

MINUTES OF SEPTEMBER 6, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:02 a.m. on the 6th day of September, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Dana Sterling led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the August 29, 2012 agenda meeting minutes. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved.

Action Items:

Resolution #538-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #539-12. *Approve intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #523-12. *Enter into contracts with Allied Waste Services for various county buildings. (Previously tabled August 29, 2012)*

Per request of Dana Sterling, Building and Grounds Superintendent, contracts for garbage collection are as follows:

BUILDING NAME & LOCATION:

MONTHLY CHARGE:

Allen County Juvenile Court	\$ 106.27
Allen County Memorial Hall/Children Services	\$ 191.37
Allen County City Loan Building (CSEA)	\$ 137.18
Allen County Jail	\$ 348.38
Allen County Court of Appeals	\$ 106.27
Allen County Courthouse	\$ 318.49
Allen County Annex	\$ 79.46
Allen County Dog Pound	\$ 62.64

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #540-12. *Approval of "Then and Now" purchase orders.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #541-12. Supplemental appropriation to the Law Enforcement Education Fund 2842 and Lifesaver Program Fund 2850.

Jim Everett, Chief Deputy, requested an increase in the appropriation in the amount of \$11,000.00 for a new appropriation in the amount of \$41,000.00. This is necessary to meet year end expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #542-12. Supplemental appropriation to the GIS Fund 2093.

Mark Smith, Director of IT, requested a new appropriation in the amount of \$30,000.00 for the purchase of a HP Blade Server.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Dana Sterling, Building and Grounds, presented the following:

1. Request to adopt **Resolution #543-12**, accept proposal and enter into contract with All Temp Refrigeration for the replacement of a compressor at the Allen County Museum. There was a failure of a 4 Seasons Compressor Unit at the Museum. Sterling stated they had trouble controlling the humidity in the lower level of the Museum. Said cost is in the amount of \$7,561.84, which includes a four (4) year extended warranty.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #544-12**, authorize a contract with Northwestern Security Systems, Inc. for installation of an alarm system at 3125 Ada Road. This is an unoccupied building. Said cost is in the amount of \$1,531.73.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #545-12**, authorize a contract with Northwestern Ohio Security Systems, Inc. for monitoring/inspection services at 3125 Ada Road. Said costs are as follows:

Security Alarm System	\$ 34.95/month
Fire Alarm System	\$ 35.00/month
Annual Fire Alarm Test/Inspection	\$384.00/annually

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Executive Session

Commissioner Sneary moved to go into Executive Session at 9:08 a.m. to discuss the potential termination of an employee. Commissioner Bassitt seconded the motion. The roll was called and the vote was unanimous.

Commissioner Sneary moved to go out of Executive Session back into Regular Session at 9:34 a.m. Commissioner Bassitt seconded the motion. The roll was called and the vote was unanimous.

Action Items

Resolution #546-12. *Approve termination of an employee at the Allen County Sanitary Engineer's Office.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt