

## **MINUTES OF JUNE 2, 2011 AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:00 a.m. on the 2nd day of June, 2011 with the following members present: Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

David Louth led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the minutes of the May 25, 2011 agenda meeting. Commissioner Reiff seconded the motion. Minutes were approved as submitted.

### **Action Items:**

#### **Resolution #355-11. *Approve travel expenses.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #356-11. *Amend Resolution #801-09, authorize the renewal of the Allen County Employee's Optical Care with Vision Service Plan.***

This amendment is to adjust the rates to correct a billing error.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #357-11. *Establish witness mileage reimbursement rate in civil and criminal cases.***

HB 525 authorizes a Board of County Commissioners to set reimbursement at a rate not to exceed fifty and one-half cents per mile. The Board of Allen County Commissioners set the mileage reimbursement rate for witnesses at the current rate established in Allen County's travel reimbursement policy.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #358-11. *Authorize a request for an extension of the contract with Sand Ridge Excavating, Inc. for the completion of the Moser Joint County Ditch #1266.***

Gary Werling, District Administrator of the Allen Soil and Water District, requested the Joint Board approval to extend the date of completion of said project to be June 30, 2011. This is necessary due to the excessive rain received this spring.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

The resolution will be sent to the Hancock County Commissioner for approval.

**Resolution #359-11.** *Authorize a request for an extension of the contract with Edge Excavating LLC for the completion of the Wm. Smith Joint County Ditch #1284.*

Gary Werling, District Administrator of the Allen Soil and Water District, requested the Joint Board approval to extend the date of completion of said project to be June 30, 2011. This is necessary due to the excessive rain received this spring.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

The resolution will be sent to the Auglaize County Commissioners for approval.

**Resolution #360-11.** *Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #361-11.** *Authorize registration renewal with the U.S. Department of Justice, Drug Enforcement Administration, for the Allen County Dog Warden's Office.*

This registration is needed in order to handle controlled substances/List I chemicals.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

**Discussion Items:**

**A. Department of Job and Family Services** (No one present)

1. Request to adopt **Resolution #362-11**, approve the Area 7 PY'11 Sub-grant Agreement. Said agreement shall be effective July 1, 2011 through June 30, 2012.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Building and Grounds** (No one present)

1. Request to adopt **Resolution #363-11**, authorize the renewal of contracts with Northwestern Ohio Security Systems, Inc. for security and fire monitoring services for various Allen County buildings. These contracts are for services at seven (7) locations in an amount not to exceed \$3,539.40 for a period commencing June 1, 2011 and expiring May 31, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #364-11**, authorize the renewal of a contract with Northwestern Ohio Security Systems, Inc. for annual fire alarm testing and inspection services at the Allen County Board of Education Service Center. Said services shall not exceed \$276.00 annually.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #365-11**, authorize the renewal of a contract with Northwestern Ohio Security Systems, Inc. for the elevator alarm at the Allen County Courthouse. Said services shall not exceed \$75.00 per quarter.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #366-11**, enter into contract with Ryan Lauck for the provision of mowing and trimming of various county properties. Said cost shall not exceed \$15,915.00 for a period commencing April 1, 2011 and expiring December 31, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #367-11**, authorize Clerk of Board to post notice and advertise to receive bids for the purchase and installation of equipment on departmental trucks for the Allen County Engineer's office. PJ Johnson stated that this bid is for the purchase and installation of equipment (dump bodies, hoist units for dump bodies, central hydraulic systems, snowplows and salt spreaders) for two (2) new trucks purchased by the department. Bid opening shall be June 20, 2011 at 11:00 a.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #368-11**, accept proposal and enter into contract with The Shelly Company for the construction of the Lincoln Highway Project – Phase I. David Louth stated that two (2) bids were received with the low bid being The Shelly Company in the amount of \$391,427.15. Project should be completed by September 1, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Clyde Breitigan, Allen County Sheriff's Office**, presented the following:

1. Request to adopt **Resolution #369-11**, authorize submission of a Subgrant Application to the Office of Criminal Justice Services for the West Central Ohio Crime Task Force Project. These monies will be confidential funds used to purchase drugs on the streets. Said application is in the amount of \$100,263.38 with a cash match amount of \$33,421.13 for a total grant request of \$133,684.51 for a period beginning January 1, 2012 through December 31, 2012. Cash match monies shall be provided by the Allen County Sheriff's Office, Allen County Prosecutor's Office, Lima Police Department and the Delphos Police Department.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Sherri Buettner, Adult Probation**, presented the following:

1. Request to adopt **Resolution #370-11**, approve a FY'12 Ohio Department of Rehabilitation and Correction Subsidy Grant Agreement for Community-Based Corrections Programs 407 Non-Residential Felony. Said grant is in the amount of \$392,186.00 for a period commencing July 1, 2011 and ending June 30, 2012.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #372-11**, approve a FY'12 Ohio Department of Rehabilitation and Correction Subsidy Grant Agreement for Community-Based Corrections Programs 408 Non-Residential Misdemeanant. Said grant is in the amount of \$65,933.00 for a period commencing July 1, 2011 and ending June 30, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**F. Sherri Buettner, representing Common Pleas Court**, presented the following:

1. Request to adopt **Resolution #371-11**, authorize submission of a Subgrant Application to the Office of Criminal Justice Services for the Allen County Re-entry Court Project. The Allen County Reentry Court has been in operation since 2002. Regular appearances before the Court with the offer of assistance will help the offender in taking the steps necessary to get his/her life back on track. The program is working with the Ohio Supreme Court to be recognized as a certified Reentry Court by January 1, 2012. Said application is in the amount of \$49,986.00 with a cash match amount of \$16,662.00 for a total grant request of \$66,648.00 for a period beginning January 1, 2012 through December 31, 2012. In the application, it was noted that there is intent to request a waiver of the cash match requirement due to challenging economic conditions in Allen County.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt