

MINUTES OF JUNE 30, 2010 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 30th day of June, 2010 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of Board Kelli Singhaus.

Sheriff Sam Crish led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of June 23, 2010. Motion seconded by Commissioner Reiff. The roll was called and the minutes were approved as submitted with Commissioner Reiff abstaining from the vote.

Action Items:

Resolution #378-10. *Approve travel expenses.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #379-10. *Approve an intradepartmental transfer.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #380-10. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.*

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$400,000.00 from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035. This transfer is being made to move revenue from operations to the Surplus Fund to fund various departmental projects and cover debt service.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #381-10. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the I & I Fund 5408.*

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$200,000.00 from the Sanitary Engineering Department Surplus Fund 5035 to the I & I Fund 5408. This is necessary to fund construction activity and debt service for I & I projects.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #382-10. *Resolution declaring it necessary to proceed with the submission to the electors the renewal of a tax levy in excess of the ten mil limitation for the purpose of providing or maintaining Senior Citizens Services or facilities for the elderly.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #383-10. *Approve use of credits cards for the third quarter of 2010.*

Twelve departments submitted their request with amounts ranging from \$300 to \$39,000.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #384-10. *Supplemental appropriation to the Pre Trial Release Fund #2807.*

Sherry Buettner, Chief Probation Officer, requested a new appropriation in the amount of \$6,412.00 for FY'2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #385-10. *Supplemental appropriation to the Prison Diversion Fund #2803.*

Sherry Buettner, Chief Probation Officer, requested a new appropriation in the amount of \$163,689.50 for FY'2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #386-10. *Supplemental appropriation to the Jail Diversion Fund #2804.*

Sherry Buettner, Chief Probation Officer, requested a new appropriation in the amount of \$25,787.00 for FY'2011.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #387-10. *Supplemental appropriation to the Title V Fund #2875.*

Julie Norberg, Allen County Juvenile Court, requested a new appropriation in the amount of \$38,000.00. This is the appropriation of monies from Sub-grant #2008-JB-DMC5301 and 2009-JB-DMC5301.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #388-10. *Supplemental appropriation to the Handgun License Fund #2849.*

Chief Deputy Jim Everett, Allen County Sheriff's Office, requested an increase in the appropriation of \$17,799.90 for a new appropriation of \$32,502.28. This additional appropriation is needed to meet year end expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. **Brad Niemever, Sanitary Engineer's Office**, presented the following:

1. Request to adopt **Resolution #389-10**, approve Change Order #3 with Beaverdam Contracting, Inc. for the construction of the American-Bath Trunk Sewer Replacement Project. This change order is addressing paving issues as well as additional ground water and

poor soil conditions. Said change order is in the amount of \$313,492.10 for a new contract price of \$1,474,103.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Russ Decker, Homeland Security/EMA, presented the following:

1. Request to adopt **Resolution #390-10**, authorize the clerk of Board to post notice and advertise to receive bids for a Bomb Robot. The purchase of the Bomb Robot was rescinded by the Board as it was determined by the Allen County Prosecutor's office that this item must be bid. Said bid opening is July 20, 2010 at 10:30 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #391-10**, enter into contract with David Webb for professional services. Mr. Webb is being contracted to assist the Allen County Emergency Management Agency with planning updates for mass fatality incidents and compliance with the "Pets in Disaster Act" in an amount not to exceed \$7,500.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Lynn Shock, Department of Job & Family Services, presented the following:

1. Request to adopt **Resolution #392-10**, enter into contract with Cheryl Allen Southside Community Center for the purchase of WIA Youth Services. Said contract is in the amount of \$49,999.38 for a period commencing July 1, 2010 and expiring June 30, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Sheriff Sam Crish, Allen County Sheriff's Office, presented the following:

1. Request to adopt **Resolution #393-10**, enter into an agreement with Diamond Drug. This contract is being entered into for the purchase of prescription medication for the inmates. Last year, the county spent approximately \$158,000 on the purchase of medication for the inmates. Through this contract with Diamond Drug, it is anticipated the county will save approximately \$40,000 to \$50,000 on the purchase of medication this year.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Peggy Emerson, Allen Soil and Water Conservation Office, presented the following:

1. Request to adopt **Resolution #394-10**, authorize and direct the County Auditor to issue notices of cash assessments for the Billymack Road Group Project #1256. Final costs for said project is in the amount of \$49,638.47. Estimated cost per acre for said project is \$285.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Commissioner Sneary moved to go into executive session at 9:10 a.m. to discuss the potential suspension of an employee at the Allen County Sanitary Engineer's Office. Commissioner Reiff seconded the motion. The roll was called and the Board went into executive session.

Commissioner Reiff moved to go out of executive session at 9:22 a.m. Commissioner Sneary seconded the motion. The roll was called and the Board went back into regular session.

Resolution #395-10. *Approve a ten (10) day suspension of an employee at the Allen County Sanitary Engineer's Office.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

Nick Kinstle addressed the Board and requested assistance with the Allen County Treasurer in resolving the issue as it relates to non-payment of his real estate taxes as well as other matters.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt