

## **MINUTES OF NOVEMBER 17, 2010 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 24th day of November, 2010 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of Board Kelli Singhaus.

Todd Sutton led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of the November 17, 2010 agenda meeting. Commissioner Reiff seconded the motion. Minutes were approved as submitted.

### **Action Items:**

#### **Resolution #706-10. *Approve travel expenses.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #707-10. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #708-10. *Supplemental appropriation to the Building & Expansion Fund #4017.***

Becky Saine, County Administrator, requested an increase in the amount of \$47,585.55 for a new appropriation of \$87,506.81. This is a result of an insurance reimbursement received from CORSA for a compressor claim at the Allen County Jail.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #709-10. *Supplemental appropriation to the General Fund #1001.***

Becky Saine, County Administrator, requested an increase in the amount of \$310,000 for a new appropriation of \$850,107.36. This is to put money in place to pay for the January 2011 principal and interest on the HEAT Debt Fund.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #710-10. *Authorize a warrant of transfer from the General Fund #1001 to the HB 300 Energy Project Fund #4020.***

Becky Saine, County Administrator, requested a warrant of transfer in the amount of \$310,000 in order to put money in place to pay for the January 2011 principal and interest on the HEAT Debt Fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #711-10. *Authorize the renewal of a lease agreement with Hold-It Systems.***

Said agreement is for music on hold for the county telephone system in an amount not to exceed \$3450.00. Said agreement shall be effective January 1, 2011 through December 31, 2011.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #712-10. *Amend contract with Poggemeyer Design Group for Enterprise Zone/Community Reinvestment Area Technical Assistance for 2010.***

Kelli Singhaus, Clerk of Board, requested the resolution be removed until a later date to allow the appropriation of monies necessary for the amendment. Commissioner Bassitt moved to remove the resolution until further notice; motion seconded by Commissioner Reiff, resolution was removed.

**Resolution #713-10. *Appoint Todd Sutton to the Workforce Investment Act Board.***

Lynn Shock, Director of the Department of Job & Family Services, introduced Mr. Sutton – PotashCorp, Lima. Mr. Sutton was also in attendance and stated that he looks forward to serving on the Board and hopes to be able to utilize the knowledge he has gained in his position to better serve the Workforce Board.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #714-10. *Authorize warrant of transfer from the Sanitary Engineering Department Surplus Fund #5035 to various department related funds.***

Bruce Wells, Business Manager, requested a warrant of transfer in the amount of \$100,000 to the Bond Reserve Fund and a warrant of transfer in the amount of \$300,000 to the Capital Debt Fund. These transfers are being made to fund 2011 debt service payments on the Revenue Bond and various capital improvement loans.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Brion Rhodes, Allen County Engineer's Office, presented the following:**

1. Request to adopt **Resolution #715-10**, authorize the Allen County Engineer to execute a LPA Federal Project Agreement for the County Fracture Critical & Continuous Multi-Span Bridge Load Rating Project. Rhodes states that this is the second round received for said project. The project is estimated to be \$40,264.00 with the federal funding being capped at \$32,211.20.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Sheriff's Office (No one present)**

1. Request to adopt **Resolution #716-10**, authorize submission of a grant application to the Office of Criminal Justice Services. Clyde Breitigan, Allen County Sheriff's Office, requested approval of a grant application in the amount of \$29,675.00 in which no matching funds are required. Said funds shall be used for the purchase of a new police cruiser.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Board of DD** (No one present)

1. Request to adopt **Resolution #717-10**, authorize to declare various personal property unsuitable for county use and authorize sale of same by internet auction.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

D. **Russ Decker, Allen County EMA**, presented the following:

1. Request to adopt **Resolution #701-10**, authorize a contract with Allen County Regional Transit Authority for maintenance services on the county's Mobile Command Bus. RTA shall provide mechanical services at a cost of \$35.00/hr. as well as parts at cost plus 10%.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

Russ Decker stated that on October 26, 2010, our area experienced an unusual weather event where the county had a tornado warning in effect for a period of approximately 90 minutes. Tornado warnings normally last 20-30 minutes. As a result of this extended tornado warning, Decker stated that he was most pleased that WLIO went wall to wall, commercial free for the entire period of the tornado warning so that the residents in the area could turn on their televisions and get the latest information. Decker stated that it makes their job better with this type of coverage. Decker further stated that the WLIO weather team went above and beyond and did an exceptional job for the residents of Allen County. Various fire departments also expressed their gratitude to the WLIO Weather Team.

Brad Niemeyer, Assistant Sanitary Engineer, updated the Board on the Westminster Sewer Project. Both contractors have been on site. On Bellefontaine Avenue (SR 117), they have about 500' to go. They will then go to Faulkner, to McPherson and then address the side streets. Last weeks, their office received a complaint regarding the traffic control on said project. They have been working with ODOT and are addressing these issues. The treatment plant is ahead of schedule.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt