

## **MINUTES OF NOVEMBER 18, 2009 AGENDA MEETING**

Commissioner Sneary opened the meeting at 9:00 a.m. on the 18<sup>th</sup> day of November, 2009 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt, Clerk of the Board Kelli Singhaus and Assistant Clerk Nicole Ward.

Beth Seibert led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the minutes of November 12, 2009. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved as submitted.

### **Action Items:**

#### **Resolution #822-09. *Approve travel expenses.***

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #823-09. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #824-09. *Authorize a warrant of transfer from the MRDD Fund 2018 to the HRA Fund 9896.***

Martha Nance, Director of Business, submitted a request for a warrant of transfer in the amount of \$65,000.00. This is necessary to cover HRA expenses for the remainder of the year.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #825-09. *Authorize a warrant to advance funds from the MRDD Fund 2018 to the Early Childhood Fund 2460.***

Martha Nance, Director of Business, requested an advance of funds in the amount of \$3,710.00. This is necessary to cover the cost of salary, PERS and Medicare for the remainder of the year.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #826-09. *Supplemental appropriation to the Wireless Surcharge Fund 2096.***

Russ Decker, EMA Director, requested an increase in the appropriation of \$36,119.94 for a new appropriation of \$152,199.94. This is necessary to enter into contract with Embarq.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #827-09. *Supplemental appropriation to the Stormwater Fund 5037.***

Laura Clark, Account Clerk, Requested an increase in the appropriation of \$4,000.00 for a new appropriation of \$8,000.00. This is necessary for the payment of an invoice to Soil and Water.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #828-09. *Supplemental appropriation to the Building and Expansion Fund 4017.***

Becky Saine, County Administrator, requested an increase in the appropriation of \$7,500.00 for a new appropriation of \$32,842.00. This is necessary for the payment of the helicopter marketing agreement invoice.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #829-09. *Supplemental appropriation to the Early Childhood Special Ed IDEA FY'2010 Fund 2460.***

Martha Nance, Business Director, requested an increase in the appropriation of \$3,710.00 for a new appropriation of \$15,676.00. This is necessary to cover payroll expenses for the remainder of the year.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #830-09. *Supplemental appropriation to the Findlay Road and Perry Schools Sewer Funds 4007 and 4594.***

Bruce Wells, Business Manager, requested an increase in the appropriation of \$426,934.00 in Fund 4594 for a new appropriation of \$931,394.00. Mr. Wells also requested an increase in the appropriation of \$470,000.00 in Fund 4007 for a new appropriation of \$960,000.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #831-09. *Supplemental appropriation to the DOJ/MH Collaboration Fund 2784.***

Julie Norberg and Cathy Follett, Allen County Juvenile Court, requested a new appropriation of \$138,514.00. This is the appropriation of a new grant award.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #832-09. *Supplemental appropriation to the Building and Expansion Fund 4017.***

Becky Saine, County Administrator, requested an increase in the appropriation of \$107,340.94 for a new appropriation of \$185,448.67. This is necessary for the purchase of vehicles and a carpet extractor.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #833-09. *Supplemental appropriation to the General Fund 1001.***

Becky Saine, County Administrator, requested an increase in the appropriation of \$20,000.00 for a new appropriation of \$113,800.00. This is necessary to meet year end expenses in the Coroner's Office.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #834-09. Resolution designating the Allen County Recovery Zone for purposes of Sections 1400U-1, 1400U-2, and 1400U-3 of the Internal Revenue Code of 1986, as amended.**

Per Commissioner Sneary, Allen County qualifies for said bonds due to its high unemployment rate and general distress, among other things.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #835-09. Resolution extending health care benefit eligibility.**

Through this resolution, an employee previously eligible for health care benefits whose work hours have been reduced less than 32 hours per week but not less than 20 hours per week as a result of Cost Savings Measure will continue to be eligible for health care benefits. Said eligibility commences immediately and expires June 30, 2011 or whenever the cost savings measure becomes no longer necessary, whichever occurs first.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #841-09. Supplemental appropriation for the Mental Health Fund 8009.**

Chris Karcz, Mental Health, requested an increase in the appropriation of \$1,190,255.00 for a new appropriation of \$10,453,514.00. This is necessary for year end expenses.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #842-09. Authorize to post a Road Closed sign for the Osman Road Bridge, Perry Township.**

Per Tim Piper, Allen County Engineer, this bridge is located on Osman Road between Creps and McPheron Road in Perry Township. In 2003, the Board of County Commissioners authorized a five (5) ton gross load limit be posted. Due to deterioration of the steel beams and concrete abutment, it is necessary to post a Road Closed sign until further notice. The county is seeking federal funds and OPWC funds to replace said bridge. This is scheduled for next year.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Tim Piper also announced that the Freund Road Bridge over Jennings Creek in Spencer Township is now opened. This bridge was closed to traffic since 1997. Construction of this bridge was performed by Jutte Excavating. The new structure is a prestressed concrete box beam bridge measuring 28 feet wide and 60 feet in length. The bridge was replaced using ODOT's Local Bridge Replacement Program to cover 80% of the estimated \$403,997.34 construction costs. The remainder was paid by the Allen County Engineer using Motor Vehicle and Gasoline Taxes.

**Discussion Items:**

**A. Beth Seibert, Allen Soil and Water, presented the following:**

1. Request to adopt **Resolution #836-09**, set date, time and place for two (2) public hearings on the proposed regulations prohibiting Illicit Discharges to the separate Storm Sewer System in the unincorporated areas of Allen County, Ohio. Seibert stated that these regulations are required by federal code. The committee has spent the last 1-1/2 years to develop these regulations. The public comment period concern these regulations are from October 18, 2009 through January 8,

2011. Illicit discharge is when any discharge to the storm sewer is not entirely stormwater such as pollutant type materials left in the roadway, stormsewer, etc. The feds are requiring the disconnect of illicit connections. Public hearings are scheduled for December 10, 2009 at 6:30 p.m. at the Agricultural Service Center, 3900 Campus Drive, Lima, Ohio and on December 17, 2009 at 10:30 a.m. at the Red Cross Chapter House, 610 S. Collett Street, Lima, Ohio.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Dana Sterling, Building and Grounds**, presented the following:

1. Request to adopt **Resolution #837-09**, authorize a contract with DMD Environmental, Inc. for Asbestos Consulting Services at 200 W. Market Street, Lima, Ohio. This is for asbestos removal at the Savings Building. There is a 550' steam line that is covered with asbestos. As part of the HB300 project, the steam line needs to be moved. In order to do this, the asbestos must be removed. Said cost is an amount not to exceed \$6,465.00. These services are not part of the original HB300 contract.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**C. Jim Everett, Allen County Sheriff's Office**, presented the following:

1. Request to adopt **Resolution #838-09**, declare various county property obsolete and unsuitable for county use and authorize sale of same by internet auction. The department has a van that was being utilized by the dive team. The department is looking at replacing the van with a trailer. There is also a cruiser to be sold on Gov-Deals which will be replaced with a new cruiser.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**D. Lynn Shock, Department of Job and Family Services**, presented the following:

1. Request to adopt **Resolution #839-09**, approve amendment to the Plan of Cooperation with the Allen County Child Support Enforcement Agency and the Allen County Children services Board. This Plan was first done in 1996. Due to a recent requirement in the budget bill passed recently, it is necessary for the approval of an amended Plan of Cooperation. There has been \$15 million dollars granted statewide in which Allen County received \$150,000.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**E. Executive Session**

Commissioner Sneary moved to go into executive session at 9:25 a.m. to discuss the suspension of an employee. Motion seconded by Commissioner Reiff. The roll was called and the vote was unanimous.

Present: Commissioner Greg Sneary, Commissioner Dan Reiff, Commissioner Sam Bassitt, Clerk of Board Kelli Singhaus, Assistant Clerk of Board Nicole Ward and Director of the Department of Job and Family Services Lynn Shock.

Commissioner Bassitt moved to adjourn from executive session at 9:28 a.m. Motion seconded by Commissioner Reiff. The roll was called and the vote was unanimous.

**Resolution #840-09.** Approve a five (5) day suspension of an employee at the Allen County Department of Job and Family Services.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations – None**

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt