

MINUTES OF OCTOBER 11, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 11th day of October, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Dana Sterling led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the October 3, 2012 agenda meeting minutes. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved.

Action Items:

Resolution #611-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #612-12. *Approve intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #613-12. *Approval of "Then and Now" purchase orders.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #614-12. *Authorize payment of an administrative fee for the Cooperative Purchasing Program.*

Said fee is in the amount of \$300.00 for a period beginning November 1, 2012 through October 31, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #615-12. *Authorize the transfer of a crane from the Allen County Sheriff's Office to the Allen County Engineer's Office.*

This crane was acquired through the Defense Revitalization & Marketing Office Program.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #616-12. *Authorize an agreement between the Allen County Regional Transit Authority and the Allen County Sheriff's Office.*

This agreement is for the purchase of fuel effective January 1, 2013 through December 31, 2013.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #617-12. *Authorize an agreement between the Allen County Regional Transit Authority and the West Central Ohio Crime Task Force.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Danny Dawson, Department of Job and Family Services, presented the following:

1. Request to adopt **Resolution #618-12**, authorize a contract with Northwoods Consulting Partners, Inc. This contract is the annual maintenance agreement for client tracking/scanning. Said cost is in the amount of \$67,669.96 for a period commencing December 1, 2012 through November 30, 2013.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Child Support Enforcement Agency (No one present)

1. Request to adopt **Resolution #619-12**, authorize a lease agreement with Perry Corporation for four (4) Multi-Function Copiers. Said lease is in the amount of \$8,526.72 annually.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Dana Sterling, Building and Grounds, presented the following:

1. Request to adopt **Resolution #620-12**, enter into contract with Anthony D. Elrod dba Class A Cutting to provide mowing and trimming of various county properties. Said contract is an amount not to exceed \$4,427.50.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #621-12**, enter into contract with Siemens Building Technologies, Inc. for fire alarm safety services for various county buildings. Sterling stated this contract is for fire alarm safety services/testing at the following facilities:

Allen County Courthouse & Annex	\$1,201.00/annually
Allen County Justice Center	\$5,349.00/annually
Civic Center	\$1,514.00/annually

Said contract is for a three (3) year period and will increase each year.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Rhonda Eddy-Stienecker, Auditor, presented the following:

1. Request to adopt **Resolution #622-12**, authorize the refinance of a 2001 bond and authorize the issuance of \$3,583,000.00 Various Purpose Bond Anticipation Notes. This is a refinance of the 2001 bond from a 10 year note to a 6 year note. The interest rate will be reduced from 4.75% interest rate to a 2.34% which will result in a savings of \$66,122.00 over the period of six years.

Announcements

None

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt