

MINUTES OF NOVEMBER 8, 2011 **AGENDA MEETING**

Commissioner Reiff opened the meeting at 9:12 a.m. on the 8th day of November, 2011 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Beth Seibert led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the November 2, 2011 agenda meeting minutes. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved.

Action Items:

Resolution #702-11. *Approve travel expenses.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #703-11. *Approval of intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #704-11. *Supplemental appropriation to the WCOCTF Grant Fund 2854.*

Becky Saine, County Administrator, requested a new appropriation in the amount of \$166,208.00. This is the appropriation of estimated grant revenue and cash match money.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #705-11. *Supplemental appropriation to the Construction & Demo Fund 8827.*

Sally Dray, Director of Finance, requested an increase in the appropriation in the amount of \$14,503.00 for a new appropriation in the amount of \$59,503.00. This is necessary to meet year end expenses.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #706-11. *Supplemental appropriation to the American/Bath Fund 5402.*

Jodi Wells, Fiscal Specialist, requested an increase in the appropriation in the amount of \$10,000.00 for a new appropriation in the amount of \$20,000.00. This is necessary to meet year end expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #707-11. Approval of "Then and Now" purchase orders.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #708-11. Accept payment from County Risk Sharing Authority for damage to a sprinkler head at the Allen County Justice Center.

This is reimbursement of payment made to Armor Fire Protection in the amount of \$285.00 as a result of flooding due to the damage to a sprinkler head at the Allen County Jail by an inmate.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #709-11. Accept payment from County Risk Sharing Authority for lightning/surge damage to the Allen County Justice Center and the Allen County Sanitary Engineer's Department.

This is reimbursement of the deductible in the amount of \$2,500.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #710-11. Declare various personal property at the Allen County Board of DD unsuitable for county use and authorize sale of same by internet auction.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #711-11. authorize the re-appointment of Mike Hayden to the Allen County Regional Transit Authority Board of Trustees.

Communication was received by Teresa Kayser, Secretary, requesting the re-appointment of Mike Hayden to the Allen County Regional Transit Authority Board of Trustees. Mr. Hayden's term shall commence October 15, 2011 and expire October 14, 2014.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #712-11. Declare various personal property at the Allen County Engineer's Office unsuitable for county use and authorize sale of same by internet auction.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Beth Seibert, Allen Soil and Water, presented the following:

1. Request to adopt **Resolution #713-11**, authorize the re-appointment of members to the Allen County Illicit Discharge Appeals Board. Seibert stated these members are wonderful, well qualified and dedicated individuals. A mock hearing was conducted so all members could get a feel what an appeals hearing would feel like. There are five members with six alternates. In the event one of the five member board members cannot attend, an alternate will fill in. They have found that they have had cooperative efforts as it relates to the illicit discharge regulations. They have had a lot of success with the agencies doing what they are supposed to do. Said appointments are through June, 2013.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Dana Sterling, Building and Grounds Department, presented the following:

1. Request to adopt **Resolution #714-11**, authorize Change Order #1 with E. Lee Construction, Inc. for roof repair at the Allen County Engineer's Office. Sterling stated that when roof repairs were being made, it was noticed that another section of the roof at the Engineer's Office needed repair. Said change order is in the amount of \$681.00 for a new contract amount not to exceed \$3,706.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #715-11**, enter into contract with Century Link for Embarq Dedicated Internet Access/Classic Ethernet Services. Services shall be provided at a cost of \$500.00 per month or \$6,000.00 per year. Jerry Morris, Allen County Sheriff's Office, stated that they have had a DSL line at the Sheriff's office for the past 8 or 9 years. In the last six months or so, it has started to fail on a consistent basis. The Sheriff's Office maintains connections with Bath, American Township, Bluffton, Delphos, etc. for police, EMS and fire services and these are critical connections that were failing. Century Link already has fiber in the basement of the Justice Center and there are also fiber runs that go to JDC and back-up is done at Sanitary Engineer from the fiber runs. Century Link will turn on an internet port off of the existing fiber. This will not only save money but it will also double the speed. The other benefit is that this is a business class internet connection and Century Link is guaranteeing 99.9% uptime and the county will also receive high priority in the event service is needed. There is also redundant security appliance between the Courthouse and the Justice Center that will no longer be needed. It can be managed through one appliance. In the end, it will save the county a substantial amount of money.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations: None

Beth Seibert introduced Sean Stormen, who is a senior at Ohio Northern University in the Environment Studies Program. He is currently interning with the Allen Soil and Water Office. The Allen Soil and Water District has been able to expand staffing capabilities through college interns to the tune of 2/3 of a staff person. The college student is paid a stipend. The Allen Soil and Water District feels that the college interns are receiving relevant skills in relevant fields. They are pleased with Mr. Stormen as well as the other interns.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Kelli A. Singhaus
Clerk of the Board

Approved by:

Greg Sneary

W. Dan Reiff

Sam Bassitt