

MINUTES OF JUNE 17, 2009 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 17th day of June, 2009 with the following members present: Commissioner Greg Sneary, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Mary Early led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the June 10, 2009 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #457-09. *Approval of travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #458-09. *Authorize intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #459-09. *Supplemental appropriation to the Highway Escrow Fund #4701.*

Kathy Henry, Deputy Auditor, requested an increase in the appropriation of \$1,426.28 for a new appropriation of \$2,426.28. This is needed for the State of Ohio's portion of 2008 taxes for parcels purchased in 2008 for highway use.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #460-09. *Supplemental appropriation to the Building and Expansion Fund #4017.*

Becky Saine, County Administrator, requested an increase in the appropriation of \$9,514.00 for a new appropriation of \$24,514.00. This is necessary for the purchase of bullet proof vests for the Sheriff's Office.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #461-09. *Supplemental appropriation to the EMA Fund #2091.*

Russ Decker, EMA Director, requested an increase in the appropriation of \$62,734.00 for a new appropriation of \$209,670.29. This account is funded through a grant from the USDHS under the FFY'07 Public Safety Interoperable Communications grant program as well as additional local matching dollars from 28 different agencies and political subdivision within Allen County.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #462-09. *Supplemental appropriation to the Wireless Surcharge Fund #2096.*

Russ Decker, EMA Director, requested an increase in the appropriation of \$60,000.00 for a new appropriation of \$116,080.00. This is for the payment of the annual GIS agreement, Embarq service contract, overhead costs associated with the department as well as any miscellaneous expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #463-09. *Set date for the 2010 Tax Budget Hearing.*

Tax Budget Hearing is scheduled for July 9, 2009 at 10:30 a.m. in the Commissioner's Office.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #464-09. *Authorize a Programmatic Agreement with the Ohio State Historic Preservation Office for the administration of certain HUD funded CDBG and home activities.*

Bruce Wells, Community Development Coordinator, submitted a request for approval of a Programmatic Agreement with the Ohio State Historic Preservation Office (OHPO). This agreement will replace the Coordination Agreement between the county and the OHPO that is due to expire on December 31, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #465-09. *Accept bid and enter into contract with Bender Electrical Contracting Ltd. for the Back-up Generator for the EMA Recovery Site.*

Seven (7) bids were received with the low bid being Bender Electrical Contracting Ltd. in the amount of \$63,149.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #466-09. *Authorize a contract with Kohli & Kaliher Associates, Inc. for engineering services for the Wapak Road Pump Station Upgrade Project.*

Kohli & Kaliher Associates, Inc. shall provide engineering services for said project at a cost not to exceed \$17,400.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #479-09. *Authorize the filing of a petition for a non-withdrawal annexation of 5.225 acres, more or less, of real property in American Township.*

Dale M. Vandemark, Agent for the Petitioner, filed a petition on June 15, 2009 for a non-withdrawal annexation of real property located in American Township to the City of Lima.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Dog Warden, presented the following:

1. Request to adopt **Resolution #467-09**, declare a 1996 Ford Crown Victoria and a 1994 Ford Aerostar obsolete and of no value to the county and authorize sale of same at the Allen County Sheriff's auction. Said vehicle will be sold at the Sheriff's auction to be held on June 20, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #468-09**, authorize Julie Shellhammer, on behalf of the Allen County Dog Warden's Office, to enter into an agreement with the State of Ohio Marcs Radio System. Said cost will be a one time fee of \$50 for each emergency use radio and a \$20 per month fee for the full service radios.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Building and Grounds, presented the following:

1. Request to adopt **Resolution #469-09**, accept proposal and enter into contract with Master Maintenance for cleaning services at the Allen County Educational Service Center. Said cost is an amount not to exceed \$6,828.30.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

C. James Everett, Sheriff's Office, presented the following:

1. Request to adopt **Resolution #470-09**, authorize to enter into a Memorandum of Understanding with the City of Lima as it relates to the 2009 JAG Program Award. The county will receive \$28,142 to be used towards the county's law enforcement program.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request to adopt **Resolution #471-09**, authorize to enter into contracts with various providers as follows:

<u>Provider</u>	<u>Contract Amount</u>	<u>Service</u>
Allen County Regional Transit Authority	Not to exceed \$ 24,783.02	Bus Services to DJFS facility Effective July 1, 2009 thru June 30, 2010
Allen County Children Services Board	Not to exceed \$300,000.00	Protective services for children Effective July 1, 2009 thru June 30, 2010
Apollo Career Center	Not to exceed \$ 64,367.44	ABLE/GED Classes at ACCENT office Effective July 7, 2009 thru June 30, 2010

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Mary Early, Family and Children First Council, presented the following:

1. Request to adopt **Resolution #472-09**, authorize submission of a grant application to the Ohio Family and Children First for county Family and Children First Council Operational Capacity Building Funds SFY'2010. The funds will be used for Family Children First Council salary, Parent Involvement, Administrative Support and Technical Assistance. Said application is in the amount of \$20,000 for a period commencing July 1, 2009 through June 30, 2010.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #473-09**, enter into an Administrative Agent Agreement with the Allen County Family and Children First Council. This agreement appoints the Allen County Commissioners as the administrative agent and defines the duties of all parties.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

F. Russ Decker, Homeland Security/EMA, presented the following:

1. Request to adopt **Resolution #474-09**, authorize acceptance of the FY'2009 Emergency Management Performance Grant from the Federal Emergency Management Agency. Said grant is in the amount of \$84,369.00, which is approximately 50% of the cost of operational expenses for the agency. This is approximately a \$20,000 increase from 2008.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #475-09**, accept transfer of certain property from the City of Lima to the Allen County Office of Homeland Security & Emergency Management. This transfer of property is for the use by the Allen County Regional Bomb Squad.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

G. Soil and Water Conservation District:

1. Request to adopt **Resolution #476-09**, accept bid and enter into contract with Tri-County Excavating for the construction of the Billymack Group Project #1256. Six (6) bids were received with the low bid being Tri-County Excavating in the amount of \$33,754.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #477-09**, authorize the Clerk of Board to post notice and advertise to receive bids for the Dan Boughan Project #1271. Bids will be received until 11:00 a.m. on July 13, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #478-09**, authorize Clerk of Board to post notice and advertise to receive bids for the Kent Burkholder Project #1277. Bids will be received until 11:15 a.m. on July 13, 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

H. Marcel Wagner, Allen Economic Development Office, presented the following:

1. Request to adopt **Resolution #480-09**, enter into an Enterprise Zone Agreement with Nash Finch Company. This agreement is for a 73,000 sq. ft. addition. Nash Finch is currently housed in a 470,000 sq. ft. building. They currently employ 260 people and have committed to an additional 60 jobs. Construction should begin almost immediately with a completion date of May, 2010. In order to get this agreement in place, it took commitment from several departments including county engineer, Regional Planning Commission, commissioners, township trustees, etc. which in turn made a statement to Nash Finch. Wagner stated that they are planning on going to Columbus on June 29, 2009 to complete the package. This is a ten (10) year abatement on a half million dollars. The Department of Job and Family Services will provide training services.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

Bob Scherger, Collections Manager for the Treasurer’s Office, updated the Board on his first four (4) months of collection efforts within the county. Allen County has more than \$10 million owed on 3,600 parcels from delinquent property owners. Scherger stated that the county has identified the top 700 delinquent parcels to the county which total approximately \$7.4 million. Since February, Scherger has brought 62 parcels current totaling \$486,000. Scherger and Treasurer Jim Link have met with 18 of the 22 political sub-division of the county to discuss delinquent property owners within their jurisdiction.

With no further business to come before the Board, Commissioner Bassitt moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt