

MINUTES OF JULY 31, 2013 AGENDA MEETING

Commissioner Begg opened the meeting at 9:00 a.m. on the 31st day of July, 2013 with the following members present: Commissioner Greg Sneary, Commissioner Jay Begg, Commissioner Cory Noonan and Clerk of the Board Kelli Singhaus.

Brion Rhodes led the Pledge of Allegiance.

Commissioner Noonan moved for the approval of the minutes for July 25, 2013. Commissioner Sneary seconded the motion. The roll was called and minutes were approved as submitted.

Action Items:

Resolution #467-13. *Approve travel expenses.*

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #468-13. *Authorize intradepartmental transfers.*

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #469-13. *Supplemental appropriation to the Ottawa River Fund 2339.*

This is an increase in the appropriation in the amount of \$40,000.00 for a new appropriation of \$140,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #470-13. *Supplemental appropriation to the Kundert Group Fund 4285.*

This is an increase in the appropriation in the amount of \$127,888.24 for a new appropriation of \$131,888.24.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #471-13. *Supplemental appropriation to the Warrington Ditch Fund 4304.*

This is a new appropriation in the amount of \$832.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #472-13. *Authorize the purchase of a 2012 Chevy Express 12 Passenger Van from Tom Ahl Dealership for the Allen County Veteran's Office.*

Said purchase is in the amount of \$22,990.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #473-13. *Authorize the extension of a contract with W.S.O.S. Community Action Commission, Inc. for Revolving Loan Fund services.*

This is an extension of the contract with W.S.O.S. until October 31, 2013.

Commissioner Begg moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #474-13. *Approve Amendment No. 1 to the contract for a Mercantile Customer Generation Supply Agreement with DPL Energy Resources, Inc. and authorize the County Administrator to sign same.*

This amendment includes the parking garage located near the Civic Center.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #475-13. *Authorize an amendment to a contract between the Allen County Department of Job and Family Services and Lima City Schools OPTS Center for WIA Youth Services.*

This amendment is a result of location change from 451 N. Cable Road to 1 Spartan Way.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #476-13. *Authorize an amendment to a contract between the Allen County Department of Job and Family Services and the Allen County Regional Transit Authority for Transportation Services.*

Commissioner Begg moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Brion Rhodes, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #477-13**, approve the engineer's estimate of material and labor necessary to replace an existing culvert on Bentley Road, Richland Township. Rhodes stated that the culvert is located in the Village of Bluffton. When plowing last winter, an employee noticed issues with the culvert. After inspection, it was determined that the culvert needed replaced as the walls were caving in, etc. The County Engineer's has reached an agreement with the Village of Bluffton to provide the material and labor necessary to replace the culvert and then the County will be reimbursed by the Village. The estimated cost to perform this work is \$28,742.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Steve Kayatin, Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #478-13**, authorize Clerk of Board to post notice and advertise to receive bids for electrical construction of the Indian Village Mobile Home Park Sewer Improvement Project. Bids were received and opened on July 23, 2013. Bids were received for the general contract but not for the electrical portion. Kayatin stated that local electrical companies have been contacted and found that many are not seeking public contracts but working through general contractors. Kayatin further requested that the legal be placed in the newspaper on August 3, 2013 and August 10, 2013 with a bid opening date of August 19, 2013 at 10:30 a.m. The engineer's estimate for the project is approximately \$70,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Dana Sterling, Building and Grounds, presented the following:

1. Request to adopt **Resolution #479-13**, accept proposal and enter into contract with All Temp Refrigeration for the installation of a Mitsubishi Heat Pump Station at the Allen County Sanitary Engineer's Office in the amount of \$7,894.00. Sterling stated that this heat pump station is needed for the IT room at the Sanitary Engineer's Office. The current Sanyo system is working however it doesn't run below 24°. Sterling stated that he can re-use the Sanyo system in another location at the jail.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #480-13**, accept proposal and enter into contract with E. Lee Construction, Inc. for sealing of the south side walk area by the Allen County Justice Center in the amount of \$4,330.00. This is necessary to alleviate water leaking into the lower level of the Allen County Justice Center, which houses records, etc.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #481-13**, accept proposal and enter into contract with E. Lee Construction, Inc. for the removal and installation of a roof on the Old Jail as well as the old Crime Victim Service building in the amount of \$53,690.00. The original estimate for the project was \$80,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #482-13**, renew contract with I Do Windows! LLC for the provision of window cleaning services at various Allen County buildings as follows:

Allen County Courthouse	Not to exceed \$1,570.00
Allen County Justice Center	Not to exceed \$ 818.00
Allen County Child Support	Not to exceed \$2,208.00
Allen County Court of Appeals	Not to exceed \$1,412.00
Skyway across Market Street	Not to exceed \$1,464.77
Allen County Crime Victim Services	Not to exceed \$ 90.00

Contract shall be effective August 1, 2013 through July 31, 2014.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements

Commissioner Begg announced that an update meeting has been scheduled with Jeff Sprague for 11:00 a.m. today.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Noonan seconded the motion. Meeting was adjourned.

Submitted by:

Kelli A. Singhaus
Clerk of the Board

Approved by:

Greg Sneary

Jay Begg

Cory Noonan