

MINUTES OF AUGUST 1, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 1st day of August, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, and Clerk of the Board Kelli Singhaus.

Mary Early led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the July 26, 2012 agenda meeting minutes. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved.

Action Items:

Resolution #471-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #472-12. *Approve intradepartmental transfers.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #473-12. *Supplemental appropriation to the Jail Diversion Fund 2804.*

Sherry Buettner, Chief Probation Officer, requested a new appropriation in the amount of \$1,188.00 – FY'13 appropriation.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #474-12. *Supplemental appropriation to the Pre Trial Release Fund 2807.*

Sherry Buettner, Chief Probation Officer, requested a new appropriation in the amount of \$6,761.00 – FY'13 appropriation.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #475-12. *Supplemental appropriation to the Siefker Ditch Fund 4197.*

Becky Saine, County Administrator, requested a new appropriation in the amount of \$2,504.44. This is necessary for the repayment of an advance made by the general fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #476-12. *Supplemental appropriation to the Bath Township Trustees Ditch Fund 4169.*

Becky Saine, County Administrator, requested a new appropriation in the amount of \$5,560.23. This is necessary for the partial repayment of an advance made by the general fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #477-12. *Supplemental appropriation to the Belmont Ditch Fund 4218.*

Becky Saine, County Administrator, requested a new appropriation in the amount of \$22.00. This is necessary for the partial repayment of an advance made by the general fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #478-12. *Supplemental appropriation to the Little Ottawa River Fund 2260.*

Becky Saine, County Administrator, requested a new appropriation in the amount of \$1,165.71. This is necessary for the repayment of an advance made by the general fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #479-12. *Supplemental appropriation to the Ditch Rotary Fund 2099.*

Laura Clark, Account Clerk, requested an increase in the appropriation in the amount of \$50,000.00 for a new appropriation of \$185,000.00. This is necessary for the payment of invoices.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #480-12. *Supplemental appropriation to the General Fund 1001.*

Becky Saine, County Administrator, requested an increase in the appropriation in the amount of \$6,694.50 for a new appropriation of \$119,694.50. This additional appropriation is needed for training of poll workers mandated by the Secretary of State.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #481-12, *Supplemental appropriation to the JABG Fund 2870.*

Dawn Daniel, Business Director, requested an increase in the appropriation in the amount of \$11,111.00 for a new appropriation of \$12,711.00. This is a result of additional grant funding.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #482-12. Authorize warrants to return monies advanced to various funds from the General Fund 1001.

Becky Saine, County Administrator, requested warrants to return monies advanced to various funds from the General Fund 1001 as follows:

Amount	From Fund	To Fund
\$2,504.44	41974194-940001 Siefker Ditch Const. Fund - Advance Out	00100092-590902 General Fund - Advance In

REASON: Full repayment of an advance that occurred in 1999.

\$5,560.23	41694194-940001 Bath Twp Trustees Ditch Const. Fund-Advance Out	00100092-590902 General Fund – Advance In
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REASON: Partial repayment of an advance that occurred in 1996.

\$ 22.00	42184194-940001 Belmont Ditch Const. Fund – Advance Out	00100092-590902 General Fund – Advance In
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REASON: Partial repayment of an advance that occurred in 2010.

\$1,165.71	22601494-940001 Little Ottawa River Ditch-Advance Out	00100092-590902 General Fund – Advance In
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REASON: Full repayment of an advance that occurred in 2010.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Rick Boerger, Allen County Sanitary Engineer’s Office, presented the following:

1. Request to adopt **Resolution #483-12,** accept proposal and enter into contract with Peterson Construction Company for the Influent Mechanical Screen Replacement Project, American-Bath Wastewater Treatment Plant. Three (3) bids were received with the low responsive bidder being Peterson Construction in the amount of \$205,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Allen County Engineer’s Office, presented the following:

1. Request to adopt **Resolution #484-12,** accept bid and enter into contract with Fenson Contracting, LLC for the construction of the Lamb Petitioned Ditch #1305. Nathan Davis, Assistant Drainage Engineer, stated that seven (7) bids were received with the low bid being Fenson Contracting in the amount of \$12,392.50.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #485-12**, certify final costs and authorize notices of cash assessments to be issued for the Lost Creek Petition Ditch Project #1251. Douglass Degen, Drainage Engineer, requested notices of cash assessments to be collected for the Lost Creek Petition Ditch Project #1251. Mailings will go out and assessments will be due by September 2, 2012. Unpaid assessments will then be placed on real estate taxes to be collected in 2013. The amount being certified is \$798,969.94. There is an additional amount to be collected in the amount of \$17,101.61 which will be paid from first-time maintenance assessments. The increase is a result of the removal of numerous ash trees and the recent windstorm.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Allen County Dog Warden

1. Request to adopt **Resolution #486-12**, enter into an agreement with Fairfield Computer Services, LLC for an online dog licensing system. The Clerk of Board requested that Resolution #486-12 be tabled to allow time to get the necessary paperwork in order for said contract.

Commissioner Reiff moved to table the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was tabled.

D. Mary Early, Family Children First Council, presented the following:

1. Request to adopt **Resolution #487-12**, approve continuance of an Intersystems Shared Funding Agreement with the Allen County Board of Developmental Disabilities, Allen County Children Services Board and the Mental Health and Recovery Services Board of Allen, Auglaize and Hardin Counties. These agencies provide up to \$75,000 collaboratively to work with children with behavioral issues, illness, etc. These are locally funded dollars. Federal/state dollars are also received to provide same services, however there are restrictions on the use of these dollars.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #488-12**, authorize submission of a grant application to the Ohio Family and Children First for County Family and Children First Council Operational Capacity Building Fund SFY'2013. This application is in the amount of \$15,750.00 which is used for administrative support. This application also involves a strategic plan which primarily focuses on building schools in Allen County.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #489-12**, authorize the renewal of a contract with the Allen County Board of DD for the administration of the Help Me Grow Program for FY'2013. Said contract shall be effective July 1, 2012 through June 30, 2013 in an amount not to exceed \$119,736.00 in Part C funds, \$72,848.00 in General Revenue Funds to support Part C services and \$116,740.00 in General Revenue Subsidy Funds.

Commissioner Reiff moved to adopt the Resolution subject to approval by Esther Baldrige at the Allen County Board of DD. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

A proclamation was issued to the Allen County Child Support Enforcement Agency declaring August 2012 as Child Support Awareness month. Lisa Merkle, Director, stated that Allen County has 11,000+ open/active cases. The agency is working hard to make positive changes to services offered. They are hoping to assist parents in obtaining jobs, parenting skills, etc. by partnering with community organizations.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt