

## **MINUTES OF JULY 28, 2011 AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:00 a.m. on the 28th day of July, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Brion Rhodes led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of the July 20, 2011 agenda meeting. Commissioner Bassitt seconded the motion. Minutes were approved as submitted.

### **Action Items:**

#### **Resolution #477-11. *Approve travel expenses.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #478-11. *Authorize intradepartmental transfers.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #479-11. *Supplemental appropriation to the Building & Expansion Fund 4017.***

Becky Saine, County Administrator, requested an increase in the appropriation in the amount of \$13,521.45 for a new appropriation of \$51,996.45. This is necessary for the purchase of phone for the Allen County Juvenile Court – Diversion Office.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #480-11. *Accept proposal and enter into contract with Fritchie Asphalt & Paving Co. for sealing of the parking lot/drives at the Allen County Educational Service Center.***

Said contract is in an amount not to exceed \$8,610.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #481-11. *Enter into an agreement with Buckeye Exterminating, Inc. for services at 1165 Sheriff Road.***

Said contract is for preventative pest control services at a cost of \$40.00 per month, effective June 1, 2011 through May 31, 2012.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #482-11. *Renew extension for health care benefit eligibility.***

Based on budget reduction measures, it is necessary to continue the extension of health care benefit eligibility below the 32 hours limitation to county employees.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #483-11. *Authorize issuance of payment to the City of Lima for the South Main Street Bridge Deck Replacement from the Motor Vehicle Permissive Tax Fund.***

Said payment is in the amount of \$27,829.80.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #484-11. *Authorize issuance of payment to the City of Lima for the Metcalf and Fourth Street Intersection Project from the Motor Vehicle Permissive Tax Fund.***

Said payment is in the amount of \$32,342.26.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #485-11. *Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #486-11. *Acknowledge receipt of the refilling of an annexation petition and set date for hearing on the same for real estate located in Richland Township to the Village of Bluffton, F. Stephen Chamberlain, Agent for the Petitioners.***

Said petition was refilled on July 25, 2011. The annexation consists of 66.942 acres. The hearing shall be October 4, 2011 at 10:00 a.m. in the Commissioner's Office.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Steve Kayatin, Sanitary Engineer, presented the following:**

1. Request to adopt **Resolution #487-11**, accept Addendum No. 4, amending Resolution #815-09, entering into contract with Kohli & Kaliher Associates, Inc. to provide professional services for the Comprehensive Plan on how to best serve the four (4) Area Townships around Lima, Allen County, Ohio, with sanitary sewer. This project started back in 1999 with the idea of servicing four (4) townships; however, it has since grown larger and will be renamed as it includes several outside areas in Allen County. Said addendum increases the contract a little over \$5,900.00 for a new contract amount not to exceed \$110,362.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Community Development**, presented the following:

1. Request to adopt **Resolution #488-11**, enter into an Administrative Agreement to provide Community Development Block Grant Funds to the City of Delphos for Formula Year 2010. This agreement allows the City of Delphos to go through the bidding requirements; however they still need to comply with CDBG requirements. Said contract is an amount not to exceed \$73,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #489-11**, approve funding requests for the FY'2011 Community Development Block Grant Program and authorize submission of the application to the Ohio Department of Development. Said projects and allocations are as follows:

City of Delphos	\$ 186,600
Fair Housing	\$ 7,000
Administration	\$ <u>40,400</u>
Total	\$ 237,000

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #490-11**, enter into contract with Lima/Allen Council on Community Affairs to provide Fair Housing Services specific to the FY'11 Formula Grant and general fair housing services. Said contract shall be effective September 1, 2011 through August 31, 2012 in an amount not to exceed \$7,000.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #491-11**, authorize a contract with All Purpose Contracting, Inc. for the FY'10 Formula Grant – City of Delphos – Street Improvements Project. Three (3) bids were received with the low bid being All Purpose Contracting, Inc. in the amount of \$60,610.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #492-11**, approve Change Order #3 with Turf Concepts LLC for the construction of the Lost Creek Petitioned Ditch #1251. Douglass Degen, Drainage Engineer, stated that this project is close to 60% to 70% complete. Said change order is in the amount of \$14,397.03 for a new contract amount not to exceed \$590,631.32. The project is still under budget and to date; no contingency funds have been used. The engineer's estimate for said project is \$638,291.20

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #493-11**, approve Change Order #2 with Miller Contracting Group for the construction of the W.B. Berryman Petition Ditch #1252. This project is located on Adgate Road southerly to the river. Said change order is in the amount of \$5,979.95 for a new contract amount not to exceed \$179,645.00. The project is still under budget and to date; no contingency funds have been used. The engineer's estimate for said project is \$209,020.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #494-11**, authorize the Clerk of Board to post notice and advertise to receive bids for the replacement of the Dutch Hollow Road Bridge, American Township. Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this bridge is located east of Allentown Road. It is being proposed to be replaced with a new culvert. The engineer's estimate for said project is \$36,000.00. Bid opening shall be August 15, 2011 at 10:30 a.m.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #495-11**, authorize the Clerk of Board to post notice and advertise to receive bids for the replacement of the Ninth Street Bridge, Perry Township. This bridge is located east of SR 65. It is being proposed to be replaced with a 12' x 4' boxed culvert. The engineer's estimate for said project is \$42,000.00. Bid opening shall be August 15, 2011 at 10:45 a.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #496-11**, authorize two (2) easements for the construction of the Osman Road Bridge, Perry Township. Said easements are needed for additional right-of-way to construct said bridge and are as follows:

Jon A. Williams	\$412.00
Vernon S. & Sara M. Bewley	\$872.00

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Bassitt moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

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Kelli A. Singhaus  
Clerk of the Board

Approved by:

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt