

## **MINUTES OF NOVEMBER 17, 2010 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 17th day of November, 2010 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of Board Kelli Singhaus.

Jim Everett led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of the November 10, 2010 agenda meeting. Commissioner Sneary seconded the motion. Minutes were approved as submitted.

### **Action Items:**

#### **Resolution #688-10. *Approve travel expenses.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #689-10. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #690-10. *Authorize a warrant of transfer from the Board of DD Fund 2018 to the HRS Fund 9896.***

Martha Nance, Director of Business, requested a warrant of transfer in the amount of \$66,000 to cover HRA expenses until the end of the year.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #691-10. *Authorize a warrant of advance from the Board of DD Fund 2018 to the Family Resources Fund 2075.***

Jeannie Stahl, Allen County Board of DD, requested the advance of funds in the amount of \$10,000.00 in order to provide funding to cover FRS family requests/services through the remainder of 2010.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #692-10. *Supplemental appropriation to the Dretac – Treasurer Fund 2016.***

Jim Link, Allen County Treasurer, requested an increase in the amount of \$6,100 for a new appropriation of \$109,800.00. The increase in the appropriation is a result of additional payroll costs for delinquent tax collections.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #693-10. *Supplemental appropriation to the Replacement & Improvement Fund 5435.***

Bruce Wells, Business Manager, requested an increase in the amount of \$10,000.00 for a new appropriation of \$51,620.00. This additional appropriation is needed to cover an unanticipated equipment expense at the American Bath WWTP.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #694-10. *Supplemental appropriation to the Construction & Demo Debris Fund 8827.***

David Rosebrock, Health Commissioner, requested an increase in the amount of \$13,003.00 for a new appropriation of \$54,003.00. This is necessary to meet year end expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #695-10. *Supplemental appropriation to the Family Resources Services Fund 2075.***

Martha Nance, Director of Business, requested an increase in the amount of \$9,000.00 for a new appropriation of \$74,148.00. This is necessary to meet anticipated requests of families.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #696-10. *Supplemental appropriation to the DARE Fund 2825.***

Jim Everett, Chief Deputy, requested an increase in the amount of \$2,900.00 for a new appropriation of \$11,635.00. This is necessary to meet year end expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #697-10. *Authorize the Allen County Health Insurance Rates for the Allen County Health Department for 2011.***

Nicole Ward, Benefits Coordinator, requested the rates be established as follows for the Allen County Health Department:

	<u>Employee</u>	<u>Employer</u>	<u>Total</u>
Single	\$ 42.00	\$ 474.10	\$ 516.10
2-Party	\$ 88.00	\$ 941.11	\$1,029.11
Family	\$ 133.00	\$1,385.39	\$1,518.39

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #705-10. *Accept payment from County Risk Sharing Authority for repairs/replacement of the chiller/compressor due to lightning damage at the Allen County Sheriff's Office.***

Said claim is in the amount of \$47,585.55 less a \$2,500 deductible for an insured loss of \$45,085.55.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Bruce Wells, Sanitary Engineer's Office, presented the following:**

1. Request to adopt **Resolution #698-10**, certify delinquent sewer service charges to the Allen County Auditor's office for collection. Said delinquent sewer service charges cover the third and fourth quarters of 2009 and the first and second quarters of 2010. The amount being certified is \$463,072.84 which is to be collected on the 2010 real estate taxes.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #699-10**, certify delinquent debt service charges for projects billed by the City of Lima Utilities Department to the Allen County Auditor's office for collection. Said projects are the Delmar/Glenn and Fourth Street/Bowman Road Sewer Improvement Areas. The debt service charges cover the second, third and fourth quarter of 2009 and the first and second quarters of 2010. The amount being certified is \$5,079.61 which is to be collected on the 2010 real estate taxes.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #700-10**, certify delinquent debt services charges to the Allen County Auditor's office for collection. Said debt service accounts include the Village of Cairo and the Early Lutz Sewer Improvement Area. The debt service charges cover the third and fourth quarters of 2009 and the first and second quarters of 2010. The amount being certified is \$18,306.00 which is to be collected on the 2010 real estate taxes.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. EMA**

1. Request to adopt **Resolution #701-10**, authorize the Allen County Emergency Management Agency to enter into contract with the Allen County Regional Transit Authority for maintenance services. Kelli Singhaus, Clerk of Board, requested the item to be removed until the next meeting to allow time to collect additional documentation needed for the contract.

Commissioner Sneary moved to remove the resolution from the agenda, motion seconded by Commissioner Bassitt. The roll was called and the Resolution was removed until a later date.

**C. Douglass Degen, Allen County Engineer's Office, presented the following:**

1. Request to adopt **Resolution #702-10**, authorize Clerk of Board to post notice and advertise to receive bids for the Lost Creek Petition Ditch Project #1251. Plans for said project will be available November 22, 2010 thru December 3, 2010 at a non-refundable cost of \$75.00. Bids are to be opened December 6, 2010 with the projection that construction shall commence December 15, 2010 and be completed by August 1, 2011.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Jim Everett, Allen County Sheriff's Office**, presented the following:

1. Request to adopt **Resolution #703-10**, enter into an agreement with the Allen County Sheriff's Office and the Harrod Volunteer Firefighters Association, Inc. for Fire and EMS Dispatching Services. Everett states that this is the 10<sup>th</sup> fire department that the Sheriff's Office is providing dispatching services. Said contract shall be effective January 1, 2011 and expire December 31, 2011 at a cost of \$1,646.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #704-10**, authorize sale of firearms to be credited against the purchase price of firearms for the benefit of the Allen County Sheriff's Department Tactical Team. The Tactical Team has eighteen (18) weapons that are no longer needed. Vance's Law Enforcement is willing to offer a credit to the county for said weapons at a cost of \$6,855.00. The department further wishes to purchase three (3) weapons from Vance's Law Enforcement at a cost of \$2,600.00 leaving a credit balance of (\$4,255.00). Said credit will be used to purchase ammunition for training/certification.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt