

MINUTES OF AUGUST 10, 2011 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 10th day of August, 2011 with the following members present: Commissioner Greg Sneary, Commissioner Sam Bassitt, and County Administrator Becky Saine.

Dana Sterling led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the minutes of the August 3, 2011 agenda meeting. Commissioner Sneary seconded the motion. Minutes were approved as submitted.

Action Items:

Resolution #506-11. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #507-11. *Authorize intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #508-11. *Authorize a warrant of transfer from the Certificate of Title Administration Fund 2402 to the General Fund 1001.*

Margie Murphy-Miller, Clerk of Courts, requested a warrant of transfer in the amount of \$10,000.00 from Fund 2402 to the Fund 1001.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called with Commissioner Bassitt voting yes and Commissioner Sneary voting no.

Resolution #509-11. *Supplemental appropriation to the Sewer District Fund 5034.*

Jodi Wells, Fiscal Specialist, requested an increase in the appropriation in the amount of \$100,000 for a new appropriation of \$305,000. This additional appropriation is needed as the City of Lima's treatment fees are at a higher level than anticipated.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #510-11. *Supplemental appropriation to the Prison Diversion Fund 2803.*

Sherry Buettner, Chief Probation Officer/Administrative Director, requested a new appropriation in the amount of \$200,664.00. This is the FY'2011 appropriation.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #511-11. *Supplemental appropriation to the General Fund 1001.*

Becky Saine, County Administrator, requested a new appropriation in the amount of \$10,000.00. This is necessary to enter into contract to clean mold from stored documents.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #512-11. *Approval of "Then and Now" purchase orders.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #513-11. *Accept Putnam County's resolution to increase the amount to be charged for maintenance on the Cranberry Creek-Phase 1 Joint County Ditch #849.*

Commissioner Bassitt stated that it appears insufficient funds have been collected for maintenance on the ditch project. Putnam County is proposing to collect 10% of the construction costs to be collected on the 2011 and 2012 duplicate to cover maintenance costs.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #514-11. *Enter into contract with the Allen County Agricultural Society to lease space for the Allen County Dog Warden's Office for the 2011 Allen County Fair.*

Said contract is in an amount not to exceed \$485.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #515-11. *Appoint Tamara Curtis to the Allen Metropolitan Housing Authority Board.*

Said term commences immediately and expires June 26, 2014.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #516-11. *Appoint Heather J. Meyer to the Mental Health and Recovery Services Board of Allen, Auglaize and Hardin Counties.*

Said term commences immediately and expires June 30, 2015.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #517-11. *Enter into a one (1) year Lease Agreement with Tom Ahl Chrysler for the lease of eight (8) vehicles.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Dana Sterling, Building and Grounds Department, presented the following:

1. Request to adopt **Resolution #518-11**, accept proposal and enter into contract with E. Lee Construction, Inc. for gutter/downspout installation at the Allen County Dog Pound. This contract is in the amount of \$5,530.00. This is a 6" gutter that is 60' long. Because it is a steel roof, the contractors have to unhook the bottom edge of the roof to pull the old gutter out, put new gutter in and reattach the roof. This also includes the downspouts that have been discussed which will run over the kennels.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #519-11**, accept proposal and enter into contract with E. Lee Construction, Inc. for sidewalk/curb repair on Spring Street. A while back, the City advised us that a section of sidewalk on Spring Street needed repair. If we didn't make the repair, the City was going to charge the County \$2,500 for 30' of sidewalk and curb. It was decided it was best to go down to the newer section of the sidewalk that was pored. Said contract is in the amount of \$4,320.00 for 60' of sidewalk and curb.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #520-11**, renew service agreement with Allen County Refuse. Said contract is in the amount of \$70.00 per month effective August 1, 2011 through July 31, 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Steve Kavatin, Sanitary Engineer, presented the following:

1. Request to adopt **Resolution #521-11**, establishment of a Sanitary Sewer Project to address service needs for the Allen County Regional Airport Authority, Perry Township. This will help the Airport eliminate a regulatory issue they are dealing with EPA on their existing system that they currently operate and maintain.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Brion Rhodes, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #522-11**, enter into a LPA Federal Project Agreement with the State of Ohio, Department of Transportation, for the Elm Street Bridge Project, American Township and appoint the Allen County Engineer as the LPA representative for said project. This project is being funded 95% in federal funds. The project estimate is \$1,520,000. Any additional expenses will be paid for the Motor Vehicle and Gasoline Tax fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request to adopt **Resolution #523-11**, authorize an amendment to a contract with Allen County Children Services. This is an increase of \$300,000 to the contract value for an amount not to exceed \$450,000 effective August 11, 2011 thru June 30, 2012.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #524-11**, approve a contract between the Allen County Department of Job and Family Services and the Putnam County Department of Job and Family Services. Under this contract, Allen County will provide to Putnam County a Medicaid worker up to two (2) days per week at the reimbursement rate of \$25.15 per hour plus \$.40 per mile. Said contract shall be effective August 11, 2011 through June 30, 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

Margie Murphy-Miller, Clerk of Courts, requested clarification on Resolutions #508-11 and #511-11. She questioned whether a contract can be entered into. Sneary stated that it has to be determined where the funding will come from. Bassitt stated that this issue could be brought up in another meeting when all three Commissioners are present, possibly during the budget meeting, etc. Bassitt asked if action isn't taken very quickly, that Margie Murphy-Miller work with the Board on this issue. Sneary stated that money for this contract can come from within the budget the County currently has. Sneary cannot foresee borrowing from the future. Murphy-Miller stated that her biggest concern is the problem will continue to grow. Sneary further commented that it is his concern as well; the problem with the budget will also continue to grow.

With no further business to come before the Board, Commissioner Bassitt moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Becky Saine
County Admin/Asst. Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt