

MINUTES OF SEPTEMBER 22, 2010 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 22nd day of September, 2010 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of Board Kelli Singhaus.

Bruce Wells led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of the September 15, 2010 agenda meeting. Commissioner Reiff seconded the motion. Minutes were approved as submitted.

Action Items:

Resolution #544-10. *Approve travel expenses.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #545-10. *Approval of intradepartmental transfers.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #546-10. *Supplemental appropriation to the Little Ottawa River Fund #2260.*

Kelli Singhaus, Clerk/Administrative Assistant, requested an increase in the appropriation of \$3,736.82 for a new appropriation amount of \$8,084.46. This was necessary for a change order as it relates to the project.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #547-10. *Supplemental appropriation to the EMA Fund #2091.*

Russ Decker, Director, requested an increase in the appropriation of \$337,113.56 for a new appropriation of \$349,011.30. This is necessary to close the PSIC Grant FFY'07 obligations.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #548-10. *Supplemental appropriation to the ARRA Special Ed, Part B IDEA Fund #2461.*

Martha Nance, Business Director, requested a new appropriation for the FY'2011 ARRA Funds in the amount of \$492.56.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #549-10. *Supplemental appropriation to various ditch maintenance funds.*

Laura Clark, Account Clerk, requested an increase in the appropriation of \$103,295.70 for a new appropriation of \$262,035.36. These additional appropriations are needed to meet year end expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #550-10. *Accept Putnam County's resolutions to open and table bids and award bid to Sand Ridge Excavating for the construction of Dutch Run Joint County Ditch #840.*

This is the approval of Putnam County's resolutions dated September 9, 2010 and September 14, 2010 for the Dutch Run Joint County Ditch #840.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #551-10. *Authorize the issuance of a partial payment to the Village of Spencerville from the Motor Vehicle Permissive Tax Fund.*

The Village of Spencerville has requested the amount of \$1,737.48 from the Motor Vehicle Permissive Tax Fund to pay for a portion of their 2010 road program expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #552-10. *Authorize the issuance of payment to the Village of Elida from the Motor Vehicle Permissive Tax Fund.*

The Village of Elida has requested the amount of \$4,704.03 from the Motor Vehicle Permissive Tax Fund to pay for a portion of their 2010 road program expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #553-10. *Set date for a view and hearing for the vacation of Collingwood Boulevard in American Township.*

Said view shall be October 7, 2010 at 10:00 a.m. on the corner of Clover Avenue and Collingwood Boulevard, Lima, Ohio. Said hearing shall be October 14, 2010 at 10:00 a.m. at the Allen County Commissioner's Office, 301 N. Main Street, Lima, Ohio.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

- A. **Vicki Tarr, Allen County Child Support Enforcement Agency**, presented the following:
1. Request to adopt **Resolution #554-10**, authorize the termination of the current contract with Allen County Juvenile Court and approve a Pure Docket Magistrate contract. Vicki Tarr requested termination of the current IV-D magistrate contract which was effective April 1, 2010 under Resolution #377-10. The Pure Docket Magistrate contract is a cost reimbursement contract for magistrate services. Said contract shall be effective July 1, 2010 through June 30, 2011. The unit rate for each IV-D hearing is \$87.09 with the total

contract value not to exceed \$391,882.93. With the new contract, the county was able to increase the contract value by \$340,172.84. Through this contract, the Child Support Enforcement Agency will see a fast turn around in the scheduling of IV-D hearings and the Court will see a larger reimbursement rate.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #555-10**, certify to the Allen County Auditor a total of \$9,665.43 plus interest requisite to the construction of the Richland Township No. 2. Steve Kayatin, Sanitary Engineer, stated that this is part of the Lincoln Highway Extension No. 1 Sewer Improvement Project. To date, no monies have been collected.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #556-10**, enter into a Cooperative Agreement with the Village of Cairo for a waterline extension. Per Steve Kayatin, the Village of Cairo is in the process of constructing a waterline improvement project to replace private property owner well service. The waterline project is being constructed in a portion of the county's service area in Monroe Township. This agreement is being entered into by both parties to determine the most cost effective method of extending waterlines through the respective jurisdictions.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #557-10**, accept proposal and award contract to Kirk Brothers company, Inc. for the general, plumbing and mechanical portion of the Westminster Sewer Improvement Area Wastewater Treatment Facilities Project. Engineer's estimate for said project was \$3,000,000.00 and the bids received totaled approximately \$3,200,000.00. Per Brad Niemeyer, bids were received on July 28, 2010 for said project. Kirk Brothers was the apparent low bidder as follows: General - \$1,193,000.00; Plumbing - \$37,000.00; and Mechanical - \$14,000.00 for a total amount not to exceed \$1,244,000.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #558-10**, accept proposal and award contract to Sollmann Electric Company for the electrical portion of the Westminster Sewer Improvement Area Wastewater Treatment Facilities Project. Per Brad Niemeyer, bids were received on July 28, 2010 for said project. Sollmann Electric was the apparent low bidder as follows: Electrical - \$221,365.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #559-10**, accept proposal and award contract to Stillion Brothers Excavating, Inc. for the collection system portion of the Westminster Sewer Improvement Area Wastewater Treatment Facilities Project. Per Brad Niemeyer, bids were received on July 28, 2010 for said project. Stillion Brothers Excavating, Inc. was the apparent low bidder as follows: Collection System - \$1,736,119.50.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Bruce Wells, Community Development**, presented the following:

1. Request to adopt **Resolution #560-10**, commit Program Income Funds for emergency repairs to a property located on Daytona Drive, Bath Township. A homeowner requested assistance with the repair/replacement of a waterline at his home. Schenk Plumbing & Heating has inspected the site and proposed to replace the existing waterline, tape the main and arrange for a new water meter at a cost not to exceed \$2,800.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #561-10**, commit HUD Mortgage Program Income Funds for emergency repairs to a property located on Holland court, Delphos, Ohio. The homeowner has a medical condition that necessitates conditioning in her home. The medical condition was satisfactorily documented and Grothouse Plumbing & Heating replaced a van motor on the unit at a cost of \$169.38.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #562-10**, commit Program Income Funds for two (2) neighborhood associations for completion of certification through the CARE Academy. The City of Lima is conducting classes through its Community Assets & Resources Education (CARE) Academy for neighborhood leaders. Representatives from the Country Club Hills – Twin Lakes Neighborhood Association and the Northwest Perry Neighborhood Association propose to attend. In recognition of the participation and support of the associations, Wells is recommending the commitment of \$500 to each neighborhood association to be paid from the HUD Mortgage Program Income funds upon verification of the successful completion of the CARE Academy.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #563-10**, authorize the Clerk of Board to post notice and advertise to receive bids for the Welty Ditch #1281. Nathan Davis stated that this project is located in Shawnee Township, off of Yoakum Road. The engineer's estimate for said project is \$123,180.00 which is slightly higher than what was stated at the hearing. This is due to additional work being done on the project which will be assessed back to the landowner. Bid opening is October 8, 2010 at 11:00 a.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #564-10**, allocate and encumber funds to the City of Lima from the Motor Vehicle Permissive Tax Fund. Chris Hardesty stated the City of Lima is requesting a total amount of \$93,902.14 to pay for a portion of their 2010 road program.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #565-10**, allocate and encumber funds to the City of Lima from the Motor Vehicle Permissive Tax Fund. Chris Hardesty stated that the City of Lima is requesting a total amount of \$56,019.33 to pay a portion of the reconstruction of Main Street between 3rd and Vine.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #566-10**, authorize the County Engineer to remove a five (5) Ton Gross Load Limit and post a three (3) Ton Load Limit for the Hook-Waltz Road Bridge, Sugar Creek Township. After an inspection and load rating of the bridge by Richland Engineering Limited, it was determined that the truss should be reduced to a three (3) Ton Load Limit.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt