

MINUTES OF JUNE 20, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 20th day of June, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli A. Singhaus.

Nathan Davis led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the June 13, 2012 agenda meeting minutes. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved.

Action Items:

Resolution #378-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #397-12. *Authorize an intradepartmental transfer.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #379-12. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.*

Jodi Wells, Fiscal Specialist for the Sanitary Engineer, requested a warrant of transfer in the amount of \$500,000.00 to fund various departmental projects and cover debt service.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #380-12. *Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the R & I Fund 5435, the American Bath Capital Improvement Project Fund 5402 and the WWC Capital Improvement Fund 5405.*

Jodi Wells, Fiscal Specialist for the Sanitary Engineer, requested warrants of transfer as follows:

\$206,000.00 from the Sanitary Engineer Surplus Fund 5035 to the American Bath CIP Fund – Transfer In, \$70,000.00 from the Sanitary Engineer Surplus Fund 5035 to the Replacement & Improvement Fund – Transfer In, and \$30,000.00 from the Sanitary Engineer Surplus Fund 5035 to the Wastewater Collections CIP Fund – Transfer In. This is necessary to fund budgeted capital improvement projects for the American Bath WWTP Influent Screen Upgrade, Wastewater Collection Improvement Projects and equipment purchases from the respective CIP and R & I funds.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #381-12. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Capital Debt Service Fund 5308.*

Jodi Wells, Fiscal Specialist for the Sanitary Engineer, requested a warrant of transfer in the amount of \$300,000.00 to fund 2012 debt service payment on various capital improvement loans.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #382-12. *Supplemental appropriation to the Handgun License Fund 2849.*

Jim Everett, Chief Deputy, requested an increase in the appropriation in the amount of \$11,000.00 for a new appropriation of \$13,000.00. This is necessary to meet year end expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #383-12. *Supplemental appropriation to the Soil and Water Fund 8835.*

Gary Werling, District Administrator, requested an increase in the appropriation in the amount of \$30,000.00 for a new appropriation of \$44,100.00. This is necessary for Phase II of Soil and Water work.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #384-12. *Resolution to designate the official representative and alternate for the purpose of voting at the annual meeting of the County Commissioners Association of Ohio in 2012.*

Sam Bassitt was designated the official voting representative and W. Dan Reiff was designated as the alternate voting representative.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #385-12. *Set date, time and place for the 2013 Tax Budget Hearing.*

Said hearing shall be July 17, 2012 at 11:00 a.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #335-12**, certify final costs and authorize notices of cash assessments to be issued for the Shawver and Goddard Petition Ditch #1276. **(Previously removed from the May 31, 2012 agenda)**. Nathan Davis, Assistant Drainage Engineer, certified the amount of \$98,765.57, which is approximately 15% under the engineer's estimate of \$116,570.53. Davis further requested that cash assessments be issued, which will be due July 31, 2012. Unpaid balances will be placed on the real estate taxes and payable according to the repayment schedule as outlined in the resolution.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #386-12**, authorize Clerk of Board to post notice and advertise to receive bids for the Lamb Petition Ditch #1305. Nathan Davis, Assistant Drainage Engineer, requested that bids will be received until 11:00 a.m. on July 10, 2012.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #387-12**, fix date, time and place of the final hearing on the Perry Counts Petitioned Ditch #1308. Nathan Davis, Assistant Drainage Engineer, requested that the final hearing be set for July 25, 2012 at 2:00 p.m. at the Perry Township House, 2408 E. Breese Road, Cridersville, Ohio.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #388-12**, rescind Resolution #338-12 and accept Change Order #1-Final and an Extra Work Agreement with Eagle Bridge Co. for the construction of the Osman Road Bridge. Scott Little, Bridge Engineering Technician, requested Resolution #338-12 be rescinded as the final payment has been revised due to the installation of an extra guard rail that was erroneously not included. Said change order/extra work is in the amount of \$3,729.92 for a new contract amount of \$324,214.72.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Allen County Soil and Water, (No one present)

1. Request to adopt **Resolution #389-12**, set date, time and place for the objection hearing on the Wrasman Group Ditch Project #1268. Said hearing is scheduled for July 9, 2012 at 11:30 a.m. in the Commissioner's Meeting Room.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #391-12**, authorize the Clerk of Board to post notice and advertise to receive bids for the Kundert Group Drainage Project #1285. Bids will be received until 11:00 a.m. on July 9, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Russ Decker, Office of Homeland Security/EMA, presented the following:

1. Request to adopt **Resolution #391-12**, approve a revised lease agreement with the Board of Trustees of Perry Township, Allen County, Ohio. Said lease if for a period retroactive to April 1, 2012 through April 30, 2014 in an amount not to exceed \$22,000 per year. Said lease shall be paid for 100% through a federal grant from the Department of Homeland Security.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #392-12**, enter into a grant agreement with the Ohio Emergency Management Agency for the Citizen Corps VIPS Program in Allen County and authorize Russell J. Decker to sign any and all documents relating to said grant. This grant is in the amount of \$3,500.00 and will be used to pay for training of the Critical Incident Stress Team.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Lynn Shock, Department of Job & Family Services, presented the following:

1. Request to adopt **Resolution #393-12**, enter into contracts with various providers. Lynn Shock requested the approval of the following contracts:

<u>Provider</u>	<u>Contract Amount</u>	<u>Service</u>
Lima-Allen Council on Community Affairs	Not to exceed \$ 99,999.00	Work related services for TANF population
Focused Youth, Inc.	Not to exceed \$124,450.00	WIA Youth Services
Goodwill Easter Seal of Miami Valley	Not to exceed \$ 20,000.00	Transportation services

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #394-12**, authorize an amendment to a contract with Transportation Services Corp. dba Black and White Cab for transportation services. Said amendment increases the contract by \$10,000.00 for an amount not to exceed \$210,000.00, effective June 20, 2012 through June 30, 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #398-12**, authorize an amendment to a contract with General Dynamics for WIA Incumbent Worker Training. This amendment extends the end date of the contract from June 30, 2012 to December 31, 2012.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Lisa Merkle, Allen County Child Support Enforcement Agency, presented the following:

1. Request to adopt **Resolution #395-12**, authorize the renewal of a contract with Basinger Process Service, LLC. This contract is for the service of process for cases in Juvenile and Domestic Relations Court. Said contract is at the rate of \$23.00 per hour with a total contract value not to exceed \$26,139.50 effective July 1, 2012 through June 30, 2013.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #396-12**, authorize the renewal of a contract with Martin Investigations & Security Services, Inc. This contract is for the service of process for cases in Juvenile and Domestic Relations Court. Said contract is at the rate of \$23.00 per hour with a total contract value not to exceed \$26,139.50 effective July 1, 2012 through June 30, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Jim Link, Allen County Treasurer, announced that tax bills are out. The Treasurer's Office is now partnering with JP Morgan Chase Bank as a drop off location for your real estate tax bills. There are now 22 locations that will accept payment.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt