

MINUTES OF JULY 8, 2009 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 8th day of July, 2009 with the following members present: Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of the Board Kelli Singhaus.

Rhonda Eddy led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the July 1, 2009 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted.

Action Items:

Resolution #519-09. *Approval of travel expenses.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #520-09. *Authorize an intradepartmental transfer.*

Becky Saine, County Administrator, requested a transfer from contingency to auction fees in the amount of \$2,500. This is necessary to pay the cost to transport the helicopter to Oklahoma.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #521-09. *Approval of "Then and Now" purchase orders.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #522-09. *Authorize the date, time and place for the objection hearing on the Shawnee Road Drainage Project #1277.*

Dan Ellerbrock, Drainage Coordinator, submitted a request to establish July 30, 2009 at 2:00 p.m. in the Allen Count Courthouse, 3rd Floor, for the objection hearing on the Shawnee Road Drainage Project #1277.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved by the majority with Commissioner Sneary voting no.

Resolution #533-09. *Supplemental appropriation to the Motor Vehicle Gas Tax Fund #2002.*

Laura Clark, Account Clerk, requested an increase in the appropriation of \$150,000 for a new appropriation of \$510,000. This is necessary for the payment of the Eastown Road – Phase 4 retainage invoices.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #534-09. *Supplemental appropriation to the Rotary/Ditch Maintenance Fund #2099.*

Laura Clark, Account Clerk, requested an increase in the appropriation of \$5,000 for a new appropriation of \$55,000. This is necessary for the payment of materials.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #535-09. *Supplemental appropriation to the DRETAC Fund #2016.*

Jim Link, Treasurer, requested an increase in the appropriation of \$50,000 for a new appropriation of \$130,000. This is necessary for costs associated with delinquent tax collections and legal fees/foreclosures.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Brad Niemeier, Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolutions #523-09 and #524-09**, accept Grinder Pump Utility Easements for the operation and maintenance of a Residential Grinder Pump. Niemeier stated that the county will operate and maintain grinder pumps that have an E-1 classification. In order to do this, easements are necessary. Neimeier requested approval of two (2) easements at a cost of \$1.00 each.

Commissioner Reiff moved to adopt Resolution #523-09. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Commissioner Bassitt moved to adopt Resolution #524-09. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #525-09**, approve Change Order #1 with Beaverdam Contracting, Inc. for the construction of the American-Bath Trunk Sewer Replacement Project. Prior to construction of said project, the Sanitary Engineer's Office (Owner) requested a change to the design of the influent structure which addressed the configuration of the connection of the trunk line with the American-Bath Wastewater Treatment Plant. This resulted in an increase to the project. Based on these design changes which totaled \$148,527.60 less deductions of \$22,340.00, the contract was increased by \$126,187.60 for a new contract amount of \$1,120,060.90. The County has received stimulus monies for said project as well as a 1% DEFA loan.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Brad Niemeier, on behalf of Community Development, presented the following:

1. Request to adopt **Resolution #526-09**, authorize Clerk of Board to post notice and advertise to receive bids for the Bath Township Flood and Drainage Project, FY'08 Formula Program. \$83,000 has been appropriated through the FY'08 Formula Program for said project. Any costs incurred above the \$83,000 will be paid by Bath Township. Bid opening is scheduled for July 30, 2009 at 10:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Lynn Shock, on behalf of the Child Support Enforcement Agency**, presented the following:

Request to adopt **Resolution #527-09**, authorize to enter into a Participation Agreement with CCAO Service Corporation for employment verification services. The CCAO Service Corporation entered into contract with TALX Corporation for employment verification services to assist various Ohio Family Service Agencies. The cost for said services is \$3.00 each plus a 10% administrative fee versus the cost of \$9.00 each if the department entered into the contract with TALX individually. This will be a tremendous cost savings to both CSEA and DJFS.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Lynn Shock, Department of Job and Family Services**, presented the following:

1. Request to adopt **Resolution #528-09**, authorize a contract with Smart Start Development and Learning Center for daycare services. Said contract is an amount not to exceed \$80,000 effective July 12, 2009 through June 30, 2010.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

E. **Jim Everett, Allen County Sheriff's Office**, presented the following:

1. Request to adopt **Resolution #530-09**, authorize sale of personal property by sealed bid. As part of an effort to reduce costs within the department, the Sheriff's Office is requesting to authorize the sale of the Schweizer Helicopter due to the expense and age. It is estimated the county can save approximately \$35,000 each year based on insurance costs and maintenance of the helicopter.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #531-09**, authorize an agreement with Air Flight, Inc. for the marketing for the sale of personal property. Air Flight, Inc. is based in Oklahoma. They have agreed to transport the helicopter from Ohio to Oklahoma at a cost of \$2,500 in order to market it. The contract also states that they will receive \$7,500, only in the event the helicopter sells.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #532-09**, authorize Clerk of Board to post notice and advertise to receive bids for the sale of a 1994 Schweizer 300 C Helicopter. Said bids shall be received until 11:00 a.m. on October 19, 2009.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

Tim Stanford, Yocum Realty Company, presented his recommendations for real estate owned by the Allen County Commissioners. Items varied from evaluation policies, budgeting, net lease/separate rent from shared tenant expenses, identified properties potentially valuable to investors, etc. In conclusion he stated that the county owns hundreds of parcels of real estate. To maximize their value, investments require attention. This starts with a long term strategy that is professionally managed and executed.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt