

MINUTES OF AUGUST 19, 2010 AGENDA MEETING

Commissioner Bassitt opened the meeting at 1:00 p.m. on the 19th day of August, 2010 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and County Administrator/Asst. Clerk of Board Becky Saine.

Jim Everett led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the August 11, 2010 agenda meeting. Commissioner Sneary seconded the motion. Minutes were approved as submitted.

Commissioner Sneary moved for the approval of the minutes of the August 16, 2010 agenda meeting. Commissioner Reiff seconded the motion. Minutes were approved as submitted.

Action Items:

Resolution #477-10. *Approve travel expenses.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #478-10. *Approval of intradepartmental transfers.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #479-10. *Authorize commitment of Community Development Funds as a local match for the 2011 Emergency Home Repair Program for the PSA 3 Agency on Aging.*

Per the recommendation of Bruce Wells, Community Development Coordinator, authorized \$5,000.00 from non-grant related housing funds to PSA 3 Agency on Aging as a local match for said grant application.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #492-10. *Supplemental appropriation to the Building & Expansion Fund #4017.*

Becky Saine, County Administrator, requested an increase in the appropriation of \$3,190.00 for a new appropriation of \$140,951.00. This is necessary for the purchase of a van for the Allen County Sheriff's Office from proceeds received by Gov-Deals.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #493-10. Authorize a warrant to return an advance from Bath Township Trustees Ditch Fund #4169 to the General Fund #1001.

Becky Saine, County Administrator, requested a warrant to return an advance in the amount of \$12,400.19 from the Bath Township Trustees Ditch #1169 Fund 4169 to the General Fund 1001 in order to repay a prior year advance.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #494-10. Accept proposal and enter into contract with W.S.O.S. Community Action Commission, Inc. for Revolving Loan Fund Services.

Said contract is effective August 1, 2010 through July 31, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Jim Everett, Allen County Sheriff's Office, presented the following:

1. Request to adopt **Resolution #480-10**, declare a 1997 Plymouth Voyager Van unsuitable for county use and authorize trade of same for the purchase of a 2004 Chevrolet Impala. Said cost is in the amount of \$5,915.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Douglass Degen, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #481-10**, declare a 1998 Caterpillar 416C Backhoe Loader unsuitable for county use and authorize trade of same for the purchase of a 2010 Caterpillar 430E Backhoe Loader. Degen requested the item be tabled until the September 1, 2010 agenda.

Commissioner Reiff moved to table the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was tabled.

2. Request to adopt **Resolution #482-10**, approve an addendum to an agreement with Woolpert, Inc. for professional services. Degen stated Woolpert, Inc. has been assisting the county with updating the stormwater & sediment control regulations. For the last three (3) years, the county has been working on revising the plan in order to comply with the Ohio EPA. This amendment is to finalize the work at a cost not to exceed \$5,000.00 for a new contract amount of \$28,926.00.

Commissioner Sneary moved to table the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #483-10**, certify collection assessments for maintenance on various ditches to the Allen County Auditor. Degen stated that the County Engineer's office reviews the cash in each maintenance fund to see if there is adequate dollars available to maintain the ditch for the upcoming year. There are currently 123 projects on the maintenance program and are asking 109 of the projects to be assessed. 22 of the projects are joint county projects.

Commissioner Bassitt moved to table the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #484-10**, certify collection assessments for maintenance on various ditches to the Allen County Auditor and Auglaize County Auditor.

Commissioner Reiff moved to table the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #485-10**, certify collection assessments for maintenance on various ditches to the Allen County Auditor and Putnam County Auditor.

Commissioner Sneary moved to table the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

6. Request to adopt **Resolution #486-10**, certify collection assessments for maintenance on various ditches to the Allen County Auditor and Van Wert County Auditor.

Commissioner Bassitt moved to table the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

7. Request to adopt **Resolution #487-10**, certify collection assessments for maintenance on various ditches to the Allen County Auditor and Mercer County Auditor.

Commissioner Reiff moved to table the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Brad Niemever, Allen County Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #488-10**, authorize a Railroad Facility Encroachment Agreement with CSX Transportation, Inc. for construction of the Union Chapel Missionary Church Sewer Project. There is a church at the northwest corner of Thayer Road and SR 81. They are having septic issues and are going to build their own sewer (5500 linear feet of force main) and tie into P & G. They are funding the total project and will be turning it over to the county to maintain. The size is such that the existing home along Thayer and home east and west of the church can tie into the sewer. One of the elements is that they have to cross the CSX railroad on Thayer, therefore needing the Facility Encroachment Agreement in place.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Dana Sterling, Building & Grounds Department, presented the following:

1. Request to adopt **Resolution #489-10**, accept proposal and enter into contract with All-Temp Refrigeration, Inc. for the installation of a controller at the Third District Court of Appeals Building. The head end controller at the Third District Court of Appeals Building has not been working for some time. It is in a stand alone mode. Said cost to replace is in the amount of \$5,262.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #490-10**, accept proposal and enter into contract with All-Temp Refrigeration, Inc. for the replacement of an existing compressor at the Third District Court of Appeals Building. Sterling stated that he has a compressor that is bad on one of the heat pumps. He received two (2) proposals – one to replace a compressor or to replace an entire unit. The units are approaching twenty years; however, it was decided to replace a compressor at a cost of \$1,450.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #491-10**, accept proposal and enter into contract with E. Lee Construction, Inc. for roof replacement at the Allen County Educational Service Center Pre-School – North Building. When the renovations were done at the Allen County Educational Service Center three years ago, the roofs were moderately bad but did not have the funds to replace at that time. This contract is for roof replacement on the north building at a cost of \$19,250.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

Commissioner Bassitt announced that the agenda meeting scheduled for August 25, 2010 at 9:00 a.m. has been cancelled. Meetings will resume on Wednesday, September 1, 2010 at 9:00 a.m.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Becky Saine
County Administrator/Asst. Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt