

MINUTES OF SEPTEMBER 8 2011 AGENDA MEETING

Commissioner Reiff opened the meeting at 9:00 a.m. on the 8th day of September, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Tim Piper led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the minutes of the August 31, 2011 agenda meeting. Commissioner Sneary seconded the motion. Minutes were approved as submitted.

Action Items:

Resolution #571-11. *Approve travel expenses.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #572-11. *Authorize an intradepartmental transfer.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #573-11. *Authorize a warrant to advance funds from the Sanitary Engineering Department Fund 5035 to the Allen County Regional Airport Sewer Improvement Project Fund 4512.*

Jodi Wells, Fiscal Specialist, requested a warrant to advance funds in the amount of \$35,000.00. This advance is being made to cover expenses on the Allen County Regional Airport Sewer Improvement Project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #574-11. *Supplemental appropriation to the Solid Waste District Fund 8044.*

Dennis Baker, Executive Director, requested an increase in the appropriation in the amount of \$100,000.00 for a new appropriation of \$186,000.00. This is to provide matching funds thru the end of 2011 for the Market Development Grant.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #575-11. *Supplemental appropriation to the Shelby Recycling Center Fund 8047.*

Dennis Baker, Executive Director, requested an increase in the appropriation in the amount of \$5,000.00 for a new appropriation of \$11,000.00. This is necessary for the repairs on equipment located at the Shelby Recycling Center.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #576-11. *Accept payment from county Risk Sharing authority for damage to a 2011 Ford Crown Victoria at the Allen County Sheriff's Office.*

Said claim is in the amount of \$6,219.98 less a deductible in the amount of \$2,500.00 for an insured amount of \$3,719.98.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #577-11. *Accept payment from County Risk Sharing Authority for damage to a sprinkler head at the Allen County Justice Center.*

Said claim is in the amount of \$9,040.00 less a \$2,500.00 deductible for an insured amount of \$6,540.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #578-11. *Approval of "Then and Now" purchase orders.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #579-11. *Accept funds through the CEBCO Wellness Grant Program for CY'2011.*

Allen County is eligible to receive \$12,274.00 for CY'2011 to assist in the development and implementation of programs and activities that are targeted towards improving the health and wellness of county employees. Allen County is also eligible to receive an additional \$4,000.00 to be used solely for the salary and/or wages of the designated County Wellness Contact.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. EMA/Homeland Security, (No one present)

1. Request to adopt **Resolution #580-11**, authorize submission of a grant application to the U.S. Department of Homeland Security for a FEMA Hazard Mitigation Planning Grant. Said amount being requested is an amount not to exceed \$20,000.00. Said monies shall be used for upgrades to the Allen County Natural Hazard Mitigation Plan that expires in 2013.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Family Children First Council, (No one present)

1. Request to adopt **Resolution #581-11**, enter into a Subsidy Agreement with the Ohio Department of Health for the Help Me Grow Home Visiting Program. Said agreement is an amount not to exceed \$309,269.00 for a period beginning July 1, 2011 and ending June 30, 2012.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Lynn Shock, Department of Job and Family Services, presented the following:

1. Request to adopt **Resolution #582-11**, approve Memorandum of Understanding for the Regional One-Stop. Said MOU is effective July 1, 2011 through June 30, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. County Engineer's Office, presented the following:

1. Request to adopt **Resolution #583-11**, enter into contract with Pavement Technology, Inc. to apply Reclamite Asphalt Rejuvenator to the Eastown Road Phase 4 Project through the State of Ohio Purchasing Program. Per Dave Louth, Roadway Engineer, this contract is to apply 1,365 gallons of Reclamite asphalt rejuvenator to the Eastown Road Phase 4 Project between Elm Street and SR 117. Said cost is an amount not to exceed \$25,252.50.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #584-11**, approve Change Order #1 with R.G. Zachrich Construction, Inc. for the construction of the Bowsher Road Bridge. Per Brion Rhodes, Chief Deputy/Bridge Engineer, said Change Order is in the amount of \$38,139.87 for a new contract amount not to exceed \$758,566.51. Rhodes stated that there were problems with the elevation of the bedrock and was deeper than anticipated. This is a LPA project through the Ohio Department of Transportation and is funded using 95% federal funds.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Dana Sterling, Building and Grounds Department, presented the following:

1. Request to adopt **Resolution #585-11**, approve a contract between Century Link Sales Solutions, Inc. and the Allen County Juvenile Court for the purchase of phone equipment for the Allen County Juvenile Court Diversion Office. This contract will allow the Juvenile Court Diversion Office to tie in with the county phone system. This contract is also for the purchase of phone equipment. Said contract is an amount not to exceed \$13,521.45.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #586-11**, renew contract with Allied Waste Services for various county buildings. Sterling requested that resolution be removed from the agenda as discrepancies in costs were found on the contract. He will consult with Allied Waste Services to get clarification of same.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt