

## **MINUTES OF AUGUST 9, 2012 AGENDA MEETING**

Commissioner Sneary opened the meeting at 2:00 p.m. on the 9<sup>th</sup> day of August, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Russ Decker led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the August 1, 2012 agenda meeting minutes. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved with Commissioner Bassitt abstaining from the vote.

### **Action Items:**

#### **Resolution #492-12. *Approve travel expenses.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #493-12. *Approve intradepartmental transfers.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #494-12. *Supplemental appropriation to the Ohio Peace Officer Training Fund 2851.***

Jim Everett, Chief Deputy, requested a new appropriation in the amount of \$13,959.74. This appropriation is needed to ensure year end funding is met.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #495-12. *Supplemental appropriation to the Dog and Kennel Fund 2005.***

Julie Shellhammer, Dog Warden, requested an increase in the appropriation in the amount of \$2,400.00 for a new appropriation of \$6,400.00. This additional appropriation is needed for a service contract with Fairfield Computer Service.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #496-12. *Amend Resolution #470-12, appoint Juergen Waldick as Interim County Prosecutor at the Allen County Prosecutor's Office.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved with Commissioner Bassitt abstaining from the vote.

**Resolution #504-12. *Authorize the transfer of an Enterprise Zone Agreement from Kettle Creations, LLC to BEF Foods, Inc.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Dana Sterling, Allen County Building and Grounds, presented the following:**

1. Request to adopt **Resolution #497-12**, accept proposal and enter into contract with Century Link for Partner Assurance Software Support at various Allen County locations. This is the final year for the software support as it is at the end of its useful life. This support is for the Allen County Courthouse, Allen County Juvenile Court and the Child Support Enforcement Agency at an annual cost of \$6,382.50.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Allen County Engineer's Office, presented the following:**

1. Request to adopt **Resolution #498-12**, authorize Clerk of Board to post notice and advertise to receive bids for the Perry Counts Petition Ditch #1308. Nathan Davis, Assistant Drainage Engineer, requested a bid opening date of August 28, 2012 at 11:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Allen County Sanitary Engineer**

1. Request to adopt **Resolution #499-12**, enter into a Sewage Treatment Agreement with the Village of Harrod for the Auglaize Township Sewer Sub-District #1. A low pressure collection system has been constructed and is ready to service properties in the area.

Commissioner Reiff moved to table the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was tabled.

2. Request to adopt **Resolution #500-12**, enter into an agreement with the Ohio Department of Transportation for the construction, operation and maintenance of sanitary sewer, water and appurtenants for the Beaverdam Outpost. Through this agreement, Allen County will oversee the construction, operation and maintenance of sanitary sewer, water and appurtenants for the Beaverdam Outpost in which the Ohio Department of Transportation will reimburse Allen County for same.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Russ Decker, EMA/Homeland Security**, presented the following:

1. Request to adopt **Resolution #501-12**, authorize acceptance of a FY'2011-2012 hazardous Materials Emergency Preparedness Grant-Program (HMEP) 19<sup>th</sup> Year Training Grant from the Ohio Emergency Management Agency and PUCO and authorize Russell J. Decker to sign any and all documents relating to same. This grant is in the amount of \$11,900.00 and will be used for Hazardous Materials training.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #502-12**, authorize submission of a grant application to the U.S. Department of Homeland Security for a FY'12 Emergency Management Performance Grant and authorize Russell J. Decker to sign any and all documents relating to same. Said application is in the amount of \$86,097.00 and upon approval; said grant will be used for reimbursement of EMA related salaries.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #503-12**, authorize submission of a grant application to the U.S. Department of Homeland Security for a FFY'12 State Homeland Security Grant Program-Competitive and authorize Russell J. Decker to sign any and all documents relating to same. Said application is in the amount of \$130,493.00 and upon approval; said grant will be used for upgrades to the bomb robot and the replacement of outdated chemical suits. Decker stated that the outdated suits will be used for training.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Rhonda Eddy-Steinecker, Allen County Auditor**, presented the following:

1. Request to proceed with the renewal of various purpose bond anticipation notes and the issuance of a new one (1) year note. The county has a various purpose bond anticipation note that will mature on September 28, 2012. The loan has been reduced through cash collections, leaving a current balance of \$565,100.00. JPMorgan Chase Bank has given indication rate of 1.95% for the proposed one year renewal. This loan is considered bank qualified. Due to the conduit debt issued, the county must issue a new one year note for new monies in the amount of \$193,687.00, which will be considered non bank qualified. JPMorgan Chase Bank has given indication rates of 1.95% for the proposed new loan.

With no further business to come before the Board, Commissioner Bassitt moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

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Kelli A. Singhaus  
Clerk of the Board

Approved by:

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt