

MINUTES OF JUNE 29, 2011 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:00 a.m. on the 29th day of June, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli A. Singhaus.

Douglass Degen led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of the June 22, 2011 agenda meeting. Commissioner Reiff seconded the motion. Minutes were approved as submitted.

Action Items:

Resolution #423-11. *Approve travel expenses.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #424-11. *Authorize intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #425-11. *Authorize a warrant of transfer from the General Fund 1001 to the Indigent Guardianship Fund 2716.*

Becky Saine, County Administrator, requested a warrant of transfer in the amount of \$14,000.00 to cover a budgeted cash flow deficit due to non-funded mandates by the State.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #426-11. *Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Arthur's First Sewer Fund 4520 and the Ciminillo's Sewer fund 4530.*

Bruce Wells, Business Manager, requested the transfer of \$75,950 to the Arthur's First Sewer Fund and \$20,100 to the Ciminillo's Sewer Fund. These transfers are being made to increase the contribution to the Arthur's First Sewer Project and to cover the call of private sector loans for both projects which are being funded internally by the Sanitary Sewer District.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #427-11. *Supplemental appropriation to the Dog Park Fund 2008.*

Becky Saine, County Administrator, requested a new appropriation in the amount of \$2,500.00. This is necessary for maintenance of the Dog Park.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #428-11. *Accept Putnam County's resolution for maintenance to be collected on Cranberry Creek – Phase 1 Joint County Ditch #849.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #429-11. *Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #430-11. *Approve use of credit cards for the third quarter of 2011.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #431-11. *Resolution establishing the Allen County Revolving Loan Fund Governing Board.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #432-11. *Accept the resignation of Jerry Lewis, authorize the removal of Greg Stolly and appoint Jeff Tracy and Greg Wannemacher to the Veteran's Memorial Civic & Convention Center Board.*

Jeff Tracy shall fill the unexpired term of Jerry Lewis – June 29, 2011 thru September 27, 2013. Greg Wannemacher shall fill the unexpired term of Greg Stolly – June 29, 2011 thru September 27, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #433-11**, approve Change Order #2 with Turf concepts LLC for the construction of the Lost Creek Petitioned Ditch #1251. Douglass Degen, Drainage Engineer, stated that this change order consists of the removal of dead ash trees, rock channel protection and the removal of solid waste. The total amount of the change order is \$20,660.00, which increases the contract amount to \$576,234.29. The contract is still below the engineer's estimate of \$638,291.20 and the contingency has not been touched to date.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #434-11**, approve Change Order #1-Final with Gerding Ditching LLC for the construction of the Dutton Ditch #1231. Nathan Davis, Assistant Drainage Engineer, stated that this change order is an increase to the contract in the amount of \$1,772.90 for a new contract amount of \$31,972.90. The engineer's estimate for said project was approximately \$41,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #435-11**, accept bid and enter into contract with Kaffenbarger Truck Equipment Co. for the purchase and installation of equipment on departmental trucks. PJ Johnson, Equipment Superintendent, stated that four (4) bids were received for the purchase and installation of equipment on two (2) 2009 International Chassis Trucks. Johnson recommended the bid be awarded to Kaffenbarger Truck Equipment Co. in the amount of \$83,095.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #436-11**, authorize the Clerk of Board to post notice and advertise to receive bids for the Guardrail Safety Improvement Project. David Louth, Roadway Engineer, that the county has received \$300,000 in federal funds for said project. This project consists of the replacement 12,500 ft. of guardrail and rotted posts. Bids will be received until July 21, 2011 at 11:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Lisa Merkle, Allen County Child Support Enforcement Agency, presented the following:

1. Request to adopt **Resolution #437-11**, authorize the renewal of an agreement with TALX Corporation. This agreement provides employment verification services for the establishment and enforcement of court orders to the agency. Said contract is at a cost not to exceed \$2,113.13, effective July 1, 2011 through June 30, 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #438-11**, authorize the renewal of a Software Maintenance Agreement with Maximus, Inc. for the QuIC+ (Quarterly Information Consolidation Plus) system. This software integrates with the State on budget management. Said contract is at a cost not to exceed \$2,150.00, effective July 1, 2011 through June 30, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Dana Sterling, Building and Grounds Department, presented the following:

1. Request to adopt **Resolution #439-11**, authorize a contract with Lee's Hydraulics for the repair of an existing hydraulic platform lift at the Veteran's Memorial Civic and convention Center. Sterling stated that Lee's Hydraulics will remove and repair outside power deck lift, refab outer frame structure, replace top with diamond plate and reinforce traffic area and remove/re-install hydraulic cylinder at a cost not to exceed \$8,074.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request to adopt **Resolution #440-11**, renew a Participation Agreement with the County Commissioners' Association of Ohio and the Ohio Child Support Directors' Association for employment verification services through TALX Corporation. Said contract is an amount not to exceed \$11,078.79, effective July 1, 2011 through June 30, 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #441-11**, authorize contracts with various providers as follows:

<u>Provider</u>	<u>Contract Amount</u>	<u>Service</u>
Goodwill Easter Seals Miami Valley	Not to exceed \$ 45,000.00	Transportation Services
Goodwill Easter Seals Miami Valley	Not to exceed \$ 40,000.00	Transitional Jobs Program
Allen Co. Children Services	Not to exceed \$150,000.00	Protective Services
Cheryl Allen Center	Not to exceed \$ 35,164.54	WIA Youth Services
Focused Youth, Inc.	Not to exceed \$124,450.00	WIA Youth Services
Allen Co. Regional Transit Authority	Not to exceed \$ 26,050.53	Bus Services

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Add:

Resolution #442-11. *Set date for the 2012 Tax Budget Hearing.*

Said hearing shall be July 14, 2011 at 11:00 a.m. in the Commissioner's Office, Room 303, Lima, Ohio.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt