with the State of Ohio, Department of Public Safety, for the lease of office space located at 419 N. Elizabeth Street, Suite C., Lima, Ohio.*

Said renewal is for a period commencing June 1, 2011 and ending June 30, 2013 payable in quarterly installments of \$5,259.18 or a total lease amount of \$21,036.72 payable annually.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

Resolution #325-11. *Declare a HP Color 2500L Printer in the Allen County Commissioner's Office obsolete and not needed for public use and authorize sale of same by internet auction.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

Discussion Items:

A. Brion Rhodes, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #326-11**, authorize agreement for Professional Services with Accu-Trace Land Surveys, Inc. for the construction, inspection and administration of the Bowsher Road Bridge Project. The maximum compensation for said contract is not to exceed \$25,000.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #327-11**, authorize agreement for Professional Services with Accu-Trace Land Surveys, Inc. for the construction, inspection and administration of the Bliss Road Bridge Project. The maximum compensation for said contract is not to exceed \$25,000.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #328-11**, authorize agreement for Professional Services with Accu-Trace Land Surveys, Inc. for the construction, inspection and administration of the Osman Road Bridge Project. The maximum compensation for said contract is not to exceed \$25,000.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #329-11**, accept bid and enter into contract with Newman Signs, Inc. for the 2011 Sign Upgrade Project. Seven (7) bids were received in which four were found to be non-compliant. Rhodes requested to accept proposal and enter into contract with Newman Signs, Inc. in the amount of \$62,367.96. This is being funded 80% by a federal grant with the remainder to be funded using Motor Vehicle Gas Tax monies.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #330-11**, authorize an agreement for Professional Services with Kohli & Kaliher Associates, Inc. as it relates to the Elm Street Bridge over the Ottawa River, American Township. Said services are for the development of construction plans for the replacement of said bridge in an amount not to exceed \$85,650.00. The engineering for said project is being funded 80% with federal funds.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Dana Sterling, Building and Grounds Superintendent presented the following:

1. Request to adopt **Resolution #331-11**, authorize a contract with Cook Construction, Inc. for concrete repair for the rear dock/steps at the Allen County Juvenile Court. This repair is the result of the PERRP evaluation that was conducted. Said cost is not to exceed \$4,200.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #332-11**, authorize a contract with Fritchie Asphalt & Paving Co. for Parking Lot Resurfacing at the Allen County Juvenile Court. Fritchie proposed to grind entire parking area, clean and tack, resurface and line stripe at a cost not to exceed \$19,545.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Sherry Buettner, Adult Probation, presented the following:

1. Request to adopt **Resolution #333-11**, approve and authorize submission of a grant application to the State of Ohio, Department of Rehabilitation and Correction, for a Community Correction Act Grant FY'12. This grant will provide funding to the Common Pleas Court to employ a person to conduct Pre-Sentence Investigation reports. Said grant request is in the amount of \$61,954.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Brian Rockhold, Allen County Board of Education, presented the following:

1. Request to adopt **Resolution #334-11**, approve the renewal of four (4) Craft Educational Fund Scholarships for 2011-2102. The students are as follows:

Marcus Lowe	Ohio Northern University	\$ 1,000.00
Amanda Kay Teman	University of Toledo	\$ 1,000.00
Sarah Trentman	University of Findlay	\$ 1,000.00
Courtney Clark	University of Cincinnati	\$ 1,000.00

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #335-11**, award two (2) Crafts Educational Fund Scholarships for School Year 2011-2012. The students are as follows:

Ariel McDuffie	Lima Central Catholic	\$1,000.00
Heather Nester	Shawnee High School	\$1,000.00

Alternate:

Morgan Fischbach	Delphos Jefferson High School
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Ariel McDuffie was present at the meeting. Ms. McDuffie stated that plans to attend the University of Cincinnati majoring in biology. She plans to become a pediatric anesthesiologist.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request to adopt **Resolution #336-11**, re-appoint Roger Hornung to the Allen County Workforce Policy Board. Mr. Hornung's term shall commence February 18, 2011 and expire February 17, 2014.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #337-11**, authorize an amendment to a contract with Goodwill Easter Seals Miami Valley for transportation services. Said amendment increases the contract by \$12,500.00 for a new contract amount not to exceed \$47,500.00. Said amendment shall be effective May 19, 2011 through June 30, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

Brion Rhodes, Chief Deputy/Bridge Engineer, announced there was an accident on the bridge located on Slabtown Road between Bluelick Road and Sugar Creek Road. The bridge was damaged and after being inspected, it has been determined that it will remain closed until repair is made.

Tim Piper, Allen County Engineer, announced that there will be a public involvement meeting on the Edgewood Project next week. Said project is located beginning at Cole Street and ½ mile to the west. Construction is to begin June 9, 2011.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Kelli A. Singhaus
Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt