

MINUTES OF JUNE 26, 2013 AGENDA MEETING

Commissioner Begg opened the meeting at 9:00 a.m. on the 26th day of June, 2013 with the following members present: Commissioner Greg Sneary, Commissioner Jay Begg, Commissioner Cory Noonan and Clerk of the Board Kelli Singhaus.

Lisa Merkle led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes for June 20, 2013. Commissioner Begg seconded the motion. The roll was called and minutes were approved as submitted, with Commissioner Noonan abstaining from the vote.

Action Items:

Resolution #388-13. *Approve travel expenses.*

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #389-13. *Authorize intradepartmental transfers.*

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #390-13. *Supplemental appropriation to the Building and Expansion Fund 4017.*

This is an increase in the appropriation in the amount of \$18,810.00 for a new appropriation of \$28,315.54. This is for the repair of the retaining wall at the Allen County Museum.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #391-13. *Supplemental appropriation to the Board of DD Fund 2018.*

This is a new appropriation in the amount of \$124,655.24.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #392-13. *Resolution to approve an Animal Claim.*

This is for the payment for two (2) llamas in the amount of \$1,000 that were killed by two (2) dogs. Both dogs were not tagged and owners could not be identified. Commissioner Noonan stated that this is a prime example of why dogs need to be tagged as the dog and kennel had to pick up this cost.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #393-13. *Resolution to correct deed from the Board of Allen County Commissioners to the Lima Shopping Center Associates Limited Liability Company.*

This is necessary due to a typographical error in the deed.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #404-13. *Accept proposal from AVI Food Systems, Inc. for a food service program at the Allen County Courthouse.*

AVI Food Systems, Inc. will provide a new cold beverage machine, snack machine and fresh food machine within the Courthouse on a 90 day trial basis.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Dana Sterling, Building and Grounds, presented the following:

1. Request to adopt **Resolution #394-13**, accept proposal and enter into contract with the Durable Restoration Company for repair of the retaining wall at the Allen County Museum. Sterling stated this is a result of a hit and run. This is the front decorative wall located on Market Street. The retaining wall was moved approximately 3'. These blocks have to be completely removed and reset. Cost to repair the retaining wall is \$18,810.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Julie Shellhammer, Allen County Dog Warden, presented the following:

1. Request to adopt **Resolution #395-13**, authorize submission of grant applications to Pet Finder. Shellhammer stated that the Pet Finder website that the public nationwide can adopt pets. Allen County usually has 20 adoptable dogs placed on the website at one time. From June 10th to June 16th, Allen County had 1,227 dogs viewed. There are two grants that Shellhammer would like to apply for. There are no matching funds for either grant. The first is a technology grant which can be used for printers, computer, scanners, cameras, etc. to help agencies better their website. The second is a shot at life vaccinations. There is a pharmaceutical company that is willing to provide vaccinations for adoptable animals.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Community Development** – No one present

1. Request to adopt **Resolution #396-13**, authorize Clerk of Board to post notice and advertise to receive bids for the construction of the Ridgewood Addition Drainage Improvement Project – Phase 2. This is to allocate \$122,400.00 for the FY'12 CDBG Formula program to help fund the Ridgewood Addition Drainage Project.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #403-13**, approve a Memorandum of Understanding between the Allen County Commissioners and Habitat for Humanity-Lima Area, Inc. for activities under the FY'11 CHIP Grant. The FY'11 CHIP Program funding goes through the end of the calendar year.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Steve Kayatin, Sanitary Engineer**, presented the following:

1. Request to adopt **Resolution #397-13**, authorize Clerk of Board to post notice and advertise to receive bids for the construction of the Indian Village Mobile Home Park Sewer Improvement Project. This is going to alleviate a regulatory issue with the EPA and put the mobile home park on a public sanitary sewer with the construction of a pump station. Bids will be received until July 23, 2013 at 10:30 a.m. Construction estimate is approximately \$800,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

E. **Lisa Merkle, Child Support Enforcement Agency**, presented the following:

1. Request to adopt **Resolution #398-13**, authorize the renewal of a contract with Basinger Process Service, LLC. The agency utilizes Basinger Process Services LLC and Martin Investigations to do all summon service for the agency. Both contracts shall be effective July 1, 2013 through June 30, 2014 at a cost not to exceed \$26,139.50.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #399-13**, authorize the renewal of a contract with Martin Investigations & Security Services, Inc.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

F. Department of Job and Family Services – No one present

1. Request to adopt **Resolution #400-13**, enter into contracts with various providers as follows

<u>Provider</u>	<u>Contract Amount</u>	<u>Service</u>
Lima City Schools dba Opportunity for Parenting Teens	Not to exceed \$ 85,000.00	WIA Youth Svcs.
Focused Youth, Inc.	Not to exceed \$ 85,000.00	WIA Youth Svcs.

Both contracts shall be effective July 1, 2013 through June 30, 2014.

G. Russ Decker, Homeland Security/EMA, presented the following:

1. Request to adopt **Resolution #401-13**, nominate various individuals for membership to the Allen County Local Emergency Planning Committee. This resolution is to nominate/re-appoint 27 members to the LEPC and to nominate/appoint three (3) new members – Fred Boeheim – Chemtrade Logistics, Matt Childers – Childers Media Group and Ronald N. Luttree – Guardian Lima to the LEPC. Terms shall be for a period of two (2) years – August 15, 2013 through August 14, 2015.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #402-13**, nominate various individuals for membership to the Allen County Dangerous Wild Animal Response Team. This is the initial appointment of members to the Dangerous Wild Animal Response Team per ORC Section 935.27. Members include:

Sam Crish – Allen County Sheriff
Chief Todd Truesdale – Shawnee Township Fire Department
Direct Russ Decker – Allen County EMA
Bill Kelly – Allen County Health Department
Jason Aldrich – Clear Channel Lima
Ben Osting – Delphos, Ohio
Jay Begg – Allen County Commissioner

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved with Commissioner Begg abstaining from the vote.

Announcements

None

With no further business to come before the Board, Commissioner Noonan moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kris Maas
Asst. Clerk of the Board

Greg Sneary

Jay Begg

Cory Noonan