

## **MINUTES OF JUNE 10, 2009 AGENDA MEETING**

Commissioner Sneary opened the meeting at 9:00 a.m. on the 10th day of June, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Asst. Clerk of the Board Bruce Wells.

Douglass Degen led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the June 3, 2009 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted with Commissioner Sneary abstaining from the vote.

### **Action Items:**

#### **Resolution #434-09. *Approval of travel expenses.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #435-09. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #436-09. *Approval of "Then and Now" purchase orders.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #437-09. *Supplemental appropriation to the General Fund #1001.***

Becky Saine, County Administrator, requested an increase in the appropriation of \$11,349.44 for a new appropriation of \$3,382,222.44. This is necessary to supplement the Sheriff's salary accounts for reimbursement of overtime from the Mixed Enforcement Grant Fund to the General Fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #438-09. *Supplemental appropriation to the Revolving Loan Fund #2410.***

Becky Saine, County Administrator, requested a new appropriation of \$520.83. This is necessary to issue a refund to the overpayment of a loan pay-off.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #439-09. *Supplemental appropriation to the Assisting Kids Fund #2403.***

Jennifer Wilkerson, Domestic Relations Court, requested a new appropriation of \$5,000. This is necessary for the Successful Co-Parenting contract.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #440-09. Supplemental appropriation to the DJFS Fund #2006.**

Danny Dawson, Business Administrator, requested an increase in the appropriation of \$1,500,000 for a new appropriation of \$5,375,658.22. This is necessary for daycare services which will be directly reimbursement from the Federal Government.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #441-09. Supplemental appropriation to the Ottawa River Fund #2339.**

Kelli Singhaus, Administrative Assistant, requested an increase in the appropriation of \$97,588.58. This is necessary for the payment of maintenance work expenses for said project.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #442-09. Supplemental appropriation to the Shawnee I & I Fund #5408.**

Bruce Wells, Business Manager, requested a new appropriation of \$200,000. This is necessary for the repayment of an advance made to Fund 5409.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #443-09. Supplemental appropriation to the Treasurer DRETAC Fund #2016.**

Jim Link, Treasurer, requested an increase in the appropriation of \$25,090.00 for a new appropriation of \$107,110.00. This is necessary to supplement the Treasurer's 2009 budget.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

A. **Dana Sterling, Building and Grounds,** presented the following:

1. Request to adopt **Resolution #444-09,** authorize a contract with Ryan Lauck to provide mowing and trimming services for various county properties. Properties include Gateway Park, Board of Education, Memorial Hall and the Allen County Museum for a total amount not to exceed \$13,950.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #445-09,** authorize contracts with Northwestern Ohio Security Systems, Inc. for security and fire monitoring services for various Allen County buildings. Said contracts are for the following buildings for a period commencing June 1, 2009 and expiring May 31, 2010:

Juvenile Court	\$105.00 per quarter
Juvenile Court – Treatment Center	\$ 75.00 per quarter
Juvenile Court – Diversion	\$105.00 per quarter
Annex Building	\$165.00 per quarter
Sheriff Garage	\$120.00 per quarter
Courthouse	\$ 89.85 per quarter
Dog Warden	\$ 89.85 per quarter
Board of Education	\$330.00 per year
Board of Elections	\$ 62.50 per month
Third District Court of Appeals	\$ 65.00 per month

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #446-09**, authorize a contract with Northwestern Ohio Security Systems, Inc. for annual fire alarm inspection services at the Allen County Educational Services Center. Said contract shall be at a cost not to exceed \$264.00 commencing June 1, 2009 and expiring May 31, 2010.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #447-09**, accept proposal from West Central Ohio Internet for the purchase of a new telephone system at the Allen County Engineer's Office. Said cost is an amount not to exceed \$12,314.85.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #448-09**, authorize Change Orders #2 and #3 with Armour Fire Protection, Inc. for the Allen County Title and License Services Building. Change Order #2 changes the completion date of said project to May 1, 2009. Change Order #3 credits the remaining contingency allowance of (\$610.00). The new contract amount is \$61,390.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Bruce Wells, Community Development**, presented the following:

1. Presented a request to authorize an agreement with the Ohio Historic Preservation Office. The county has an existing Coordination Agreement with the Ohio Historic Preservation Office (OHPO) that specifies the County's historic preservation procedural requirements as condition for use of CDBG funds. A new "Programmatic Agreement" has been proposed to replace the existing agreement. The proposed agreement is aimed at addressing deficiencies in the current document and to bring the OHPO and participating communities into compliance with Section 106 of the National Historic Preservation Act. It covers programs that use funds originating from HUD for which HUD has delegated compliance responsibility pursuant to 24 CFR Part 58. The proposed agreement has been sent for review to the Advisory Council on Historic Preservation in Washington and to the Allen County Historical Society. Wells proposed that the "Programmatic Agreement" be adopted by the Allen County Commissioners in conjunction with the Allen County Historical Society. The proposed agreement will replace the existing agreement and will expire December 31, 2011.
2. Request to adopt **Resolution #449-09**, authorizing the submission of an application to the Ohio Department of Development, Office of Housing and Community Partnerships for the Westminster Sewer Project, an EPA mandated project proposed for the unincorporated village of Westminster in Auglaize Township. The project area meets two of the primary qualifications for a CDBG Water and Sewer grant; a documented health and safety issue and a Low to Moderate Income percentage of over 51%. A first public hearing on the overall FY'09 CDBG program was conducted on February 5, 2009 and a second public hearing specific to the project was conducted on June 2, 2009. Once the applications are available, it is being proposed to apply for grant assistance of \$500,000 for construction and \$100,000 for lateral connection assistance. The grant would reduce the cost to the homeowners by approximately a third and the lateral assistance would benefit approximately fifty, low to moderate income qualified homeowners.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #450-09**, awarding a contract for the FY'08 Formula Grant – City of Delphos – Street Improvements Project. Three (3) bids were received for the project with the low bid being Bluffton Paving in the amount of \$28,494. It was noted that the incorrect contractor was listed on the agenda distributed prior to the meeting and has been corrected to read Bluffton Paving instead of Ward construction. Upon recommendation of the Project Engineer – Poggemeyer Design Group, the City of Delphos has approved the contract with Bluffton Paving. The City of Delphos previously committed to cover all engineering costs and all construction costs that exceed the \$25,000 Formula allocation. The City will pay the contractor and request reimbursement from the County's draw of Formula Grant funds.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Lynn Shock, Department of Job and Family Services**, presented the following:

1. Request to adopt **Resolution #451-09**, authorize contracts with various providers. Contracts were as follows:

<u>Provider</u>	<u>Contract Amount</u>	<u>Service</u>
Goodwill Easter Seals Miami Valley	Not to exceed \$ 35,000.00	Transportation Services Effective July 1, 2009 thru June 30, 2010
Goodwill Easter Seals Miami Valley	Not to exceed \$ 35,000.00	Transitional Work Programs Effective July 1, 2009 thru June 30, 2010
Focused Youth Incorporated	Not to exceed \$275,000.00	Youth Stimulus Work Experience Program Effective June 11, 2009 thru June 30, 2010
Lima City Schools, OPT Center	Not to exceed \$125,000.00	Youth Stimulus Work Experience Program Effective June 11, 2009 thru June 30, 2010
Rhodes State College	Not to exceed \$100,000.00	Youth Stimulus Work Experience Program Effective June 11, 2009 thru June 30, 2010

Commissioner Bassitt had a question regarding as to whether RTA can be more involved with transportation arrangements. Shock responded that if on a route and schedule, bus tickets are the first alternative but that many of their clients are outside of the service area. Commissioner Bassitt also asked if the youth funded program providers were ready to proceed given the short time-frame for commitment of stimulus monies. Shock responded that yes, they are ready to go or near ready. She acknowledged that 70% of the funding has to be spent in September, 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #452-09**, approve the Salary and Wage Schedule for the Non-Bargaining Employees. The only changes are in the descriptions of the Classification on the last page – Exhibit #1. The classification of Administrative Assistant Supervisor and Account Clerk Supervisor has been removed and the classification of Clerical Supervisor has been added. The effective date of the change is June 1, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Scott Fessler, Emergency Management Agency**, presented the following:

1. Request to adopt **Resolution #453-09**, authorize Russell J. Decker to enter into an agreement with the State of Ohio Marcs Radio System. This agreement is for three (3) full service radios and five (5) emergency use only radios to be broadcast on their system. Said cost will be a one time fee of \$50 for each emergency use radio and a \$20 per month fee for the full service radios.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Sanitary Engineer**

1. Request to adopt **Resolution #454-09**, authorize the purchase of real property and easement for the purpose of a Sanitary Wastewater Treatment Plant in Auglaize Township. Bruce Wells, Business Manager, stated that property owned by Jane M. and Lauren Purcell is needed for the construction of the sanitary wastewater treatment plant and associated easements for an outfall tile, a sanitary sewer pump station, a sanitary sewer force main and a temporary construction easement. The agreed purchase price for said property is \$26,100 and \$2,594.74 for said easements.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to accept bid and enter into contract for the Backup Generator for the EMA Recovery Site. Rick Boerger stated that seven (7) bids were received with the low bid being Bender Electrical Contracting Ltd. in the amount of \$63,149.00.
3. Request to enter into contract with Kohli & Kaliher Associates, Inc. for engineering services for the Wapak Road Pump Station Upgrade Project. Rick Boerger requested a contract with Kohli & Kaliher Associates for engineering services for said project at a cost not to exceed \$17,400. The upgrade of the Wapak Road Pump Stations is necessary because the mechanics & electronics are showing significant signs of wear, thus requiring frequent maintenance. The design and age of the pumps also limits the amount of sewage that can be pumped to the wastewater treatment plant.
4. Request to adopt **Resolution #455-09**, authorize the reclassification of Dyllan Burkheimer as a Wastewater Collection Operator I. Rick Boerger stated that Mr. Burkheimer previously completed and passed the Operator Training Committee of Ohio's Collection I course and recently passed the Ohio Environment Protection Agency Advisory Board of Examiner's Collection I exam. This reclassification will result in a pay adjustment effective June 18, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**F. Douglass Degen, County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #456-09**, accept bid and enter into contract with Dirtworks Excavating for the construction of the Jeffrey Steinke Petitioned Ditch No. 1253. Degen stated that this project is located on East Road under Baty and outlets into Dug Run. Five (5) bids were received with the low bid being Dirtworks Excavating in the amount of \$65,486.75.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Bruce Wells  
Asst. Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt