

## **MINUTES OF AUGUST 11, 2010 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 11th day of August, 2010 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and County Administrator/Asst. Clerk of Board Becky Saine.

Lynn Shock led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the July 21, 2010 agenda meeting. Commissioner Bassitt seconded the motion. Minutes were approved with Commissioner Sneary abstaining from the vote.

### **Action Items:**

#### **Resolution #449-10. *Approve travel expenses.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #450-10. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #451-10. *Authorize a warrant of transfer from the General Fund 1001 to the Mental Health Fund 1992.***

Becky Saine, County Administrator, requested a warrant of transfer in the amount of \$5,000.00 from the General Fund 1001 to the Mental Health Fund 1992 to cover a deficit due to unfunded mandates.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #452-10. *Supplemental appropriation to the Westminster Sewer Improvement Fund #4590.***

Bruce Wells, Business Manager, requested an increase in the appropriation of \$343,500.00 for a new appropriation of \$3,789,000.00. This is necessary to award contracts for said project and to pay off a bridge loan with Chase.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #453-10. *Approval of "Then and Now" purchase orders.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #454-10. *Authorize issuance of payment to the Village of Spencerville from the Motor Vehicle Permissive Tax Fund.***

The Village of Spencerville requested a partial payment in the amount of \$4,083.60 of their \$9,042.38 that was allocated and encumbered from the Motor Vehicle Permissive Tax Fund.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #455-10. *Accept payment from Ohio Mutual Insurance Group for damages to a 2006 Chevy Uplander operated by the Allen County Dog Warden's Office.***

Payment in the amount of \$4,280.84 was received by Ohio Mutual Insurance Group for damages that occurred on July 14, 2010 to a 2006 Chevy Uplander operated by the Allen County Dog Warden's Office.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #456-10. *Authorize payment of an administrative fee for the Cooperative Purchasing Program.***

Said fee is in the amount of \$300.00 for a period commencing July 1, 2010 through June 30, 2012.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #457-10. *Authorize the transfer of property to the Allen County Port Authority for economic development purposes pursuant to Section 4582.38 Ohio Revised Code.***

This property is located in the Industrial Park. This will allow the Port Authority to move forward accordingly.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Allen County Sheriff's Office, (no one present)**

1. Request to adopt **Resolution #458-10**, declare a 2006 Chevrolet Impala SS at the Allen county Sheriff's Office unsuitable for county use and authorize sale of same by internet auction.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Allen County Engineer's Office, presented the following:**

1. Request to adopt **Resolution #459-10**, approve one (1) Easement for County Road Purposes and one (1) Work Agreement with Dean and Terrye Peters. Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this easement is necessary to construct a new culvert on Dutch Hollow Road which is located near Limaland Speedway. Said easement is in the amount of \$500.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #460-10**, approve two (2) Easements for County Road Purposes and one (1) Work Agreement with Timothy J. and Vicki A. Foust. Brion Rhodes, Chief Deputy /Bridge Engineer, stated that these easements are necessary to construct a new culvert on Dutch Hollow Road which is located near Limaland Speedway. Said easements are for a total amount of \$651.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #461-10**, resolution honoring Wayne Gerdeman. Tim Piper, Allen County Engineer, requested that a resolution be approved to designate Eastown Road between Spencerville Road and Elida Road as the Wayne Gerdeman Memorial Highway. Piper stated that Gerdeman had a good work ethic for road and bridge projects. Gerdeman personally designed 109 bridges and oversaw the construction of 252 bridges in Allen County. Gerdeman was aggressive in obtaining federal and state funding, such as Eastown Road. Gerdeman obtained approximately \$21 million dollars in outside funding to do various projects from 2001 to 2009, including the Eastown Road Project. Zack Gerdeman thanked the Commissioners for doing this for his father.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Brad Niemeyer, Sanitary Engineer**, presented the following:

1. Request to adopt **Resolution #462-10**, resolution of intent to accept bids and to award contracts for the completion of the Westminster Sewer Improvement Project in compliance with the requirements of the Ohio Environmental Protection Agency Department of Environmental and Financial Assistance. Niemeyer stated that bids were opened and in order to procure the funding, a resolution must be submitted with the intent to award. The intent is to award the contract to Kirk Brothers for the general, plumbing and mechanical contract; Sollmann Electric Co. for the electrical contract; and Stillion Brothers Excavating for the collection system contract.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #463-10**, accept Addendum #1 and amending Resolution #743-08 to increase the contract service fee with Kohli & Kaliher Associates, Inc. for professional engineering services for the Westminster Sanitary Sewer Collection System, Auglaize Township. Said addendum is for the completion of the final design of the collection system from an amount not to exceed \$127,000 to an amount not to exceed \$196,300.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #464-10**, accept Addendum #3 and amending Resolution #119-08 to increase the preliminary contract service fee with Kohli & Kaliher Associates, Inc. for final design services for the Westminster Wastewater Treatment Plant. Said addendum increases the contract from an amount not to exceed \$127,860.00 to an amount not to exceed \$198,200.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. WORTH Center** (no one present)

1. Request to adopt **Resolution #465-10**, approve the FY11 Addendum for Community Based Correctional Facility Program 501 Subsidy Grant Agreement. This is the award of \$2,785,167.00 to be paid in four equal installments of \$696,291.75 for a period beginning May 1, 2010 and ending June 30, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Allen County Board of DD**, (no one present)

1. Request to adopt **Resolution #466-10**, declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**F. Lynn Shock, Department of Job & Family Services**, presented the following:

1. Request to adopt **Resolution #467-10**, authorize an amendment to a contract with the Allen County Children Services. Said contract increases the contract value by \$275,000.00 and extends the contract date from September 30, 2010 to June 30, 2011.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

Commissioner Bassitt announced that the meetings for August 18, 2010 and August 25, 2010 have been cancelled. The meetings have been rescheduled to August 16, 2010 at 9:00 a.m. and August 19, 2010 at 1:00 p.m.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Becky Saine  
County Administrator/Asst. Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt