

## **MINUTES OF JULY 10, 2013 AGENDA MEETING**

Commissioner Begg opened the meeting at 9:00 a.m. on the 10th day of July, 2013 with the following members present: Commissioner Jay Begg, Commissioner Cory Noonan and Clerk of the Board Kelli Singhaus.

Chief Deputy Jim Everett led the Pledge of Allegiance.

Commissioner Noonan moved for the approval of the minutes for July 2, 2013. Commissioner Begg seconded the motion. The roll was called and minutes were approved as submitted.

### **Action Items:**

#### **Resolution #424-13. *Approve travel expenses.***

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #425-13. *Authorize an intradepartmental transfer.***

Commissioner Noonan moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #426-13. *Supplemental appropriation to the Domestic Relations \$25 Filing Fee Fund 2705.***

This is a new appropriation in the amount of \$18,427.58 for salary and salary related expenses for the Magistrate at Domestic Relations Court.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #427-13. *Supplemental appropriation to the Real Estate Assessment Fund 2014.***

This is an increase in the appropriation in the amount of \$779,000.00 for a new appropriation of \$936,317.60. This is to cover the cost of the 2015 Sexennial Revaluation Contract to Lexur Appraisal Services.

Commissioner Noonan moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #428-13. *Approval of "Then and Now" purchase orders.***

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #429-13. *Enter into a Loan Policy Administration Agreement with Great-West Retirement Services Government & Hospital Markets.***

This agreement allows employees who have a deferred compensation plan to borrow against their plan. The minimum loan amount available is \$2,500 with a maximum amount available of \$50,000.00 payable through payroll deduction.

Commissioner Noonan moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #430-13. *Allocate and encumber funds to the Village of Bluffton from the Motor Vehicle Permissive Tax Fund.***

The amount to be allocated/encumbered is \$6,044.50 which shall be used for street center-line striping within the corporation of the Village of Bluffton.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #431-13. *Accept the resignation of Becky Saine from the Port Authority Board of Allen County.***

Ms. Saine's resignation from the Port Authority Board is effective as of June 6, 2013.

Commissioner Noonan moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Chief Deputy Jim Everett, Sheriff's Office, presented the following:**

1. Request to adopt **Resolution #432-13**, approve an Interlocal Memorandum of Agreement between the City of Lima and Allen County, Ohio as it relates to the Edward Byrne Memorial Justice Assistance Grant Program FY'2013 Local Solicitation. Chief Deputy Everett stated that the City of Lima is applying for JAG Law Enforcement Funds in the amount of \$40,149.00. The City of Lima shall administer the grant and receive an administrative fee of 10% leaving a balance of \$36,134.00 to be divided between the City of Lima and the Sheriff's Office. Funds shall be used to update mobile data terminals in the cruisers.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Brad Niemever, Sanitary Engineer's Office**, presented the following:

1. Request to adopt **Resolution #433-13**, authorize the purchase of one (1) OCE CW 650 Color Plotter and Scanner from Cannon Solutions America and declare one (1) HP Design Jet 5500 be declared obsolete and no longer suitable for county use and authorize same to be sold by internet auction. The department has been having problems with the HP Design Jet 5500 and has replaced two (2) mother boards within the last year or so. After researching available technology, the department has decided to purchase an OCE CW 650 Color Plotter and Scanner demo model in the amount of \$29,100.00 plus a one (1) year maintenance contract for an additional cost of \$4,788.00. This purchase was also Data Board approved.

Commissioner Noonan moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements**

None

With no further business to come before the Board, Commissioner Noonan moved to adjourn. Commissioner Begg seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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Jay Begg

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Cory Noonan