

MINUTES OF NOVEMBER 10, 2010 AGENDA MEETING

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 10th day of November, 2010 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of Board Kelli Singhaus.

Scott Ferris led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the November 3, 2010 agenda meeting. Commissioner Sneary seconded the motion. Minutes were approved as submitted.

Action Items:

Resolution #676-10. *Approve travel expenses.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #677-10. *Authorize intradepartmental transfers.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #678-10. *Supplemental appropriation to the Ditch Rotary Fund #2099.*

Laura Clark, Account Clerk, requested an increase in the appropriation of \$5,000 for a new appropriation of \$105,000. The additional appropriation is needed to reimburse the County Engineer to pay invoices.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #679-10. *Supplemental appropriation to the Family & Children First Fund #8072.*

Mary Early, Coordinator, requested a new appropriation of \$6,000.00. This is necessary to facilitate the revision of accounts at the request of Children Services in regards to the Cost-Sharing Agreement – Resolution #355-10.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #680-10. *Supplemental appropriation to the Ottawa River Stream Enhancement Project #2339.*

Kelli Singhaus, Clerk/Administrative Assistant, requested an increase in the appropriation of \$76,920.66 for a new appropriation of \$124,576.84. Construction is complete on said project and it is necessary to appropriate the balance of the construction funds into the maintenance fund as allowed by Section 1515.24(E) ORC.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #681-10. *Supplemental appropriation to the Board of DD Fund 2018.*

Martha Nance, Director of Business, requested an increase in the appropriation of \$83,360.00 for a new appropriation of \$2,115,011.00. This is necessary to meet year end expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #664-10. *Renew contract with Simplex Grinnell, LP for Fire & Burglary Alarm Monitoring Services at the Allen County Title & License Bureau. (Previously removed from the November 3, 2010 agenda.)*

Said contract is in an amount not to exceed \$490.00 for a period commencing November 1, 2010 through October 31, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #682-10. *Acknowledge receipt of the filing of an annexation petition and set date for hearing on the same for real estate located in Richland Township, F. Stephen Chamberlain, Agent for the Petitioners.*

An annexation petition was filed on November 4, 2010 for the annexation of territory located in Richland Township to the Village of Bluffton. Said hearing is scheduled for January 11, 2011 at 10:00 a.m. in the Commissioner's Public Meeting Room #303.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Steve Kavatin, Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #683-10**, accept Change Order #1-Final with Shaferly Excavating, Ltd. for the Arthur's First and Freyer's Second Subdivisions Sewer Improvement Area. Said change order is in the amount of \$1,593.18, resulting in a new contract amount of \$250,160.60.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #684-10**, accept permanent and temporary easements from property owners for the Arthur's First & Freyer's Second Subdivisions Sewer Area. These are 27 of the 28 easements needed to maintain the sanitary sewers. All easements were donated to the county.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

B. County Engineer's Office, presented the following:

1. Request to adopt **Resolution #685-10**, authorize the County Engineer to execute a LPA Federal Project Agreement for the Osman Road Bridge. Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this project is programmed through the Ohio Department of Transportation and is funded using 80% federal funds. The preliminary construction estimate for the project is \$396,000.00. Federal funding for said project is capped at \$388,000.00 in which the balance will be paid by the County Engineer using Motor Vehicle and Gasoline Taxes.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #686-10**, authorize the County Engineer to execute a LPA Federal Project Agreement for the Countywide Guardrail Improvements. Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this project is programmed through the Ohio Department of Transportation and is funded using 100% federal funds. The preliminary construction estimate for the project is \$299,970.00. Federal funding for said project is capped at \$300,000.00 and any additional expenses will be paid by the County Engineer using Motor Vehicle and Gasoline Taxes.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations

A proclamation was presented to Scott Ferris at Allen County Children Services for Adoption Awareness Month. Mr. Ferris introduced other staff members present and thanked them for their efforts in making adoptions happen. Ferris further stated that there have been over 130 adoptions in the last ten years. He thanked the families that have made the commitment of adoption. A few years ago, the agency had over 40 children up for adoption, now the agency has fewer than 20 children awaiting adoption.

Steve Kayatin, Sanitary Engineer, stated that in the next sewer billing, there will be a notice of an increase in the sewer rates beginning in February, 2011. In 2005, a capital improvement plan was initiated in order to fund the mandates being handed down by EPA. This increase is a result of same. The increase will be approximately 13% resulting in an additional \$5.00/month of \$15.00/quarterly.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Bassitt seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt