

MINUTES OF SEPTEMBER 26, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 26th day of September, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, and Clerk of the Board Kelli Singhaus.

Dana Sterling led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the September 19, 2012 agenda meeting minutes and the September 21, 2012 special agenda meeting minutes. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved.

Action Items:

Resolution #580-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #581-12. *Approve intradepartmental transfers.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #582-12. *Authorize a warrant to return an advance to the Health Department Fund 8810 that was made to the IAP Grant Fund 8818.*

Sally Dray, Allen County Health Department, requested a warrant in the amount of \$3,366.85 that was advanced from the Health Department Fund 8810 to the IAP Grant Fund 8818.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #583-12. *Authorize a warrant of transfer from the Sanitary Engineering Department Operations Fund 5034 to the Surplus Fund 5035.*

Jodi Wells, Fiscal Specialist, requested a warrant of transfer in the amount of \$600,000.00. This is necessary to fund various departmental projects and cover debt service.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #584-12. *Supplemental appropriation to the Shelby Recycling Center Fund 8047.*

Dennis Baker, Executive Director, requested an increase in the appropriation in the amount of \$5,000.00 for a new appropriation of \$13,000.00. This is necessary for the repairs on equipment.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #585-12. *Supplemental appropriation to the Bond 01-Allentown Sewer Fund 3888.*

Jodi Wells, Fiscal Specialist, requested a new appropriation in the amount of \$82,775.00. This is necessary for payment of principal and interest/fiscal charges due on a loan.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #586-12. *Supplemental appropriation to the JAG Fund 2853.*

Chief Jim Everett, Allen County Sheriff's Office, requested an increase in the appropriation in the amount of \$972.30 for a new appropriation of \$54,485.30. This is necessary for payment of invoices.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #587-12. *Enter into a one (1) year lease agreement with Tom Ahl Chrysler for the lease of a vehicle for the Allen County Prosecutor's Office.*

The lease is for a 2010 Dodge Nitro in the amount of \$250.00 for a period of one year.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #588-12. *Accept payment from County Risk Sharing Authority for gutter/downspout repairs as a result of storm damage at the Allen County Airport.*

Said check is in the amount of \$724.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #589-12. *Approve use of credit cards for the 4th quarter of 2012.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #590-12. *Authorize the issuance of \$193,687.00 of 2012 Ditch Improvement Bond Anticipation Notes.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #598-12. *Amend Resolution #566-12, grant a subordination agreement to Fifth Third Bank for a Community Housing Improvement Program mortgage on a property located on Fetter Road.*

This amendment was necessary to clarify language within the resolution.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. David Louth, Roadway Engineer, presented the following:

1. Request to adopt **Resolution #591-12,** authorize Timothy J. Piper, Allen County Engineer, to submit application and execute contract with the Ohio Public Works Commission for State Issue I Funds for the Township Roads Resurfacing 2013 Project. Louth stated that they are seeking funding for six (6) townships on the west side of Allen County. Last year funding was received for six (6) townships on the east side of town.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Children Services (No one present)

1. Request to adopt **Resolution #592-12,** authorize the purchase of a 2012 Dodge Caravan from Charlie's Dodge, Inc. through the State Cooperative Purchasing Program and declare a 2005 Dodge Caravan obsolete and of no value to the county and authorize same to be sold by internet auction. Said purchase is in the amount of \$20,547.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #593-12,** authorize submission of an application to JP Morgan Chase Bank for credit card issuance.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Mary Early, Family Children First Council, presented the following:

1. Request to adopt **Resolution #594-12,** approve a Memorandum of Understanding with the United Way of Greater Lima. This MOU is to reimburse FCFC for administrative services as it relates to the youth success program in the amount of \$4,800.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #595-12,** enter into a Subsidy Agreement with the Ohio Department of Health for the Help Me Grow Home Visiting Program. Early stated that there is a change in the monies being received but it isn't because funding has been cut but the fact the funding sources have changed and has been reallocated through another source. The amount being received for SFY 2013 is \$116,740.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #599-12**, approve the 4th Quarter Budget for Part C Programming for Help Me Grow for FY'12. Mary Early stated that this resolution is necessary as verbal approval was received for the purchase of three (3) laptop computers for the Service Coordinators in the amount of \$1,879.65. Due to revisions not being properly documented for said purchase, the expenses were disallowed by the Department of Health. This purchase was within the allowable allocation.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Bill Horvath, Allen County Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #596-12**, authorize Clerk of Board to post notice and advertise to receive bids for the construction of the Ohio Department of Transportation Beaverdam Outpost Sanitary & Waterline Extension Project. Bid opening is scheduled for October 17, 2012 at 10:00 a.m.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Dana Sterling, Building and Grounds, presented the following:

1. Request to adopt **Resolution #597-12**, accept proposal and enter into contract with Century Link for the PBX System Upgrade Solution 2013. Sterling stated that the county is at the end of life with the current equipment. This upgrade consists basically of software/software licenses. The Board of Elections will also be migrated over into the system. By entering into agreement now, there will be a savings of over \$139,000.00 to the county. The upgrade will begin this year and will be finished by the first part of 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements

Rhonda Eddy-Stienecker, Allen County Auditor, stated the 2001 bond that includes the Downtown Parking, Civic Center, a sewer and two (2) water projects matures December 1, 2021. A total interest payment of \$96,400 was paid in June, 2012. The next principal and interest payment of \$421,400 will be paid December 1, 2012. This refinancing of the debt will be with Chase Bank at an indication rate of 2.34% with a term of 6 years. The East Road Water and Ottawa River Water will be paid off and the Allentown Sewer, Civic Center A & B and the Downtown Parking will be refinanced. By doing this, there will be a total interest savings to the county of \$602,199.18. A repayment schedule was created to keep the principal payments lower until the other GO debt, included in the 2002 Bond (Justice Center and Court of Appeals) is paid off in 2015.

With no further business to come before the Board, Commissioner Sneary moved to adjourn.
Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt