

## **MINUTES OF JUNE 8, 2011 AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:00 a.m. on the 8<sup>th</sup> day of June, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Lisa Merkle led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the June 2, 2011 agenda meeting. Commissioner Bassitt seconded the motion. Minutes were approved as submitted with Commissioner Sneary abstaining from the vote.

### **Action Items:**

#### **Resolution #374-11. *Approve travel expenses.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #375-11. *Authorize intradepartmental transfers.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #376-11. *Authorize a warrant of transfer from the General Fund #1001 to the Economic Development Fund #2401.***

Becky Saine, County Administrator, requested a warrant of transfer in the amount of \$25,000.00 in order to meet the budgeted cash flow shortage.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #377-11. *Authorize a warrant of transfer from the General Fund #1001 to the HB300 Energy Project Fund #4020.***

Becky Saine, County Administrator, requested a warrant of transfer in the amount of \$41,000.00. This transfer was needed to pay the semi-annual interest payment.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #378-11. *Supplemental appropriation to the Economic Development Fund #2401.***

Becky Saine, County Administrator, requested a new appropriation in the amount of \$4,000.00. This is necessary for the payment of mowing services at Gateway Park.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #379-11. *Supplemental appropriation to the Allen County Board of DD Fund #2018.***

Martha Nance, Business Manager, requested an increased in the appropriation in the amount of \$15,663.70 for a new appropriation in the amount of \$64,283.44. This is to replace fund strasnferred to Dept. 405 – Industrial Systems for H.S.A. Insurance.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #380-11. *Supplemental appropriation to the Replacement and Improvement Fund #5435.***

Jodi Wells, Fiscal Specialist, requested an increase in the appropriation in the amount of \$195,000.00 for a new appropriation in the amount of \$328,885.00. This is necessary for the purchase of a track hoe and the buyout on a lease for a high velocity truck.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #381-11. *Approval of “Then and Now” purchase orders***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #382-11. *Approve presentation of duty weapon to Sgt. Brett Lee upon his retirement.***

Said purchase is in the amount of \$1.00 per the Collective Bargaining Agreement.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #383-11. *Approve presentation of duty weapon to Sgt. Michael White upon his retirement.***

Said purchase is in the amount of \$1.00 per the Collective Bargaining Agreement.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #384-11. *Approve salary increase for the Allen County Sanitary Engineer.***

Per Commissioner Reiff, said increase is a result of additional duties of employee’s that have left employment and have not been replaced. Said increase is effective January 13, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

**Discussion Items:**

**A. Sheriff’s Office (No one present)**

1. Request to adopt **Resolution #385-11**, authorize submission of a grant application to the U.S. Department of Justice for the COPS Hiring Recovery Program. Said application is in the amount of \$613,188.00 for a grant period beginning January 1, 2012 and ending December 31, 2014.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Julie Norberg, Allen County Juvenile Court**, presented the following:

1. Request to adopt **Resolution #386-11**, authorize a Subgrant Agreement with the Ohio Department of Job and Family Services for the Title IV-E Foster Care Grant. The court has been in the current program for six (6) years. This grant is the reimbursement to the court for certain duties in the probation department which reduce the need for out-of-home placement for youth and helps capture the IV-E rate when we kids have to be removed and placed into alternative care.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Lisa Merkle, Child Support Enforcement Agency**, presented the following:

1. Request to adopt **Resolution #387-11**, approve a Memorandum of Understanding with the Paulding County Child Support Enforcement Agency. Allen County Child Support Enforcement Agency shall provide fiscal services to the Paulding County Child Support Enforcement Agency. Due to reduced dollars, counties are looking at a means to work together in order to reduce costs.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #388-11**, authorize Clerk of Board to post notice and advertise to receive bids for the County and Township Roads Resurfacing Project. David Louth, Roadway Engineer, stated that this bid will consist of 3.1 miles of paving, along with additional work. The engineer's estimate for said project is \$303,782.71. Bid opening will be June 23, 2011 at 11:00 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #389-11**, allocate and encumber funds for the Village of Cairo from the Motor Vehicle Permissive Tax Fund. Per Nathan Davis, Assistant Drainage Engineer, the Village of Cairo is requesting the allocation and encumbrance of \$4,966.18 to use for part of their road program.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #390-11**, certify collection assessments for maintenance on various ditches to the Allen County Auditor. Per Nathan Davis, Assistant Drainage Engineer, the county currently has 127 current drainage projects on maintenance. After the annual review, the county engineer's office has determined that 90 of the projects need to be assessed for additional funds.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #391-11**, certify collection assessments for maintenance on various ditches to the Allen and Putnam County Auditors.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #392-11**, certify collection assessments for maintenance on various ditches to the Allen and Van Wert County Auditors.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

6. Request to adopt **Resolution #393-11**, certify collection assessments for maintenance on various ditches to the Allen and Mercer County Auditors.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

7. Request to adopt **Resolution #394-11**, certify collection assessments for maintenance on various ditches to the Allen and Auglaize County Auditors.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Community Development**, (No one present)

1. Request to adopt **Resolution #395-11**, grant a subordination agreement to the First Federal bank of the Midwest for a Community Housing Improvement Program Mortgage on a property located on Allentown Road, American Township. The county will assumed second position on said mortgage.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt