

MINUTES OF NOVEMBER 12, 2009 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 12th day of November, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, and Clerk of the Board Kelli Singhaus.

Russ Decker led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of October 28, 2009 and November 4, 2009. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved as submitted with Commissioner Reiff abstaining from the vote for the October 28, 2009 minutes.

Action Items:

Resolution #810-09. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #811-09. *Authorize intradepartmental transfers.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #812-09. *Authorize the renewal of a lease agreement with the Allen County Educational Service Center.*

Said lease agreement shall commence July 1, 2010 and expire June 30, 2015 at an annual sum of \$117,250.00. Payment shall be made in monthly installments of \$9,770.83.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #813-09. *Appoint Martin T. Garlock to the Allen County Board of Developmental Disabilities.*

Communication was received from Esther Baldrige requesting the appointment of Martin T. Garlock to fill the unexpired term of Charles Fuller. Mr. Garlock's term shall commence immediately and expire December 31, 2009. Upon the expiring of December 31, 2009, Mr. Garlock shall be re-appointed to a new term commencing January 1, 2010 and expiring December 31, 2014.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Rick Boerger, Allen County Sanitary Engineer's Office, presented the following:

1. Request to adopt **Resolution #814-09**, declare galvanized tower equipment obsolete and authorize disposal of same. The department has old telemetry equipment that is of no use to the department and the department has someone who is interested in purchasing same. Said value is estimated between \$400 and \$500.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #815-09**, accept Addendum No. 3 and amend Resolution #215-08, enter into contract with Kohli & Kaliher Associates, Inc. to provide professional services for the Comprehensive Plan to serve a four (4) township area in Allen County with sanitary sewer. This amendment is necessary to address any work related fees associated with SECAP as it relates to the long range sewer plan. Said addendum is in the amount of \$20,000 for a contract fee not to exceed \$104,400.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #816-09**, authorize a contract with Kohli & Kaliher Associates, Inc. to prepare a study for the Allentown Service Area. This contract is to evaluate the present and future Allentown service area along with the optimum location for a pump station and forcemain to best serve the area. Said contract is an amount not to exceed \$7,500.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #817-09**, authorize a contract with Kohli & Kaliher Associates, Inc. to provide professional services for the Ciminillo's First Addition Subdivision Sewer Improvement Area Project. This contract shall provide services as it relates to the installation of a sewer system due to failing septic tanks. Said contract is an amount not to exceed \$18,180.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Esther Baldrige, Allen County Board of DD, presented the following:

1. Request to adopt **Resolution #818-09**, declare various county property obsolete and unsuitable for county use and authorize sale of same by internet auction. Said items include printers, monitors, laminator, VCR, miscellaneous computer parts, etc.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. Russ Decker, Emergency Management Agency, presented the following:

1. Request to adopt **Resolution #819-09**, authorize an agreement with the Allen County Regional Transit Authority for the purchase of fuel. Decker stated that this has been a significant savings to his department. Last year his department purchase 1,600 gallons of gasoline and 200 gallons of diesel. Said contract shall commence January 1, 2010 and expire December 31, 2010.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. Russ Decker, E-9-1-1, presented the following:

1. Request to adopt **Resolution #820-09**, authorize a contract with CTS Language Link for interpreter services. This contract provides interpretation of up to 300 various languages to the E-9-1-1 operators. Said cost is in the amount of \$1.35 per minute when utilized.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

E. Sheriff's Office – not present

1. Request to adopt **Resolution #821-09**, authorize submission of a grant application by the Allen County Sheriff's Office to the Office of Criminal Justice Services for the Justice Assistance Grant-Law Enforcement (JAGLE)-Ohio. Said application is in the amount of \$14,850.00 with a cash match amount of \$1,650.00 for a total of \$16,500.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements, Proclamations, Recognition and Commendations – None

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt