

MINUTES OF JULY 22, 2009 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 22nd day of July, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Asst. Clerk of the Board Nicole Ward.

Nicole Ward led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the July 15, 2009 Agenda Meeting minutes. Commissioner Bassitt seconded the motion. The minutes were approved as submitted.

Action Items:

Commissioner Sneary presented a budget proposal. Commissioner Sneary stated there was a real estate purchase in the amount of \$117,500 which is a one time receipt of revenue and won't be generated next year. Reserve fund which is appropriated but not included into the general fund. The budget is in line without the reserve funds being included in the budget. The reserve fund has a balance of \$1,267,000. That amount of money could potentially be in an appropriation line item for a carry-over next year. Another item being discussed is to "mothball" Memorial Hall. Dana Sterling, Building and Ground Superintendent, has estimated a potential savings to the county of \$50,000 per year. Savings to the Health Insurance is also being discussed. Based on the current policy in place which is considered to be a "Cadillac plan", it is estimated Allen County has a plan that is 10%-15% over other counties as to similarity. Taking the higher end of 15%, it is estimated the county could save approximately \$400,000. The executive committee is in the process of going through the re-bidding process and reassessment of the insurance plan. The re-bidding looks favorable and do not know the outcome until the numbers come in but look at a potential savings of \$350,000. Commissioner Sneary is making a request to the County Engineer regarding the Eastown Road debt. Sneary stated that he had discussion with the County Engineer yesterday and it doesn't look like he can do it this year but there is a possibility it could be done in the future. In regards to the enforcement of the vehicle policy, there is a potential savings for that but do not have an actual cost savings. Consolidated purchasing is getting closer to being implemented with a potential savings of \$25,000. The Board is looking at selling some buildings which have not been defined thus not knowing what the savings will be. The helicopter is for sale. The insurance on that unit is \$22,000 per year and that will be a savings to county once the helicopter is sold. Contingency account for 2009 has a balance of a little over \$600,000 and if the county can maintain that balance until the end of the year, the county could use that as a carry-over for the beginning of the year. The next line item is reducing capital and contingency for 2010. Appropriations for those line items in 2009 were \$1.1 million and that would leave the county combined of \$600,000 so it could be reduced by \$500,000 and a possible extra \$100,000. The CCAO Natural Gas Program of \$10,000 is already implemented and estimated to be a savings of \$10,000 by Dana Sterling. Depending on the vote, The Sheriff's union raises for the remainder of 2009 and 2010 could be a possible cost savings if \$356,000 to the county. The recycling program along with the trash program is estimated to be a cost savings of \$40,000. Total of all suggestions listed above is \$3.9 million dollars. Shortfall is estimated to be \$2.8 million dollars. There is additional cost saving measures that could be further discussed and considered at a future date. These reductions could possibly not impact any other personnel or services to the county. The key to accomplishing this is participation by the Board members. There are other forms of support for outside groups such as 4-H, et al. Donations could be received by the county which could support outside groups and provide cash match dollars. At the sales tax increase hearings, the people were saying no to the tax yet there were no real solutions to it. Just because they haven't heard it doesn't mean they don't exist. The President of the Board's authority is no more than the other two Commissioners. It takes two to move the legislation forward. The President merely conducts the meetings and signs additional paperwork throughout the year. The President is rotated on an annual basis.

Resolution #552-09. Consideration of a levy of a tax at the rate of one-half of one percent county sales tax pursuant to Section 5739.026 of the Ohio Revised Code.

Commissioner Bassitt stated that the information Commissioners Sneary presented was items that have been discussed over the last several months as it relates to the financial situation of the county. Each of these items has been reviewed from time to time not taken into context although some are emerging. Bassitt believes the \$3.897 million dollar total is “imaginative” accounting because some items are known, yet many are supposition such as the Eastown Road debt, which the Board has obligation to the debt based on an agreement entered into a couple years ago with the County Engineer. This is good information which will be reviewed and processed accordingly by the Board collectively, which hasn’t been practiced in the past.

Commissioner Reiff stated that if any of the percentages provided in the list are good, which he believes they are, must be reviewed further.

Commissioner Reiff moved to table the resolution. Commissioner Sneary seconded the motion. The roll was called and the resolution was approved by Commissioner Reiff and Commissioner Sneary voting yes and Commissioner Bassitt voting no.

Resolution #553-09. Consideration of a levy of a tax at the rate of one-half of one percent county use tax pursuant to Section 5741.023 of the Ohio Revised Code.

Commissioner Sneary moved to table the Resolution. Commissioner Reiff seconded the motion. The roll was called and the resolution was approved by Commissioner Reiff and Commissioner Sneary voting yes and Commissioner Bassitt voting no.

Commissioner Sneary excused himself to attend a Solid Waste meeting.

Resolution #545-09. Approve travel expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #546-09. Supplemental appropriation to the Revolving Loan Fund #2410.

Becky Saine, County Administrator, requested a new appropriation in the amount of \$465,000 in order to process the loan proceeds to Chuck E. Cheese.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #547-09. Accept the re-filing of a petition for a non-withdrawal annexation of 5.225 acres, more or less, of real property in American Township to the City of Lima.

The petition was originally filed on June 15, 2009 and withdrawn on July 8, 2009. Dale Vandemark, Agent for the Petitioners, re-filed the petition with the Clerk of Board on July 14, 2009.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #548-09. Approve the public official bond for the Allen County Clerk of Courts.

The Board approved Gina Staley-Burley’s, Clerk of Courts, bond from Auto-Owners Insurance in the amount of \$40,000 for a four year term commencing January 5, 2009 through January 6, 2013.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #549-09. *Approve the public official bond for the Allen County Engineer.*

The Board approved Tim Piper's, Allen County Engineer, bond from Auto-Owners Insurance in the amount of \$5,000 for a four year term commencing January 5, 2009 through January 7, 2013.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #550-09. *Approve the public official bond for the Allen County Recorder.*

The Board approved Mona Losh's, Allen County Recorder, bond from Auto-Owners Insurance in the amount of \$25,000 for a four year term commencing January 5, 2009 through January 6, 2013.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #551-09. *Approve the public official bonds for the Allen County Sheriff.*

The Board approved Samuel Crish's, Allen County Sheriff, bonds from Auto-Owners Insurance in the amounts of \$75,000 and \$25,000 for a four year term commencing January 1, 2009 through January 6, 2013.

Discussion Items:

A. Dan Ellerbrock, Soil and Water Conservation District, presented the following:

1. Request to adopt **Resolution #542--09**, accept bid and enter into contract with J & M Excavating, Inc. for the construction of the Dan Boughan Group Project #1271. Four (4) bids were received with the low bid being J & M Excavating in the amount of \$6,041.50. The bids received were 13% less than the engineer's estimate.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #543-09**, accept bid and enter into contract with Gerding Ditching for the construction of the Kent Burkholder Group Project #1278. Four (4) bids were received with the low bid being Gerding Ditching in the amount of \$28,104.00. The bids received were 22% less than the engineer's estimate.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Pat Smith, Allen County Museum, presented the following:

1. Request to adopt **Resolution #556-09**, approve and authorize the Allen County Historical Society and the Allen County Museum to enter into an Ohio Cultural Facilities Commission's Cooperative Use Agreement. This request is to enter into an agreement to administer grant funds that were approved for the Museum's capital project approximately 1-1/2 years ago. Originally when this petition was put before them, it was for asbestos abatement for Phase 3. The Ohio Cultural Facilities Commission does not fund asbestos abatement but will fund capital expansion projects.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Dana Sterling, Building and Grounds, presented the following:

1. Request to adopt **Resolution #557-09**, authorize Change Order #1 with Lochard, Inc. for the Allen County Title and License Services Building. This is the plumbing contract for the new title building. Original contract amount was \$53,055.00. Said change order resulted in the installation of two (2) water meters in the amount of \$600.00 and a credit to the contingency allowance and the remaining contingency of (\$3,900.00) for a change order amount of (\$3,300.00).

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request to adopt **Resolution #558-09**, enter into an Intergovernmental Agreement with Paulding and Putnam County Commissioners. This agreement with consolidate the Workforce Policy Board into one Board.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Bruce Wells, Community Development, presented the following:

1. Request to adopt **Resolution #559-09**, authorize Change Order #1 – Final with Bluffton Paving for the FY'08 Formula Grant – City of Delphos Street Improvements Project. Contract was awarded in the amount of \$28,494.00. Change Order is a deduction in the amount of (\$108.37) for a new contract amount of \$28,385.63.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

It was announced that a special meeting will be held on Thursday, July 23, 2009 at 2:00 p.m. for consideration of the tabled items – consideration of a tax.

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Nicole Ward
Asst. Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt