

MINUTES OF AUGUST 31, 2011 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:00 a.m. on the 31st day of August, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk Kelli Singhaus.

Diane Peterson led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of the August 17, 2011 agenda meeting. Commissioner Bassitt seconded the motion. Minutes were approved as submitted.

Action Items:

Resolution #549-11. *Approve travel expenses.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #550-11. *Authorize intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #551-11. *Authorize the return of advances from the Allentown Road Sewer Fund 3888 to the Sanitary Engineer's Surplus Fund 5035.*

Bruce Wells, Business Manager, requested the authorization to return advances totaling \$145,000.00. This is being paid from 2011 assessment collections and a new advance issued in August 2011.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #552-11. *Authorize a warrant to return advanced funds from the East Road Waterline Fund 3170 to the County Water Fund 5036.*

Bruce Wells, Business Manager, requested the authorization to return an advance in the amount of \$3,300.00. Second half assessment collections and a new advance have provided sufficient funds to allow the return of the advance.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #553-11. *Authorize a warrant to return advanced funds from the Findlay Road Phase II Sewer Fund 4594 to the Sanitary Engineer's Surplus Fund 5035.*

Bruce Wells, Business Manager, requested the authorization to return an advance in the amount of \$18,000.00. This is a result of the collection of 2011 assessments.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #554-11. *Supplemental appropriation to the Adult Probation Pre-Trial Release Fund 2807.*

Sherry Buettner, Chief Probation Officer/Administrative Director, requested a new appropriation in the amount of \$6,789.00. This is the appropriation of the first half of FY2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #555-11. *Supplemental appropriation to the Lamb Ditch Fund 4305.*

Laura Clark, Account Clerk, requested a new appropriation in the amount of \$500.00. This appropriation is needed to return the ditch bond.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #556-11. *Supplemental appropriation to the Allen County Airport Sewer Improvement Fund 4512.*

Jodi Wells, Fiscal Specialist, requested a new appropriation in the amount of \$275,000.00. This is the appropriations for a new project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #557-11. *Supplemental appropriation to the Surplus Fund 5035.*

Jodi Wells, Fiscal Specialist, requested an increase in the appropriation in the amount of \$250,000.00 for a new appropriation in the amount of \$450,000.00. This is a result of additional advances that need to be made that were unanticipated.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #558-11. *Authorize a reduction in general fund appropriations.*

The total reduction for various departments within the general fund is \$142,267.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #559-11. *Authorize assessment of funds to be collected on maintenance for the Blanchard River Stream Enhancement Project.*

This is upon the request of the Hancock County Commissioners for the need of maintenance on said project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #560-11. Approve the appointment of Cory Noonan to the Port Authority Board of Allen County, Ohio.

Said term commences September 1, 2011 and expires August 31, 2014.

Mr. Noonan stated that he currently works with Congressman Jordan. As of resident of Allen County, he stated he appreciates the opportunity to serve on the Board. He looks forward to working with the Board members and county officials, to work with the Boards mission, to expand current and new business as well as the possible creation of new jobs.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Thom Mazur, Community Development, presented the following:

1. Request to adopt **Resolution #561-11**, accept the 2011 Analysis of Impediments to Fair Housing Choice. Mr. Mazur stated that the document is the appraisal of the housing sector in Allen County, both public and private sector. It looks at the quantity and quality of the housing stock as well the evaluations of the housing stock. The document provides the rationale and the justification to draw down federal and state monies through the Community Development Block Grant. The program is critical to maintaining the lower spectrum of the housing market in terms of the monies that comes in to stabilize existing homes and existing infrastructure within the neighborhoods. In 2009, the county used \$428,000 of CDBG monies under the NSP program and used \$494,000 of CHIP funds. In 2010, the county received an additional allocation under water and sewer grants in the amount of \$600,000. In 2011, the county will receive \$522,000 which doesn't include the monies the City of Lima will draw down.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. PJ Johnson, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #562-11**, authorize the transfer of various assets from the Allen County Sheriff's Office to the Allen County Engineer's Office. Johnson stated these items were acquired by the Sheriff's Department through the DRMO program. The only expense incurred was the transporting of the equipment to the County Engineer's Office.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #563-11**, declare a 1995 Ford F8000 Truck unsuitable for county use and authorize same to be disposed of as scrap. Johnson stated that the truck has been used for parts and has no further value to the department. The truck is not road worthy and should be considered as scrap.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #564-11**, declare various personal property at the Allen County Engineer's Office unsuitable for county use and authorize sale of same by internet auction.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #565-11**, amend Resolution #546-11, authorize Clerk of Board to post notice and re-advertise to receive bids for the replacement of the Ninth Street Bridge, Perry Township. It was found that the legal notice was not sent to a newspaper of general circulation in the proper timeframe required by the ORC. This resolution changes the bid opening date from September 6, 2011 at 10:30 a.m. to September 15, 2011 at 10:30 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Lisa Merkle, Child Support Enforcement Agency, presented the following:

1. Request to adopt **Resolution #566-11**, authorize the renewal of a contract with Martin Investigative Services. This contract provides private investigations of IV-D related clients. Said contract is at the rate of \$43.00 per hour with an amount not to exceed \$7,500.00, effective September 1, 2011 through August 31, 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Russ Decker, Homeland Security/EMA, presented the following:

1. Request to adopt **Resolution #567-11**, approval of a Memorandum of Understanding between the Allen County Office of Homeland Security & Emergency Management and FACTS Coalition Members. Decker stated that the FACTS Coalition Members are made up of ten (10) local agencies that provide transportation for persons with disabilities. In the event of a disaster situation in which there is a need to evacuate a person with a disability, this MOU allows Homeland Security/EMA to have access to the vehicles to carry out the evacuation.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Mary Early, Family Children First Council, presented the following:

1. Request to adopt **Resolution #568-11**, authorize submission of a grant application to the Ohio Family and Children First for County Family and Children First Council Operational Capacity Building Funds – SFY 2012. Early stated this is annual grant and is used for administrative funding. The amount of the application is \$15,750.00 for a period commencing July 1, 2011 through June 30, 2012.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

F. Steve Kayatin, Sanitary Engineer, presented the following:

1. Request to adopt **Resolution #569-11**, enter into contract with Kohli & Kaliher Associates, Inc. for professional services to provide comprehensive long range planning assistance. This contract will provide services to the department for future planning assistance investigating the best means to serve future areas of the County with sanitary sewer. Said contract shall not exceed \$20,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Executive Session

Commissioner Reiff moved to go into executive session at 9:18 a.m. to discuss a potential employee suspension at the Allen County Department of Job and Family Services. Commissioner Bassitt seconded the motion. The roll was called and all in favor.

Present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, Clerk of Board Kelli Singhaus and Director of the Department of Job and Family Services Lynn Shock.

Commissioner Reiff moved to go out of executive session at 9:21 a.m. Commissioner Bassitt seconded the motion. The roll was called and all in favor.

Action Item

Resolution #570-11. Approve a one (1) day suspension of an employee at the Allen County Department of Job and Family Services.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

Diane Peterson spoke in regards to the Lima Memorial Foundation 10th Anniversary of its Journey to Remember. They have teamed up with the Allen County Visionaries and Tank Plant. They are inviting students and adult to come to the Tank Plant for tank demonstrations and black tie dinner. The funds are going to go back into economic development. All eight (8) schools in Allen County are participating. A class from each school is coming to the flag memorial and attending a tank plant demonstration. She encouraged anyone who can afford the \$150.00 dinner cost to attend and support economic development.

Scott Ferris, Children Services, presented a six (6) month update. Starting with 2008 and half year increments on the number of reports that have been screened for assessments, the agency has continued to see the growth when the economy started to worsen. The last three 6-month intervals have been consistent. He expects is to continue for the remainder of this year. Families are experiencing more complexity of issues and more serious issues. The agency is starting to see the number rise of children entering out-of-home placement due to these issues Mr. Ferris introduced Cindy Skinland, Director of Intake/Investigations. Ms. Skinland stated that there has been a significant increase since 2008 with the basic relation being the decline of the economy. One thing being seen is the increase in the perplexity of the family dynamics. In the past, it may be one child being abused/neglected/having issues, but what they are seeing in addition to the increase in the number of reports that are being investigated, is the perplexity in the household. As unemployment rises, stress in the household increases. The agency is approaching this issue by wrapping the family with services and collaborate with service providers county wide, ie: mental health, juvenile court, etc.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Kelli A. Singhaus
Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt