

## **MINUTES OF SEPTEMBER 9, 2010 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 9th day of September, 2010 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, County Administrator Becky Saine and Clerk of Board Kelli Singhaus.

Bart Mills led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of the September 1, 2010 agenda meeting. Commissioner Reiff seconded the motion. Minutes were approved as submitted.

### **Action Items:**

#### **Resolution #513-10. *Approve travel expenses.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #514-10. *Approval of intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #515-10. *Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to various department related funds.***

Bruce Wells, Business Manager, requested the transfer of \$220,000 to the Bond Reserve Fund; \$200,000 to the I & I Fund; and \$50,000 to the Westminster Sewer Fund. These transfers are being made to fund debt service payments on the Revenue Bond and I & I short term loan and to provide funding for a portion of the Sanitary Engineer's committed contribution to the Westminster Sewer Project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #516-10. *Supplemental appropriation to the ARRA Special Ed Part B IDEA Fund #2468.***

Martha Nance, Director of Business, requested a new appropriation in the amount of \$14,470.00 as a result of new grant monies received.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #517-10. *Supplemental appropriation to the Special Education, Part B IDEA Fund #2469.***

Martha Nance, Director of Business, requested a new appropriation in the amount of \$89,315.36 as a result of new grant monies received.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #518-10. *Supplemental appropriation to the Early Childhood Fund #2460.***

Martha Nance, Director of Business, requested a new appropriation in the amount of \$29,939.06 as a result of new grant monies received.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #519-10. *Supplemental appropriation to the DARE Fund #2825.***

Chief Deputy Jim Everett, Allen County Sheriff's Office, requested an increase in the amount of \$3,000.00 for a new appropriation of \$8,000.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #520-10. *Supplemental appropriation to the CDBG & Mortgages Fund #2413.***

Bruce Wells, Business Manager, requested an increase in the amount of \$5,000.00 for a new appropriation of \$7,500.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #521-10. *Supplemental appropriation to the Dog & Kennel Fund #2005.***

Becky Saine, County Administrator, requested an increase in the appropriation of \$4,100.00 for a new appropriation of \$7,108.57. This is needed for repairs to a wrecked vehicle.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #522-10. *Supplemental appropriation to the Public Health Fund #8823.***

Martha Burklo, Chief Fiscal Officer, requested an increase in the appropriation of \$49,592.00 for a new appropriation of \$200,632.00. This is necessary to meet year end expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #523-10. *Supplemental appropriation to the Board of DD Fund #2018.***

Martha Nance, Director of Business, requested an increase in the appropriation of \$47,183.30 for a new appropriation of \$276,183.30. This is a result of an expansion that occurred in 2010, additional monies were needed for the VRP3 FY'11 Program.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #524-10. Approval of "Then and Now" purchase orders.**

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Allen County Engineer's Office, presented the following:**

1. Request to adopt **Resolution #525-10**, approve Change Order #1 with Edge Excavating LLC for the construction of the Springhill & Oakwoods Drive Petitioned Ditch #1272. Nathan Davis, Assistant Drainage Engineer, stated that this change order consists of \$4,880 in additions and \$920.00 in non-performance items resulting in a change order amount of \$3,960.00. The new contract amount is \$39,430.50 which is still below the engineer's estimate for said project.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #481-10**, declare a 1998 Caterpillar 416C Backhoe Loader unsuitable for county use and authorize trade of same for the purpose of a 2010 Caterpillar 430E Backhoe Loader. **(previously tabled August 19, 2010)**. Douglass Degen, Drainage Engineer, stated that the list price for the 2010 Backhoe Loader is \$131,234.00 less the State STS discount of \$44,620.00 and the trade in of the 1998 Backhoe Loader valued at \$15,000.00 for a purchase price of \$71,614.00. Degen stated that he was able to receive financing through Caterpillar resulting in a yearly payment of \$16,003.09 at the rate of 4.15% for 60 months. Said purchase shall be paid through ditch maintenance funds.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Scott Fessler, 9-1-1 Coordinator, presented the following:**

1. Request to adopt **Resolution #526-10**, appoint and re-appoint members to the 9-1-1 Governing Board. Fessler stated this is the re-appointment of members except for the appointment of Lt. Brant Zemelka which is the new commander at the Ohio State Highway Patrol office. Said terms shall commence September 1, 2010 and expire August 31, 2012.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Allen Soil and Water Office, no one present**

1. Request to adopt **Resolution #527-10**, authorize and direct the County Auditor to issue notices of cash assessments for the Burkholder Group Project #1278. Peggy Emerson, Allen Soil and Water Office, submitted final costs in the amount of \$37,593.97 for said project. The Board also set the repayment schedule as follows:

\$0.00 - \$2,000.00	Payable within 1 year
\$2,000.01 - \$4,000.00	Payable within 2 years
\$4,000.01 - \$6,000.00	Payable within 3 years
\$6,000.01 and up	Payable within 5 years

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Mary Early, Family Children First Council**, presented the following:

1. Request to adopt **Resolution #5528-10**, authorize a contract with the Allen County Board of DD for the administration of the Help Me Grow Program for FY'2011. Said contract shall be effective July 1, 2010 through June 30, 2011 in an amount not to exceed \$131,856 in Part C funds, \$104,415 in Part C Stimulus funds and \$449,013 in General Revenue Subsidy funds.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt