

**MINUTES OF OCTOBER 13, 2011**  
**AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:00 a.m. on the 13th day of October, 2011 with the following members present: Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Tim Piper led the Pledge of Allegiance.

**Action Items:**

**Resolution #644-11. *Approve travel expenses.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #645-11. *Supplemental appropriation to the Solid Waste Fund 8044.***

Dennis Baker, Executive Directors, requested an increase to the appropriation in the amount of \$50,000.00 for a new appropriation in the amount of \$236,000.00. This is necessary to reimburse matching funds for the Market Development Grant.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #646-11. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #647-11. *Resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor.***

This is annual process as established by the Ohio Revised Code in order to apply inside and outside 10 mil limitation for taxation.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #648-11. *Adopt an updated Family Medical Leave Policy for all Allen County departments.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #649-11. *Authorize revisions to the Allen County Employee Worker's Compensation Policy and Procedures for all Allen County departments.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #650-11. *Approve use of credit cards for the 4<sup>th</sup> quarter of 2011.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #651-11. *Authorize commitment of Community Development funds as a local match for the 2012 Emergency Home Repair Program for the PSA 3 Agency on Aging.***

This resolution authorizes commitment of \$5,000 from non-grant related housing funds to PSA 3 as a local match for their proposed 2012 Emergency Home Repair Program.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #652-11. *Re-appoint members to the North Central Ohio Solid Waste Policy Committee.***

The re-appointment of members is as follows:

Greg Sneary	County
Gary Sheely	City
Bill Kelly	Health District
Joe Bischoff	Public
Norman Grigsby	Public
Kevin Bruin	Waste Generator
Kevin Cox	Township

Said term shall commence November 2, 2011 and expire November 1, 2013.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #653-11. *Authorize the renewal of a maintenance agreement with Perry Corporation.***

Said renewal is for maintenance on a Konica Minolta Bizhub 350 in the amount of \$1,385.00 for a period commencing October 18, 2011 through October 18, 2012.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #654-11. *Approve termination of Agreement of Lease and Sublease.***

This is a termination of a lease that was entered into several years ago as a result of a bond issuance.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

A. **Marcel Wagner, RLF Board**, presented the following:

1. Request to adopt **Resolution #655-11**, authorize a loan to Best-One Tire and Services of Lima, Inc. through the Revolving Loan Program. Wagner stated that David Mitchell and Frank Buetter were present from Best One Tire. Best One Tire purchased Easter Tire several years ago. They are going to purchase the former post office distribution center on Hanthorn Road for an expanded manufacturing operation. The company currently has 51 employees in Allen County. This expansion will add an additional eighteen (18) employees plus retain the current employees. They have been working with the

county's consulting firm, WSOS, on this project. David Mitchell stated that they purchased the assets of Easter Tire in June 2009. They have experienced tremendous growth the last 28 months or so that they have been at the current location. When assets were purchased, there were 52 employees; they are now up to 76 employees. They have outgrown their facility and now are looking at moving into a larger facility. They feel this is good community. They want to dig their roots deep in Lima. The workforce is good in Lima and the people are loyal. They want to continue to grow, add jobs, etc. Frank Buetter reiterated what Dave had said. They believe in the community and felt that way when they bought the assets. Their decision to stay here and grow in the community was due in fact to the assistance of the RLF, Marcel Wagner and the Board of Commissioners. Bassitt also stated that they did waive the interest rate and are approving a loan of \$440,000 at an interest rate of 1.5% for a term of fifteen (15) years.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #656-11**, allocate and encumber funds to the Village of Fort Shawnee from the Motor Vehicle Permissive Tax Fund. Tim Piper, Allen County Engineer, stated that the Village of Fort Shawnee requested the allocation and encumbrance of funds in the amount of \$2,723.20. These funds will be used for the Dixie Highway brimstone project which was complete by county crews.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #657-11**, accept bid and enter into contract with Sand Ridge Excavating for the construction of the Shawver Goddard Petitioned Ditch #1276. Nathan Davis, Assistant Drainage Engineer, stated that four (4) bids were received with the low bid being Sand Ridge Excavating in the amount of \$40,269.50. The Engineer's estimate for the project was \$52,775.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Scott Langenkamp, Allen Soil and Water**, presented the following:

1. Request to adopt **Resolution #658-11**, certify final costs and authorize notices of cash assessments to be issued for the Moser Joint County Ditch Project #1266. The Project is complete and ready to be certified for collection of assessments. The engineer's estimate for the project is \$263,450.00. Langenkamp asked to certify the amount of \$165,247.65, which was approximately \$98,202 below the engineer's estimate.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Commissioner Reiff moved to go into executive session at 9:20 a.m. to discuss a potential termination at the Allen County Department of Job and Family Services. Commissioner Bassitt seconded the motion. The roll was called and the vote was unanimous.

Commissioner Bassitt moved to adjourn from executive session at 9:26 a.m. Commissioner Reiff seconded the motion. The roll was called and the vote was unanimous.

**Resolution #659-11.** Approve the termination of an employee at the Allen County Department of Job and Family Services.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations: None**

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt