

## **MINUTES OF JUNE 23, 2010 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 23rd day of June, 2010 with the following members present: Commissioner Greg Sneary, Commissioner Sam Bassitt, and Clerk of Board Kelli Singhaus.

Chris Hardesty led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of June 16, 2010. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved as submitted.

### **Action Items:**

#### **Resolution #363-10. *Approve travel expenses.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #364-10. *Approve intradepartmental transfers.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #365-10. *Supplemental appropriation to the ARRA Special Ed Part B IDEA Fund #2468.***

Martha Nance, Director of Business, requested an increase in the appropriation of \$7,059.50 for a new appropriation of \$13,759.50. This is necessary to cover costs of supplies.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #366-10. *Supplemental appropriation to the Ottawa River Fund #2339.***

Kelli Singhaus, Clerk/Administrative Assistant, requested an increase in the appropriation of \$10,000.00 for a new appropriation of \$47,656.18. This is necessary for the payment of invoices to Allen Soil and Water Conservation District for maintenance hours accrued on said project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #357-10. *Accept proposal and enter into contract with Judy L. Rex for Landscape Maintenance at the Third District Court of Appeals Building. (Previously tabled June 16, 2010)***

Commissioner Bassitt moved to decline approval of said contract. Commissioner Sneary seconded the motion. The roll was called and the Resolution was declined.

#### **Resolution #358-10. *Accept proposal and enter into contract with Roger D. Shaw for Landscape Maintenance at the Third District Court of Appeals Building. (Previously tabled June 16, 2010)***

Commissioner Sneary moved to decline approval of said contract. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was declined.

**Discussion Items:**

**A. County Engineer's Office, presented the following: (no one present)**

1. Request to adopt **Resolution #367-10**, authorize and direct the County Auditor to issue notices of cash assessments for Speedco Petitioned Ditch #1262. Per Nathan Davis, Assistant Drainage Engineer, final costs for said project is in the amount of \$59,801.56. The engineer's estimate for said project was \$61,086.88 which resulted in a cost savings of \$1,285.12. There were some utility issues with said project which resulted in a higher cost than anticipated.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #368-10**, approve a revision to the Comprehensive Roadway Map for the Village of Harrod. Per Chris Hardesty, Traffic Safety Manager, the Village of Harrod submitted this request for the purpose of using permissive tax money. Said revision is to add Walnut Street from Second Street to Third Street, a distance of 205 feet. There is a gap on Walnut Street that is not included on the map. He believes this was omitted years ago because it used to be railroad right-of-way.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #369-10**, authorize the purchase of various pick-up trucks. Three of the four vehicles are being purchased through the State Cooperative Purchasing Program. The department is in the process of replacing various high mileage vehicles.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Lynn Shock, Department of Job & Family Services, presented the following:**

1. Request to adopt **Resolution #370-10**, authorize contract with various providers. Shock requested approval of the following: Apollo Career Center for GED Classes in the local ACCENT One-Stop in an amount not to exceed \$66,709.01; Allen Co. Regional Transit Authority for bus services in an amount not to exceed \$25,000.00; Goodwill Easter Seals of Miami Valley for the Transitional Work Program for OWF participants in an amount not to exceed \$35,000.00 and Focused Youth Inc. for WIA youth services in an amount not to exceed \$175,000.00. Said contracts shall commence July 1, 2010 and expire June 30, 2011.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Jim Everett, Allen County Sheriff's Office, presented the following:**

1. Request to adopt **Resolution #371-10**, approve an Interlocal Memorandum of Agreement with the City of Lima. This is a JAG grant that is shared with the City of Lima. Allen County's portion of said grant is \$27,052.00 for FFY'10.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Bruce Wells, Sanitary Engineer's Office**, presented the following:

1. Request to adopt **Resolution #372-10**, authorize Clerk of Board to post notice and advertise to receive bids for the construction of the Westminster Sewer Improvement Project. Allen County received notification from the Ohio Department of Development, Office of Housing and Community Partnerships, of the approval of a \$500,000.00 Water and Sewer Program grant to be put towards the construction of said project. Bid opening shall be July 28, 2010 at 10:00 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Vicki Tarr, Child Support Enforcement Agency**, presented the following:

1. Request to adopt **Resolution #373-10**, authorize the renewal of a contract with Martin Investigations & Security Services for service of process. Said contract shall be at an hourly rate of \$23.00 with a total contract value not to exceed \$26,139.50 for a period beginning July 1, 2010 and ending June 30, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #374-10**, authorize the renewal of a contract with Basinger Process Service for service of process. Said contract shall be at an hourly rate of \$23.00 with a total contract value not to exceed \$26,139.50 for a period beginning July 1, 2010 and ending June 30, 2011.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #375-10**, authorize the renewal of a software maintenance agreement with Maximus, Inc. for the QuIC+ and RMS systems. Said contract is an amount not to exceed \$2,500.00, effective July 1, 2010 through June 30, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #376-10**, authorize the renewal of an agreement with TALX Corporation for employment verification services. Said cost is in the amount of \$3.40 per transaction effective July 1, 2010 through June 30, 2011.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #377-10**, authorize the renewal of an IV-D Service Provider Contract with Allen County Juvenile Court for Magistrate services. Said contract is an amount not to exceed \$51,710.09 effective April 1, 2010 through March 31, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

Donna Dickman, Partnership for Violence Free Families, announced that they will be reinstating the Allen County's Suicide Prevention Coalition. It began in 2004 and ran for two years until funding ran out. There is a need. On July 1 at 3:30 p.m. at the YWCA, they will be reconvening. They have fifteen people registered thus far.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt