

## MINUTES OF AUGUST 28, 2013 AGENDA MEETING

Commissioner Begg opened the meeting at 9:00 a.m. on the 28th day of August, 2013 with the following members present: Commissioner Greg Sneary, Commissioner Jay Begg, Commissioner Cory Noonan and Clerk of the Board Kelli Singhaus.

Esther Baldrige led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes for August 14, 2013. Commissioner Begg seconded the motion. The roll was called and minutes were approved as submitted.

### Action Items:

#### **Resolution #513-13. *Approve travel expenses.***

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #514-13. *Authorize intradepartmental transfers.***

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #515-13. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.***

The warrant of transfer is in the amount of \$200,000.00 and is necessary to fund various departmental projects and cover debt service.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #516-13. *Supplemental appropriation to the Ohio Peace Officer Training Fund 2851.***

This is a new appropriation in the amount of \$10,000.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #517-13. *Supplemental appropriation to the Sewer Fund 5034.***

This is an increase in the appropriation in the amount of \$400,000.00 for a new appropriation of \$3,000,000.00. This additional appropriation is needed to fund debt.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #518-13. *Supplemental appropriation to the Real Estate Easement Fund 2014.***

This is an increase in the appropriation in the amount of \$211,000.00 for a new appropriation of \$308,400.00. This is necessary to cover the cost of the county-wide Oblique Imagery (Pictometry) to Woolpert.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #519-13. *Supplemental appropriation to the East Road Water Debt Service Fund 3170.***

This is a new appropriation in the amount of \$2,900.00 and is needed to return an advance to the County Water Fund 5036.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #520-13. *Supplemental appropriation to the Bath Local School District Fund 4314 and Nichols Fund 4316.***

This is a new appropriation in the amount of \$1,000.00 and is necessary to return ditch bonds.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #521-13. *Supplemental appropriation to the Crafts Scholarship Fund 2905.***

This is a new appropriation in the amount of \$12,000.00 and is necessary for payment of scholarship monies to recipients.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #522-13. *Supplemental appropriation to the MVGT Fund 2002.***

This is an increase in the appropriation in the amount of \$2,000.00 for a new appropriation of \$7,500.00. This is necessary for payment of invoices.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #523-13. *Supplemental appropriation to the WCOCTF Fund 2854.***

This is an increase in the appropriation in the amount of \$204,513.19 for a new appropriation of \$219,686.22. This is necessary to ensure year end funding is met.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #524-13. *Authorize the issuance of payment to the Village of Spencerville from the Motor Vehicle Permissive Tax Fund.***

Said payment is in the amount of \$622.94.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #525-13. *Accept payment from Erie Insurance for property damage/towing expense of a 2000 Ford Taurus from the Allen County Engineer's Office.***

Said payment is in the amount of \$2,838.25.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #526-13. *Adopt 2014 Dog License Fees – 1 year, 3 year and permanent license fees for Allen County.***

The Commissioners stated that as a result of HB59 and after discussions with the Allen County Auditor and the Allen County Dog Warden, it is necessary to increase dog tags. The new cost for a one year license is \$22.00, a three year license is \$66.00 and a permanent license is \$220.00. The dog warden's office has been operating with a skeleton crew. As a result of new rules outlined in HB59, this will mean increased enforcement which will in turn mean a need for additional personnel. The facility is also in need of major capital improvements as well as the department is in need of reliable vehicles.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #527-13. *Declare a 2000 Ford Expedition at the Allen County Dog Warden's Office obsolete and unsuitable for county use and authorize sale of same by internet auction.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #528-13. *Amend Drug-Free Workplace Policy and Procedures for Allen County employees.***

Said amendment reflects post-accident screening only when documented reasonable suspicion may be involved. The amended policy is effective August 28, 2013.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #529-13. *Resolution accepting the amounts and rates as determined by the Budget Commission and authorize the necessary tax levies and certifying them to the County Auditor.***

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #530-13. *Declare various personal property at the Allen County Engineer's Office obsolete and unsuitable for county use and authorize sale of same by internet auction.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Sanitary Engineer** (No one present)

1. Request to adopt **Resolution #531-13**, authorize the establishment of a sanitary sewer project to address poor water quality issues within the Hamlet of Gomer, Sugar Creek Township. The Ohio Environmental Protection Agency is requesting the county to address concerns with poor water quality issues that are causing a public health nuisance.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #532-13**, approve general plan, declaring the necessity to construct and establish method of repayment for the Springbrook Subdivision Sewer Improvement Area Project, American and Bath Townships.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Cathy Follett, Allen County Juvenile Court**, presented the following:

1. Request to adopt **Resolution #533-13**, amend Resolution #322-13, approve additional funding with the Ohio Department of Youth Services for the FY'2014 Felony Care Subsidy Grant in the amount of \$192,500.00. This additional funding is part of the Targeted Reclaim grant for the Residential Treatment Center. The total amount received, which includes the uncommitted funds, is \$607,523.48.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Nathan Davis, Allen County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #534-13**, approve Change Order #1 with Gerding Ditching LLC for the construction of the LaPoint Petition Ditch Project #1275. This is an increase in the contract of \$1,585.00 for a final contract amount of \$31,420.00. This is due to additional tie-ins, increase of tile size and miscellaneous costs. This should be the final change order.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #535-13**, approve Change Order #2 with Edge Excavating, LLC for the Elmview Drive Petition Ditch Project #1302. This is an increase in the contract of \$1,595.00 for a new contract amount of \$61,241.92. This is due to concrete curb repair and residential seeding and mulching.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Dana Sterling, Building and Grounds**, presented the following:

1. Request to adopt **Resolution #536-13**, accept proposal and enter into contract with Simplex Grinnell for the installation of a main fire panel at the Veterans Memorial Civic and Convention Center. The original panel was a Siemens panel in the one addition of the Civic Center. This is an upgrade of the original Siemens panel to a Simplex panel. Cost for the upgrade is \$28,496.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #537-13**, accept proposal and enter into contract with Fritchie Asphalt & Paving Co. for the resurfacing and paving of parking lots/alleys. The first contract is to resurface and stripe the parking lot behind the courthouse as well as resurface the alley on the north side of the courthouse at a cost not to exceed \$14,291.00. The second contract is to pave/stripe the stone parking lot on S. Main Street as well as the alley on the south side of the parking area at a cost not to exceed \$31,956.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #540-13**, authorization to advertise Request for Qualifications for architectural and engineering services for the Allen County Courthouse Clock Tower. Sterling stated that the clock tower is made of sheet metal and the county has had problems with rusting of the metal and leaking causing significant damage onto the fourth floor. The county is seeking services of an architectural/engineering firm to see what the best feasible solution is of the clock tower. RFQ's are due by 4:00 p.m. on Friday, October 11, 2013.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Community Development** (No one present)

1. Request to adopt **Resolution #538-13**, grants a Subordination Agreement to the Superior Federal Credit Union for a Community Housing Improvement Program Mortgage on a property located on Mills Road.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

**F. Esther Baldrige, Allen County Board of DD**, presented the following:

1. Request to adopt **Resolution #539-13**, authorize Clerk of Board to post notice and advertise to receive bids for the Renovations and Additions Project at the Allen County Board of DD. Baldrige stated that this is Phase 2 of the renovations/additions at the Board of DD. The goal of this renovations/addition project is get all adults back to Marimor Industries and have service/support staff administration more clustered together. The estimate for said project is \$1.6 million dollars. Bids shall be received until October 1, 2013 at 2:00 p.m.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

**G. John Folk, Department of Job and Family Services**, presented the following:

1. Request to adopt **Resolution #541-13**, approve a Social Services Sub-Grant Agreement with the Allen County Children Services Board. Folk stated that these are TANF dollars used for protective services for children. Said agreement is an amount not to exceed \$175,000.00 effective August 29, 2013 through June 30, 2014.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements**

With no further business to come before the Board, Commissioner Noonan moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

\_\_\_\_\_  
Kelli A. Singhaus  
Clerk of the Board

\_\_\_\_\_  
Greg Sneary

\_\_\_\_\_  
Jay Begg

\_\_\_\_\_  
Cory Noonan