

MINUTES OF JULY 26, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 26th day of July, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, and Clerk of the Board Kelli Singhaus.

Douglass Degen led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the July 18, 2012 agenda meeting minutes. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved.

Action Items:

Resolution #445-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #446-12. *Approve intradepartmental transfers.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #447-12. *Authorize a warrant of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the I & I Fund 5408.*

Jodi Wells, Fiscal Specialist, requested a warrant of transfer in the amount of \$200,000.00 to fund budgeted engineering costs from the respective I & I Fund 5408.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #448-12. *Authorize a warrant of advance from the General Fund 1001 to the Lost Creek Ditch Fund 4251.*

Becky Saine, County Administrator, requested a warrant of advance in the amount of \$14,000.00 to fund the Lost Creek Ditch project until assessments are received.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #449-12. *Supplemental appropriation to the Early Childhood Special Education IDEA Fund 2460.*

Martha Nance, Director of Business, requested a new appropriation in the amount of \$6,733.71 as - FY' 13 grant appropriation.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #450-12. *Supplemental appropriation to the Special Education Part B – IDEA Fund 2469.*

Martha Nance, Director of Business, requested a new appropriation in the amount of \$20,473.37-FY' 13 grant appropriation.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #451-12. *Supplemental appropriation to the Ottawa River Enhancement Fund 2339.*

Gary Werling, District Administrator, requested a new appropriation in the amount of \$21,590.00 for CY' 12.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #452-12. *Supplemental appropriation to the Motor Vehicle and Gasoline Tax Fund 2002.*

Laura Clark, Account Clerk, requested an increase in the appropriation in the amount of \$50,000.00 for a new appropriation of \$103,000.00. This is necessary to meet year end expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #453-12. *Amend Resolution #674-10, adopt Group Health Insurance Benefit Policy.*

Nicole Ward, Benefits Coordinator, requested amendment to the policy to clarify the wording as it relates to the annual surcharge charged to the employee for child dependent(s).

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #468-12. *Declare an emergency for roofing repairs at Memorial Hall pursuant to ORC 307.86(A)(2).*

This resolution authorizes E. Lee Construction to make the necessary repairs to the roof at Memorial Hall in an amount not to exceed \$35,000.00. This is a result of storm damage that occurred on June 29, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #469-12, *Enter into a Mercantile Customer Generation Supply Agreement with DPA Energy Resources, Inc.*

This agreement relates to electric aggregation for county facilities only. With this agreement, there is a potential savings of approximately \$100,000 per year.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. **Douglass Degen, Allen County Engineer's Office,** presented the following:

1. Request to adopt **Resolution #454-12,** certify collection assessments for maintenance on various ditches to the Allen County Auditor. Degen stated that he certifying collection of assessments for 2012 to be collected in 2013. There are currently 129 petition ditch improvement projects that are on maintenance and he is requesting that 119 of those projects be assessed. There are 9 projects that are joint county with Auglaize, 6 with Putnam, 4 with Van Wert and 1 with Mercer. Degen presented a modified spreadsheet to the Clerk of Board as adjustment needed made as a result of the windstorm on June 29, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #455-12,** certify collection assessment for maintenance on various ditches to the Allen County and Putnam County Auditor.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #456-12,** certify collection assessments for maintenance on various ditches to the Allen County and Van Wert County Auditor.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #457-12,** certify collection assessments for maintenance on various ditches to the Allen County and Mercer County Auditor.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #458-12,** certify collection assessments for maintenance on various ditches to the Allen County and Auglaize County Auditor.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

6. Request to adopt **Resolution #459-12,** approve Change Order #6 with Turf Concepts LLC for the construction of the Lost Creek Petitioned Ditch #1251. Degen stated that this is the final change order for said project. The total overall deletions are in the amount of (\$28,359.56) and total additions are \$1,058.72, resulting in a net decrease of (\$27,300.84). The new contract amount is \$628,213.26 which is approximately \$10,000 under the engineer's estimate of \$638,291.20.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Dana Sterling, Building and Grounds Department, presented the following:

1. Request to adopt **Resolution #460-12**, authorize the renewal of service contracts with Northwestern Ohio Security Systems, Inc. for various Allen County buildings. This is the renewal of fire alarm service contracts at the following locations:

Juvenile Court	\$135.00 per quarter
Sheriff Garage	\$120.00 per quarter
Courthouse	\$ 89.85 per quarter
Board of Education	\$330.00 annually
Board of Elections	\$ 62.50 monthly

Said contracts are effective June 1, 2012 through May 31, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #461-12**, authorize the renewal of a contract with Northwestern Ohio Security Systems, Inc. for monitoring of the elevator alarm at the Allen County Courthouse. Said cost is in the amount of \$75.00 per quarter effective June 1, 2012 through May 31, 2013.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #462-12**, authorize the renewal of a contract with Northwestern Ohio Security Systems, Inc. for annual fire alarm testing and inspection services at the Allen County Board of Education Service Center. Said cost is in the amount of \$279.00 annually, effective June 1, 2012 through May 31, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #463-12**, accept proposal and enter into contract with DMD Environmental, Inc. for clean-up of debris on the basement level at 3125 Ada Road, Lima, Ohio. As a result of vandalism at 3125 Ada Road, it is necessary to clean-up debris with minimal asbestos. Said cost is in the amount of \$5,365.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #464-12**, accept proposal and enter into contract with Century Link for Metro Ethernet-Classical Enhanced Services at various Allen County locations. This contract is to enhance Ethernet services at the Courthouse from 100 Mbps to 500 Mbps, which results in an additional \$570.00 per month. This contract also enhances the Ethernet services at the Sanitary Engineer's office from 100 Mbps to 150 Mbps which results in an additional \$270.00 per month. This is part of the phone upgrade that is proposed for next year. This will also improve data transmission.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Julie Shellhammer, Allen County Dog Warden**, presented the following:

1. Request to adopt **Resolution #465-12**, authorize increase in Dog and Kennel Registration Fees for Allen County, Ohio. This resolution increases dog registration fees from \$16.00 to \$18.00 and kennel fees from \$80.00 to \$90.00. There has been no increase for the last five (5) years. Shellhammer stated this increase is needed for a variety of reasons: 1) The facility is in need of many capital improvements ie: kennel doors, furnace/air conditioning need updated, etc. 2) Vehicles need replaced. 3 of the 4 vehicles currently have almost or over 200,000 miles 3) Staff needs increased. The first half of this year the department has had 1,247 calls for service – 640 just in the City of Lima. The department currently has 1 full time and 1 part time deputy. There is 1 full time office person, 1 part time office person and 1 part time kennel person. 4) Service fee associated with a new data base associated with dog tags. Shellhammer reiterated that all improvements made to the Dog Park are strictly from monies donated – no county dollars are used.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Lynn Shock, Department of Job and Family Services**, presented the following:

1. Request to adopt **Resolution #466-12**, approve a Social Service Sub-Grant Agreement between the Allen County Department of Job and Family Services and the Allen County Children Services Board. This agreement is for the provision of protective services in an amount not to exceed \$175,000.00, effective July 27, 2012 through June 30, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

E. **Scott Langenkamp, Allen Soil and Water**, presented the following:

1. Request to adopt **Resolution #467-12**, accept bid and enter into contract with Sand Ridge Excavating, Inc. for the construction of the Kundert Group Ditch Project #1285. Nine (9) bids were received with the low bid being Sand Ridge Excavating in the amount of \$72,981.00. This bid came in \$18,968.50 under the engineer's estimate of \$91,949.50.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Additional Item

Resolution #470-12. Appoint Juergen Waldick as Interim County Prosecutor at the Allen County Prosecutor's Office.

The Board received correspondence from Juergen Waldick notifying them of his retirement effective July 30, 2012 at 11:50 p.m. It is necessary to appoint an interim Prosecutor until the

Central committee makes a selection. The Board appointed Juergen Waldick as interim Prosecutor effective July 31, 2012 at 12:00 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt