

## **MINUTES OF MAY 20, 2009 AGENDA MEETING**

Commissioner Sneary opened the meeting at 9:00 a.m. on the 20th day of May, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Brian Rockhold led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the May 13, 2009 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted.

### **Action Items:**

#### **Resolution #380-09. *Approval of travel expenses.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #381-09. *Authorize warrants of advances for the Allen County Board of MR/DD.***

Esther Baldrige, Superintendent, requested warrants of advances to various funds. This was needed in order to expend grant funds before reimbursement.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #393-09. *Authorize an intradepartmental transfer.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #394-09. *Supplemental appropriation to the Prison Diversion Grant Fund 2803.***

Sherry Buettner, Chief Probation Officer, requested an increase in the appropriation in the amount of \$4,900 for a new appropriation of \$17,599. This was necessary for a budget addendum.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #395-09. *Supplemental appropriation to the Eastown Road – Phase 1 Fund 4708.***

Laura Clark, Account Clerk, requested an increase in the appropriation in the amount of \$153,500 for a new appropriation of \$211,500. This was necessary as additional appropriations were needed for said project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #396-09. *Supplemental appropriation to the Eastown Road – Phase 4 Fund 4711.***

Laura Clark, Account Clerk, requested an increase in the appropriation of \$250,000 for a new appropriation of \$278,000. This was necessary as additional appropriations were needed for said project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously with Commissioner Sneary voting no.

**Discussion Items:**

**A. Lynn Shock, Department of Job and Family Services,** presented the following:

1. Request to adopt **Resolution #382-09**, authorize an amendment to a contract with Lima Community Church of the Nazarene dba Noah's Ark Child Care Center and Preschool. A request was made to amend the contract, increasing the value by \$15,000 for an amount not to exceed \$150,000.00. Said amendment is effective May 24, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously with Commissioner Reiff abstaining from the vote.

**B. Mary Early, Family and Children First Council,** presented the following:

1. Request to adopt **Resolution #383-09**, authorize to submit a Subsidy Grant Agreement to the Ohio Department of Health. Early stated that the county normally receives TANF funding for the Help Me Grow program, which the county will not receive this fiscal year. This agreement is for GRF (general revenue funds) in the amount of \$457,841.00 for a period commencing July 1, 2009 through June 30, 2010. The county will also receive an additional \$134,000 plus in Part C funding as well as \$101,000 in stimulus monies for the Help Me Grow Program.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Lisa Merkle, Child Support Enforcement Agency,** presented the following:

1. Request to adopt **Resolution #384-09**, approve agreement with the Communication Workers of America Local 4319. Merkle stated that there were a few language changes in the agreement. Based on the current economic situation, the union did agree to a wage freeze, with a wage re-opener in August. Said agreement is effective October 28, 2008 through October 27, 2010.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #385-09**, authorize to advertise an Invitation to Bid for a Service of Process Contract. Due to an increase in summons, it was necessary to advertise for an Invitation to Bid for Service of Process. In 2008, there were approximately 1,500 summons issued and expect an increase of approximately 300 summons for 2009. Invitation to bids will be received until 11:00 a.m. on June 8, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #386-09**, approve a Sub-Grant Agreement with the Ohio Department of Job and Family Services. Said agreement shall be effective July 1, 2009 through June 30, 2010.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Dan Ellerbrock, Soil & Water Conservation District,** presented the following:

1. Request to adopt **Resolution #387-09**, authorize Clerk of Board to post notice and advertise to receive bids for the construction of the Billymack Road Group Project #1256. This is a tile outlet project with a small surface drain. Bid opening is scheduled for June 9, 2009 at 11:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #388-09**, authorize revisions to the assessment schedule for Burkholder Group #1278. Ellerbrock stated that homeowners had brought to the attention of the Board during the objection hearing that they did not feel their property did not drain into the watershed and others stated that their land use value was misrepresented. After investigating the matter, it was determined that there were properties that did not drain into the project and that some of the land use value did need adjusted. Based on these changes, Ellerbrock requested approval of revisions to the assessment schedule.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Nathan Davis, County Engineer**, presented the following:

1. Request to adopt **Resolution #389-09**, accept bid and enter into contract with Dirtworks Excavating for the construction of the Fairwood Estates and Masters Circle Petitioned Ditch #1264. Eight (8) bids were received with the low bid being Dirtworks Excavating in the amount of \$21,000, which is approximately \$6,000 under the engineer's estimate.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**F. Bruce Wells, Community Development Coordinator**, presented the following:

1. Request to adopt **Resolution #390-09**, authorize Clerk of Board to post notice and advertise to receive bids for the Spencerville Street Improvement Project, FY'08 Formula Program. Wells stated that \$46,000 has been allocated to the Village of Spencerville for the street improvement. The engineer's estimate for the project is \$61,144. Bid opening is scheduled for June 9, 2009 at 10:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Wells made the Board aware that correspondence was received from the Ohio Department of Development stating the county is eligible for a \$129,100 grant for Homeless Prevention and Rapid ReHousing Program. A letter must be submitted by the Board of County Commissioners by May 29, 2009 recommending the appropriate organization to administer said grant.

**G. Brian Rockhold, Allen County Board of Education**, presented the following:

1. Request to adopt **Resolution #391-09**, approve the renewal of three (3) Crafts Educational Fund Scholarships for 2009-2010. Said renewals are as follows:

Megan Unterbrink	Ohio Dominican University	\$1,000.00
Bradley J. Rode	Ohio University	\$1,000.00
Michael Cockerell	Rhodes State College	\$1,000.00

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #392-09**, award three (3) Crafts Educational Fund Scholarships for school year 2009-2010. Mr. Rockhold introduced each of the students as follows:

Amanda Teman	Delphos Jefferson High School	\$1,000.00
Marcus Lowe, Jr.	Shawnee High School	\$1,000.00
Samantha Williams	Shawnee High School	\$1,000.00

Each of the students introduced themselves and stated what college they were attending and what their major was.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Bassitt moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt