

## **MINUTES OF NOVEMBER 7, 2012 AGENDA MEETING**

Commissioner Sneary opened the meeting at 9:00 a.m. on the 7th day of November, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Don Klausing led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the November 1, 2012 agenda meeting minutes. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved.

### **Action Items:**

#### **Resolution #679-12. *Approve travel expenses.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #680-12. *Approve intradepartmental transfers.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #681-12. *Authorize a warrant of transfer from the Sanitary Engineering Department Water Fund 5036 to the Copus/Indianbrook Waterline Fund 3884.***

Jodi Wells, Fiscal Specialist, requested a warrant of transfer in the amount of \$710.01 to facilitate a bond payment for the Copus/Indianbrook Waterline.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #682-12. *Authorize warrants of transfer from the Sanitary Engineering Department Surplus Fund 5035 to the Wastewater Collection CIP Fund 5405 and the Replacement and Improvement Fund 5435.***

Jodi Wells, Fiscal Specialist, requested warrants of transfer in the amount of \$40,000.00 and \$25,000.00. This is necessary to fund budgeted equipment and to cover costs for an emergency generator for the Slabtown Lift Station.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #683-12. *Supplemental appropriation to the Construction & Demo Fund 8827.***

Sally Dray, Director of Finance, requested an increase in the appropriation in the amount of \$13,888.54 for a new appropriation of \$75,188.54. The additional appropriation is needed to pay fees to Ohio EPA.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #684-12. *Supplemental appropriation to various ditch funds.***

Tony Stechschulte, Director of Accounting, requested an increase in the appropriation in the amount of \$363,805.38 for a new appropriation of \$1,479,005.38. This is necessary for payment on a note.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #685-12. *Supplemental appropriation to the Bond 01-Civic Center Fund 3004.***

Tony Stechschulte, Director of Accounting, requested an increase in the appropriation in the amount of \$2,363,000.00 for a new appropriation of \$2,569,000.00. This is necessary for the refinancing of a bond.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #686-12. *Supplemental appropriation to the Shelby Recycling Center Fund 8047.***

Dennis Baker, Director, requested an increase in the appropriation in the amount of \$5,000.00 for a new appropriation of \$18,000.00. This is needed due to extra expenses for repairs on equipment located at the Shelby Recycling Center.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #687-12. *Supplemental appropriation to the Bond01-Downtown Parking Fund 3003.***

Tony Stechschulte, Director of Accounting, requested an increase in the appropriation in the amount of \$735,000.00 for a new appropriation of \$800,000.00. This is necessary for the refinancing of a bond.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #688-12. *Supplemental appropriation to the Bond 01-Allentown Sewer Fund 3888.***

Tony Stechschulte, Director Accounting, requested an increase in the appropriation in the amount of \$434,000.00 for a new appropriation of \$479,000.00. This is necessary for the refinancing of a bond.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #689-12. Approval of “Then and Now” purchase orders.**

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #690-12. Accept payment from County Risk Sharing Authority for a damaged hangar door and security system as a result of storm damage at the Allen County Airport.**

Said check is in the amount of \$1,819.00 – Claim #0110023283.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #696-12. Amend Resolution #593-12, authorize submission of an application for credit card issuance for Allen County Children Services.**

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Community Development, (No one present)**

1. Request to adopt **Resolution #691-12**, amend Resolution #649-12, grant a modified Subordination Agreement to Superior Federal Credit Union for a Community Housing Improvement Program mortgage on a property located in the City of Delphos. This amendment was necessary as the amount being subordination has been reduced by an additional \$2,000.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Esther Baldrige, Allen County Board of DD, presented the following:**

1. Request to adopt **Resolution #692-12**, authorize Change Order #3 with Kuhlman Builders for the Additions and Renovations to the Allen County Board of DD Administration and School Building Project. Baldrige stated that this is the final change order. When putting in door, it was determined there was a need to revise the steel jams and add a new beam. Modifications were also needed for the installation of the canopy. Said change order is in the amount \$3,954.00 for a new contract amount not to exceed \$259,296.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Jeff Sprague, Allen Economic Development Group, presented the following:**

1. Request to adopt **Resolution #693-12**, enter into an Enterprise Zone Agreement with BEF Foods, Inc. with a 10 year, 75% tax abatement. BEF Foods plans to expand their business by construction a 51,000 sq. ft. building. This will be a \$40 million

dollar investment in building/equipment. 70 new jobs will be created over a period of 3 years and result in a \$2.3 million dollar increase in payroll. Don Klausing, BEF Foods, stated that this expansion will provide one additional product line and leave room for an additional product line. Each product line can handle 50 lbs of product. They currently have 124 employees. Klausing extended his appreciation to the community for the support that has been given as it relates to their business.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Steve Kayatin, Sanitary Engineer**, presented the following:

1. Request to adopt **Resolution #694-12**, accept Change Order #1 from Peterson Construction Company for the Influent Mechanical Screen Replacement Project. Kayatin stated this change order is a decrease to the contract in the amount of \$1,050.00 as a result of a different type of materials used for the bar screen.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Nathan Davis, Allen County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #695-12**, authorize Clerk of Board to post notice and advertise to receive bids for the Elmview Petition Ditch #1302. Bids will be received until 11:00 a.m. on November 28, 2012. The Engineer's estimate for the project is \$61,440.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

### **Announcements**

None

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt