

MINUTES OF JULY 1, 2009 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 1st day of July, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, and Clerk of the Board Kelli Singhaus. Commissioner Bassitt entered the meeting late.

Mary Early led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the June 24, 2009 Agenda Meeting minutes. Commissioner Sneary seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #504-09. *Approval of travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously. Commissioner Bassitt not present.

Resolution #505-09. *Supplemental appropriation to the Residential Services Fund #2077.*

Martha Nance, Business Director, requested an increase in the appropriation of \$50,000 for a new appropriation of \$60,000. This increase is needed to advance monies for modeling projects on homes until grant is received.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously. Commissioner Bassitt not present.

Resolution #506-09. *Supplemental appropriation to the Wonderlick Fund #3701.*

Sally Sanders, Deputy Auditor, requested a new appropriation of \$500. This is necessary for an assessment refund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously. Commissioner Bassitt not present.

Resolution #507-09. *Authorize Bruce Wells, Business Manager, to proceed with securing funding for a general fund obligation note for the Allen County Regional Airport Authority.*

John Pisle, addressed the Board on behalf of the Allen County Regional Airport Authority, requesting the Board secure a general fund obligation note for an additional \$153,000 of new debt, which represents a 5% cash match for a \$2.7 federal grant from the FAA. The airport currently has \$377,000 of current debt with the county. Pisle stated that Phase 1 of the runway extension is complete and these additional monies are needed to complete Phase 2. The airport has also secured an additional \$244,000 of federal grant monies from the FAA for repairs to the runway. Pisle has estimated that this will cost the airport an additional \$12,000 annually over what is already obligated. Pisle stated that the airport has sufficient cash flow to pay this obligation this year. He stated that based on the economy, he could not commit further. Pisle stated that the airport has looked into selling or mortgaging a 20 acre piece of land that is owned by the airport which would cover the cost of 5% cash match. Kevin Mayer also spoke on behalf of the airport, stating that the sale of mortgage of the land would satisfy the additional debt. The airport has received the support of the commissioners in the past for grant funds and without the support, the airport will lose the funding from the FAA. The commissioners raised many concerns regarding the additional debt obligation the county would be taking on based on the situation of the county. The biggest concern was that that the airport could not confirm that they could definitely pay the balance of the new debt.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved by the majority with Commissioner Sneary voting no.

Resolution #508-09. *Accept proposal and enter into contract with Stemen Corporation for Revolving Loan Fund services.*

Becky Saine, County Administrator, requested the Board to enter into contract with Stemen Corporation for services as it relates to the evaluation of projects for Revolving Loan funds at a cost not to exceed \$5,000, to be paid from the Revolving Loan fund. Said contract shall commence July 1, 2009 through June 30, 2010.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #509-09. *Award depository agreements for a four (4) year period.*

Jim Link, Allen County Treasurer, stated that letters were sent to local bank institutions requesting applications/depository agreements for \$30 million of active and inactive funds. Nine (9) applications were received. Some of the banks were not able to meet the \$30 million request. In those types of situations, Link looks into cd's, cdar's, etc. The current main depository for Allen County is Chase Bank.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #510-09. *Authorize the transfer of a 2000 Ford Expedition from the Allen County Sheriff's Office to the Allen County Dog Warden's Office.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution 492-09. *Appoint two (2) members to the Law Library Resources Board. (previously tabled June 24, 2009)*

Per Ohio Revised Code Section 307.511(A), the Board of Allen County Commissioners is required to appoint two (2) members to the Law Library Resources Board by July 1, 2009. Appointments are Becky Saine for a term of July 1, 2009 through December 31, 2013 and Scott L. Shafer for a term of July 1, 2009 through December 31, 2014.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #518-09. *Authorize an intradepartmental transfer.*

Becky Saine, County Administrator, requested approval of a transfer from contingency to real estate taxes in the amount of \$33,434.22 for the payment of the second half real estate taxes and assessments.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Dana Sterling, Building and Grounds, presented the following:

1. Request to adopt **Resolution #511-09**, authorize a contract with Allied Waste Services for various county buildings. Three (3) proposals were received with Allied Waste Services being the lowest at a cost of \$1,426.20 per month for eight (8) locations. Recycling will be contracted through a different source.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Dan Ellerbrock, Soil and Water Conservation District, presented the following:

1. Request to adopt **Resolution #512-09**, authorize revisions to the assessment schedule for the Wrasman Group Project #1268. An objection hearing was held on June 25, 2009 in which there were property owners who felt their parcel was not part of the watershed and their land use was misrepresented. After investigating the properties in questions, the following was determined:

<u>Parcel No:</u>	<u>Name:</u>	<u>Reason for change:</u>
36060003013000	Bowman, Orville B. & Ruth N.	Review by County Engineer determined property drains east into Honey Run
36060003012000	Hostetler, Margie L.	Review by County Engineer determined property drains east into Honey Run
35110003008000	Gossard, Jeanette Trustee	Original calculation used "acres owned" rather than "acres benefited." Correct acres benefited should be 7.27 acres.
35130002002001	Lobach, Jay C. & Lora J.	Parcel originally charged to drain into new tile outlet. Further review shows septic drain is tapped into farm tile south of the house lot, draining southeast into Honey Run. surface water will still drain to the northeast. All acreage charged into open ditch portion of Wrasman project but not house water.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Lisa Merkle, Child Support Enforcement Agency, presented the following:

1. Request to adopt **Resolution #513-09**, authorize the renewal of a software maintenance agreement with Maximus, Inc. This contract is for the agency's QuIC+ and RMS systems. Said contract is effective July 1, 2009 through June 30, 2010 in an amount not to exceed \$2,150.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #514-09**, accept proposals and enter into contracts for services of process. The Allen County Child Support Enforcement Agency received invitation to bids for a service of process contract on June 8, 2009 as follows:

Basinger Process Service, LLC	\$23.00/hr.
Martin Investigations & Security Services, Inc.	\$23.00/hr.

Per the bid specifications, the agency reserved the right to award multiple bids. Both bidders were awarded contracts for an amount not to exceed \$29,139.50 each for a period commencing July 1, 2009 through June 30, 2010.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Mary Early, Family and Children First Council, presented the following:

1. Request to adopt **Resolution #515-09**, authorize a contract with the Allen County Board of MR/DD for the administration of the Help Me Grow Program for FY'2010. Said contract will be effective July 1, 2009 through June 30, 2010 in an amount not to exceed \$134,449 in Part C funds, \$101,859 in Part C Stimulus funds and \$457,841 in General Revenue Subsidy funds. The monies received will be a decrease from the previous year.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Bill Kelly, Allen County Health Department, presented the following:

1. Request to adopt **Resolution #516-09**, authorize Bill Kelly of the Allen County Health Department, to apply for, accept and enter into a Water Pollution Control Loan Fund Agreement on behalf of Allen County. The OEPA and the Ohio Department of Health have monies available to fund household septic systems. The Allen County Department would like to apply for funding that could benefit 6 to 7 parcels. Certain requirements have to be met by the homeowner in order to qualify for funds. They have to be at 100% poverty level, live in an owner/occupied structure, and the Health Department has to determine the septic system to be a nuisance to the county. 75% of the costs will be paid through stimulus monies and 25% will be paid by the homeowner. Another requirement is that the systems have to be installed by November, 2009.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

F. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request to adopt **Resolution #517-09**, authorize a contract with Lima Community Health Center/Allen County Health Partners to assist with completion of Medicaid applications for clients. Said contract shall commence July 2, 2009 and expire June 30, 2010 for an amount not to exceed \$12,000.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

Commissioner Reiff stated that there may be some action next week as it relates to a possible 10% cut across the board for county employees and changes to healthcare. Commissioner Reiff wanted to make sure Commissioner Sneary was on board with these actions as Commissioner Sneary will be on vacation. Commissioner Sneary concurred.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt