

MINUTES OF AUGUST 6, 2013 AGENDA MEETING

Commissioner Begg opened the meeting at 9:00 a.m. on the 6th day of August, 2013 with the following members present: Commissioner Greg Sneary, Commissioner Jay Begg, Commissioner Cory Noonan and Clerk of the Board Kelli Singhaus.

Lisa Merkle led the Pledge of Allegiance.

Commissioner Noonan moved for the approval of the minutes for July 31, 2013. Commissioner Sneary seconded the motion. The roll was called and minutes were approved as submitted.

Action Items:

Resolution #483-13. *Authorize issuance of payment to the Village of Bluffton from the Motor Vehicle Permissive Tax Fund.*

Payment is in the amount of \$63,205.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Allen Soil and Water (No one present)

1. Request to adopt **Resolution #484-13**, approve Change Order #2 and #3 with Sand Ridge Excavating for construction on the Kundert Group Ditch #1285. The total for Change Order #2 and #3 is an amount not to exceed \$1,981.49 for a new project cost of \$77,462.49.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Dana Sterling, Building and Grounds, presented the following:

1. Request to adopt **Resolution #485-13**, accept proposal and enter into contract with New Idea Controls for the replacement of a Return Air Fan Variable Frequency Drive at the Allen County Justice Center. The current variable frequency drive is bad. With a large facility, there is a design in each are for a certain cfm of air. In these areas, everyone has a thermostat that has a variable air volume control box and as this air is satisfied, the demand rises and lowers. This drive changes the speed of the fan motor. Said cost is in the amount of \$1,484.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Dana Sterling, Building and Grounds**, presented the following:

1. Request to adopt **Resolution #479-13**, accept proposal and enter into contract with All Temp Refrigeration for the installation of a Mitsubishi Heat Pump Station at the Allen County Sanitary Engineer's Office in the amount of \$7,894.00. Sterling stated that this heat pump station is needed for the IT room at the Sanitary Engineer's Office. The current Sanyo system is working however it doesn't run below 24°. Sterling stated that he can re-use the Sanyo system in another location at the jail.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #486-13**, accept proposal and enter into contract with New Idea Controls for the replacement of a VAV Box Controller at the Allen County Justice Center. This is a variable volume air control at a cost of \$851.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Community Development** (No one present)

1. Request to adopt **Resolution #487-13**, authorize a contract with Beaverdam Contracting, Inc. for the FY'12 Formula Grant – Bath Township Ridgewood Addition Drainage Improvement – Phase 2. Six (6) bids were received with Beaverdam Contracting being the best bid at \$137,000.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Sanitary Engineer** (No one present)

1. Request to adopt **Resolution #488-13**, accept bid and enter into contract with Beaverdam Contracting, Inc. for general contract work on the Indian Village Sewer Improvement Area Project. The Clerk of the Board requested that the resolution be tabled until the next meeting to allow receipt of the necessary contract documents. Commissioner Sneary moved to table the resolution. Motion seconded by Commissioner Begg. Resolution was tabled.

Announcements

A proclamation was presented to the Child Support Enforcement Agency for Child Support Awareness Month. Lisa Merkle, Director, stated that this years theme is "Support is Key", which not only means financially but also emotionally. Merkle further stated that they have daily activities planned for the month of August to celebrate same.

With no further business to come before the Board, Commissioner Noonan moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Kelli A. Singhaus
Clerk of the Board

Approved by:

Greg Sneary

Jay Begg

Cory Noonan