

MINUTES OF JUNE 6, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 6th day of June, 2012 with the following members present: Commissioner Greg Sneary and Commissioner W. Dan Reiff and Clerk of the Board Kelli Singhaus.

Jeff Gunter led the Pledge of Allegiance.

Action Items:

Resolution #344-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #345-12. *Authorize intradepartmental transfers.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #346-12. *Authorize a warrant to advance funds to the Early Lutz Sewer Fund 4400 from the Sanitary Engineering Department Surplus Fund 5035.*

Jodi Wells, Fiscal Specialist, requested a warrant to advance funds in the amount of \$5,000.00 to cover portions of loan payments and to facilitate the return of previous advances.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #347-12. *Supplemental appropriation to the Motor Vehicle and Gasoline Tax Fund 2002.*

Laura Clark, Account Clerk, requested an increase in the appropriation in the amount of \$100,000.00 for a new appropriation of \$1,535,000.00. The additional appropriation is needed for payment of invoices.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #348-12. *Supplemental appropriation to the EMA Fund 2091.*

Russ Decker, Director, requested an increase in the appropriation in the amount of \$798.05 for a new appropriation of \$85,995.20. This is necessary to meet grant expenses within the Allen County EMA fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #349-12. *Authorize the exemption of the Allen County Fairgrounds, the Lima-Allen County Regional Airport and the Allen County Board of DD from portions of the No Smoking in County Buildings and Vehicles Policy and Procedure.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #350-12. *Enter into contract with the Allen County Board of DD for Bus Transportation Services for the Northwest Commissioners & Engineer's meeting.*

This is for a meeting on June 11, 2012 in which Allen County is hosting. All costs associated with the meeting are paid from donations. There are no county monies involved.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. **Thom Mazur, Community Development,** presented the following:

1. Request to adopt **Resolution #351-12,** authorize commitment of Community Development funds as a local match for the 2012 Emergency Home Repair Program for the PSA3 Agency on Aging. This is the commitment of \$3,000.00 of non-grant related housing funds to PSA3 Agency on Aging as local match monies. The funds are generated in-house through repayment. These funds are targeted to senior homeowners over the age of 62.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #352-12,** approve funding requests for FY'2012 Community Development Block Grant Programs and authorizes submission of the application to the Ohio Department of Development. Allen County has been allocated the sum of \$207,000 in CDBG funds for formula year 2011. Proper hearings have been held. The following was proposed to be submitted as part of the County's grant application:

1. Bath Township Ridgewood	\$168,950
2. Fair Housing	\$ 7,000
3. Administration	<u>\$ 31,050</u>
TOTAL	\$207,000

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #353-12,** enter into contract with Lima/Allen Council on Community Affairs to provide Fair Housing services specific to the FY'12 Formula Grant and General Fair Housing services. Said contract is in the amount of \$7,000 for a period commencing September 1, 2012 and ending August 3, 2013.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Allen County Sanitary Engineer, presented the following:

1. Request to adopt **Resolution #354-12**, authorize Clerk of Board to post notice to bidders and advertise to receive bids for the Shawnee No. 2 Influent Pumps. Bid opening shall be June 27, 2012 at 10:00 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

C. County Engineer's Office, presented the following:

1. Request to adopt **Resolution #355-12**, set date, time and place for the view and first hearing for the Stan Brenneman Petitioned Ditch #1313. Douglass Degen, Drainage Engineer, stated that this project is similar to the current SB 160 Project known as Wrasman. The view is scheduled for June 28, 2012 at 10:00 a.m. at 3715 Old Delphos Road, Elida, Ohio. The first hearing is scheduled for July 9, 2012 at 1:30 p.m. at the American Township House.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #356-12**, authorize Clerk of Board to post notice and advertise to receive bids for the County and Township Roads Resurfacing – 12 Project. David Louth, Roadway Engineer, stated that this project consists of paving 17.31 miles and using 15,000 ton of asphalt. The engineer's estimate for said project is \$1,200,000.00. Bids will be received until 11:00 a.m. on June 25, 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Building and Grounds (No One Present)

1. Request to adopt **Resolution #357-12**, accept proposal and enter into contract with Hume Supply, Inc. for the replacement of the entrance at Allen County Children Services. Said cost is in an amount not to exceed \$3,400.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Kelli A. Singhaus
Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt