

## **MINUTES OF JUNE 22, 2011 AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:00 a.m. on the 22nd day of June, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, and Assistant Clerk of the Board Nicole Ward.

Jim Link led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the June 15, 2011 agenda meeting. Commissioner Sneary seconded the motion. Minutes were approved as submitted.

### **Action Items:**

#### **Resolution #410-11. *Approve travel expenses.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #411-11. *Authorize an intradepartmental transfer.***

Becky Saine, County Administrator, requested the transfer of \$29,353.00 from Contingency to the Prosecutor-Court Cost account due to additional costs relating to the Wangler trial.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #412-11. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.***

Bruce Wells, Business Manager, requested the transfer of \$500,000 to fund various departmental projects and cover debt service.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #413-11. *Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the I & I Fund 5408 and the R & I Fund 5435.***

Bruce Wells, Business Manager, requested the transfer of \$150,000 to the I & I Fund and \$100,000 to the R & I Fund as these transfers are being made to fund budgeted engineering and equipment purchases from the respective funds.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #414-11. *Authorize a warrant of advance from the General Fund 1001 to the Little Ottawa River Fund 2260.***

Becky Saine, County Administrator, requested a warrant of advance in the amount of \$1,165.71 to advance funds to pay the contractor for work performed. Said advance shall be repaid to the general fund within one (1) year from this date.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #415-11. *Authorize the renewal of an agreement with Allen Soil & Water conservation District for the lease of county property for agricultural purposes.***

Said lease is for a period of two (2) years commencing January 1, 2011 and ending on December 31, 2012 for the lease of approximately 73.3 crop acres located in Bath Township.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #416-11. *Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #417-11. *Amend Contracting Policy and Procedures for Allen County Departments.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Allen County Engineer's Office, presented the following:**

1. Request to adopt **Resolution #418-11**, set date, time and place of the view and first hearing Lamb Petitioned Ditch #1305. Nathan Davis, Assistant Drainage Engineer, stated that this is a new petition filed by Jason Lamb for a proposed storm sewer project. Said view shall be July 14, 2011 at 9:00 a.m. at 2708 Groves Road, Shawnee Township and the hearing shall be July 28, 2011 at 3:30 p.m. at the Shawnee Township House, 2530 Ft. Amanda Road.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #419-11**, allocate and encumber funds to the Village of Lafayette from the Motor Vehicle Permissive Tax Fund. Per David Louth, Roadway Engineer, stated the Village of Lafayette requested funds be allocated and encumbered in the amount of \$2,000.00 from the Motor Vehicle Permissive Tax Fund to assist them with some of their road projects this year.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Lynn Shock, Department of Job & Family Services, presented the following:**

1. Request to adopt **Resolution #420-11**, authorize contracts with various providers. Said request was as follows:

<u>Provider</u>	<u>Contract Amount</u>	<u>Service</u>
Apollo Career Center	Not to exceed \$ 67,614.39	GED Classes
Lima/Allen County Council on Community Affairs	Not to exceed \$100,315.00	Job Readiness/ other services

Said contracts shall be effective July 1, 2011 through June 30, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Russ Decker, Homeland Security/EMA presented the following:**

1. Request to adopt **Resolution #421-11**, authorize the nomination of various individuals for membership to the Allen County Local Emergency Planning Committee. This is the re-appointment of 27 current members and the appointment of three (3) new members for terms commencing August 15, 2011 and ending August 14, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #422-11**, authorize the renewal of a service agreement with Century Link for the 9-1-1 equipment. Said cost is an amount not to exceed \$10,800.96. Decker stated that they are on the end of the life span for said equipment and it is important for this service agreement to be in place.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

Jim Link, Allen County Treasurer, stated that the second half tax bills have been mailed out. Lima Superior Federal Credit Union collected about 5% of the total collections the last half of last year and the first half of this year. Superior Federal Credit Union has seven (7) locations that offer collection. Union Bank is working with the county as well and they offer four (4) locations for collection of taxes. July 8, 2011 is the deadline for collections of taxes. For the first time, a first half delinquent tax bill was sent out this year. Approximately 2,000 delinquent tax bills were sent out that were two (2) years or less. The Treasurer's Office collected an extra \$352,000 this year over last year which resulted in a 72% increase.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Nicole Ward  
Asst. Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt