

MINUTES OF OCTOBER 27, 2010 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 27th day of October, 2010 with the following members present: Commissioner Dan Reiff, Commissioner Sam Bassitt and Asst. Clerk of Board Nicole Ward.

Lynn Shock led the Pledge of Allegiance.

Commissioner Bassitt moved for the approval of the minutes of the October 20, 2010 agenda meeting. Commissioner Reiff seconded the motion. Minutes were approved as submitted.

Action Items:

Resolution #630-10. *Approve travel expenses.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #631-10. *Authorize intradepartmental transfers.*

Requests for transfers were made from Allen County Juvenile Court – General Fund totaling \$15,325.45; Health Department – Health Department Fund totaling \$16,000.00; Commissioner’s Office – General Fund totaling \$1,000.00; Board of DD – Board of DD Fund totaling \$25,120.00 and \$1,000.00; and Commissioner’s Office – General Fund totaling \$3,500.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #632-10. *Authorize a warrant of transfer from the Ottawa River Project Construction Fund #4239 to the Ottawa River Project Maintenance Fund #2339.*

Kelli Singhaus, Clerk/Administrative Assistance, requested the transfer of \$76,920.66, which is the transfer of remaining construction funds to the maintenance fund pursuant to ORC 1515.24(E).

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #633-10. *Supplemental appropriation to the Boughan Ditch Fund #4271 and the Billymack Ditch Fund #4256.*

Bruce Wells, Business Manager, requested a supplemental appropriation to the Boughan Ditch Fund to increase the appropriation \$1,600.00 for a new appropriation of \$16,900.00. Wells further requested an increase in the amount of \$16,800.00 to the Billymack Ditch Fund #4256 for a new appropriation of \$79,000.00. This is a result of cash assessments being collected on both projects to allow principal reduction on the note.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #634-10. *Supplemental appropriation to the Law Library Fund #2025.*

Bonnie Everett, Law Librarian, requested a supplemental appropriation to the Law Library Fund #2025 to increase the appropriation \$50,000.00 for a new appropriation of \$203,134.00. The additional appropriation was needed to meet year end expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #635-10. *Supplemental appropriation to the Board of DD Fund #2018.*

Peggy Cockerell, Director of Education, requested a new appropriation to the Board of DD Fund #2018 in the amount of \$50.00. This appropriation is needed for a Spanish interpreter for an Early Intervention family.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #636-10. *Supplemental appropriation to the Eastown Road Phase 4 Fund #4711.*

Laura Clark, Account Clerk, requested a supplemental appropriation to the Eastown Road Phase 4 Fund #4711 to increase the appropriation \$200,000.00 for a new appropriation of \$450,000.00. The additional appropriation is needed to pay off the loan.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #637-10. *Supplemental appropriation to the Public Health Infrastructure Fund #8823.*

Martha Burklo, Fiscal Officer, requested a supplemental appropriation to the Public Health Infrastructure Fund #8823 to increase the appropriation \$30,249.00 for a new appropriation of \$231,061.00. Additional appropriation is needed to meet year end expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #638-10. *Renew agreement with Steve Chamberlain for lease of office space located in the City Loan Building, Suite 503 and for one (1) parking space located on the first floor of the Market Street Parking Garage.*

This is the renewal of a lease with Steve Chamberlain for office space located at the City Loan Building. Said lease is in the amount of \$4,303.20 annually for a period commencing October 1, 2010 and ending September 30, 2012.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #639-10. *Renew Boiler & Machinery Policy with Cincinnati Insurance Company through Folsom-Somerville Insurance Agency, a division of Webb Insurance Agency.*

Said renewal is in the amount of \$21,948.00 for a period commencing October 1, 2010 through October 1, 2011.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #640-10. *Instruct the County Engineer to proceed with the Report of the County Engineer for the vacation of Reppert Road.*

A view of the proposed vacation was held on October 26, 2010. Said resolution instructs the County Engineer to proceed with the Report of the County Engineer to be furnished to the Board on or before November 4, 2010 at 10:00 a.m.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #649-10. *Amend Resolution #585-10, authorize a warrant to return advanced funds from the Ciminillo's Sewer Project Fund 4530 to the Sanitary Engineering Surplus Fund 5035.*

By Resolution #585-10 dated October 6, 2010, authorization to return said advance was granted with an incorrect fund number listed as 4520 instead of the correct fund number, which is 4530. This resolution is a correction of said advance.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Lynn Shock, Department of Job & Family Services, presented the following:

1. Request to adopt **Resolution #641-10**, re-appoint John Recker to the Allen County Workforce Policy Board. This is the reappointment of Mr. Recker for a period of three years.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #642-10**, appoint Ronda K. Lehman to the Workforce Policy Board. Ms. Lehman works for St. Rita's Medical Center and is currently the Vice-President of Administration. Shock feels she is well educated and will be an asset to the Board.

Ms. Lehman stated that she was born and raised in Allen County. She was educated at Ohio Northern and Ohio State. She has worked at St. Rita's for the past fifteen years and is looking forward to serving on the Board.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Building and Grounds (No one present)

1. Request to adopt **Resolution #643-10**, authorize a contract with Simplex Grinnell, LP for fire alarm and burglary cellular monitoring services at the Allen County Title & License Bureau. This contract is for a period retroactive to May 1, 2010 through October 31, 2010 in an amount not to exceed \$245.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #644-10**, authorize the posting of a fifteen (15) Ton Gross Load Limit for the Neely Road Bridge. Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this bridge is located in American Township between Eastown Road and Baty Road. The steel beams have deteriorated to the point they are starting to crush, therefore need to lower the load limit in order to maintain the structure for as long as they can.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #645-10**, authorize the Allen County Engineer to execute a LPA Federal Project Agreement for the Bliss Road Bridge and to authorize Timothy J. Piper as the LPA representative. This bridge is located in Marion Township. Federal funding has been received for said project. In order to receive funding, this agreement needs to be entered into. 90% in federal funds have been received. Estimate for said project is \$1.8 million dollars.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #646-10**, approve Change Order #2 with Anderzack-Pitzen Construction Company for the Eastown Road Construction Project – Phase 4. The County Engineer was contacted by the contractor as it relates to federal funds for the landscaping. They brought to the County Engineer's office that the spec book allowed an additional 20% for landscaping that survived through a growing season. This is a legitimate expense. This change order is in the amount of \$11,413.60 for a new contract amount of \$3,634,048.82. This raises the contract by approximately three tenths of a percent.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Allison Binkley – Benesch Frielander Coplan & Aronoff LLP**, presented the following:

1. Request to adopt **Resolution #647-10**, authorize applicable elected representation approval in connection with the issuance of revenue bonds of the Port Authority of Allen County for the benefit of the University of Northwestern Ohio and authorizing documents related thereto. The Port Authority of Allen County will be issuing bonds and the proceeds will be loaned to the University of Northwestern Ohio. Bonds were originally issued back in 2005 by the Ohio Higher Education Commission for various projects at the university. They were variable rate demand bonds which were backed by a letter of credit from the Huntington National Bank. Huntington National Bank no longer wants to renew its letter of credit but rather purchase the bonds and hold them as part of their investment portfolio. University of Northwestern of Ohio will pay a monthly variable rate on those bonds. Chapter 147 of the Internal Revenue Code requires that bonds that are being issued, the highest elected officials in the jurisdiction give approval of the financing. Since the Port Authority is not an elected body, the Commissioners will need to give authority. A public hearing was held on October 5, 2010 by the Port Authority regarding same. Ms. Binkley further added that no tax dollars are used, the credit and taxing power of the County is not involved at all.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Executive Session

Commissioner Reiff moved to go into executive session at 9:17 a.m. to discuss a potential disciplinary action. Commissioner Bassitt seconded the motion. The roll was called and the vote was unanimous.

Commissioner Bassitt moved to go out of executive session at 9:25 a.m. Commissioner Reiff seconded the motion. The roll was called and the vote was unanimous.

Resolution #648-10. *Approve a three (3) day suspension of an employee at the Allen County Child Support Enforcement Agency.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Nicole Ward
Asst. Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt