

MINUTES OF MAY 23, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 23rd day of May, 2012 with the following members present: Commissioner Greg Sneary, Commissioner Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Lisa Merkle led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the May 9, 2012 agenda meeting minutes. Motion seconded by Commissioner Reiff. The roll was called and the minutes were approved with Commissioner Bassitt abstaining from the vote.

Commissioner Reiff moved for the approval of the May 17, 2012 agenda meeting minutes. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved as submitted.

Action Items:

Resolution #317-12. *Authorize intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #318-12. *Supplemental appropriation to the Board of DD Fund 2018.*

Martha Nance, Director of Business, requested a new appropriation in the amount of \$20,000.00 to cover employer share of HRA expenses for 2012.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #319-12. *Supplemental appropriation to the EMA Fund 2091.*

Russ Decker, EMA Director, requested an increase in the appropriation in the amount of \$41.56 for a new appropriation in the amount of \$15,333.36. This is necessary to meet grant close-out expenses within the Allen County EMA Fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #320-12. *Supplemental appropriation to the WWC CIP Fund 5405.*

Jodi Wells, Fiscal Specialist, requested a new appropriation in the amount of \$10,000.00. This is necessary to cover interest payment/fee for the Allentown Pump Station loan.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #321-12. *Authorize a warrant of transfer from the Board of DD Fund 2018 to the HRA Fund 9896.*

Martha Nance, Director of Business, requested a warrant of transfer in the amount of \$20,000.00 to cover HRA expenses for the year.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #322-12. *Adopt Transitional Work Policy & Procedures.*

Said policy shall be effective May 23, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Brion Rhodes, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #323-12**, allocate and encumber funds to the Village of Cairo from the Motor Vehicle Permissive Tax Fund. The Village of Cairo requested \$2,800.00 of Motor Vehicle Permissive Tax monies to Dura patch all streets within the Village of Cairo.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #324-12**, authorize the Allen County Engineer to execute a LPA Federal Project Agreement for the CEAO Bridge Loan Rating No. 4 and appoint Timothy J. Piper as the authorized LPA representative of said project. The inspection estimate for the total project is \$46,976.00 with the federal funding being capped at 80% or \$37,580.80. Any additional expenses shall be paid by the County Engineer using Motor Vehicle and Gasoline Taxes.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #325-12**, authorize an agreement for professional services with Richland Engineering Limited for the inspection of the Metcalf Street Bridge. Said costs shall not exceed \$24,100.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Lisa Merkle, Child Support Enforcement Agency, presented the following:

1. Request to adopt **Resolution #313-12**, authorize the renewal of an agreement with Downes, Fishel, Hass & Kim LLP for professional services. Said contract is in an amount not to exceed \$25,000 for a period commencing June 1, 2012 through May 31, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Kelli A. Singhaus
Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt