

MINUTES OF NOVEMBER 27, 2013 AGENDA MEETING

Commissioner Begg opened the meeting at 9:00 a.m. on the 27th day of November, 2013 with the following members present: Commissioner Greg Sneary, Commissioner Jay Begg, Commissioner Cory Noonan and Clerk of the Board Kelli Singhaus.

Aaron from Findlay High School led the Pledge of Allegiance.

Commissioner Noonan moved for the approval of the minutes for November 20, 2013. Commissioner Sneary seconded the motion. The roll was called and minutes were approved as submitted.

Action Items:

Resolution #741-13. *Approve travel expenses.*

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #742-13. *Authorize intradepartmental transfers.*

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #743-13. *Authorize a warrant to return advanced funds from the Indian Village Sewer Project Fund 4540 to the Sanitary Engineering Department Surplus Fund 5035.*

This is a return of an advance in the amount of \$50,000.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #744-13. *Supplemental appropriation to the General Fund 1001.*

This is an increase in the appropriation in the amount of \$83,000.00. This is necessary for a partial repayment of an advance.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #745-13. *Supplemental appropriation to the Law Enforcement & Education Fund 2842.*

This is an increase in the appropriation in the amount of \$10,670.31.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #746-13. *Supplemental appropriation to the Board of Elections – General Fund 1001.*

This is an increase in the appropriation in the amount of \$10,040.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #747-13. *Approve revisions to the Allen County Fixed Asset Policy.*

These revisions are a result of the implementation of new fixed asset software.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #748-13. *Authorize a warrant for a partial return of advanced funds from the General Fund 1001 to the Child Support Enforcement Agency Fund 2012.*

This is a partial return of an advance in the amount of \$100,000.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #749-13. *Authorize the issuance of payment to the Village of Elida from the Motor Vehicle Permissive Tax Fund.*

Said payment is in the amount of \$6,536.02.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Department of Job and Family Services

1. Request to adopt **Resolution #750-13**, authorize a contract with Assurant Health for employee medical coverage. The Clerk of Board requested that the Resolution be tabled as the Department of Job and Family Services was not able to obtain a contract with Assurant Health. Commissioner Begg moved to table the resolution. Commissioner Noonan seconded the motion. The roll was called and the resolution was tabled.

B. Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #751-13**, set date, time and place of view and first hearing for the Indianbrook and Wildbrook Petitioned Ditch #1322. Douglass Degen, Drainage Engineer, stated Said view shall be January 9, 2014 at 1:30 p.m. at 5011 Brookhill Lane, Lima, Ohio. Said hearing shall be January 21, 2014 at 1:30 p.m. at the Senior Citizens Center, 2400 West Elm Street, Lima, Ohio.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #752-13**, approve two (2) Contracts for Sale and Purchase of Real Property for the Hook-Waltz Road Bridge Project. Brion Rhodes, Chief Deputy/Bridge Engineer, stated these contracts are necessary to obtain additional right-of-way necessary to complete the project. Said contracts are with Ross Elwood and Doris J. Thomas in the amount of \$1,797.00 and \$1,350.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #753-13**, approve Contract for Sale and Purchase of Real Property for the Hook-Waltz Road Project. Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this contract is necessary to obtain additional right-of-way necessary to complete the project. Said contract is with Merle M. and Ruth E. Miller in the amount of \$737.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #754-13**, approve a Temporary Right-of-Way Easement for the Shawnee Road Roundabout Project. Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this temporary easement is necessary to obtain additional right-of-way necessary to complete the project. Said easement is with JP Morgan Chase Bank in the amount of \$3,690.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

5. Request to adopt **Resolution #755-13**, approve Contract for Sale and Purchase of Real Property for the Shawnee Road Roundabout Project. Brion Rhodes, Chief Deputy/Bridge Engineer, stated that this Contract for Sale and Purchase is necessary to obtain additional right-of-way necessary to complete the project. Said contract is with Marathon Petroleum Company in the amount of \$23,237.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

6. Request to adopt **Resolution #756-13**, approve Bill of Sale Agreement for the Shawnee Road Roundabout Project. Brion Rhodes, Chief Deputy/Bridge Engineer, stated that the Bill of Sale is necessary so the contractor can work outside of the permanent road right-of-way and remove the personal property to complete the project. Said Bill of Sale is with Carrols, LLC in the amount of \$13,895.00.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

New Business

1. Request to adopt **Resolution #757-13**, approve presentation of duty weapon to Sergeant Alan Mefferd upon his retirement. Said duty weapon is an H & K USP .45 caliber pistol for a token consideration of \$1.00.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #758-13**, authorize various warrants of advance from the Allen County Health Department Fund 8810. Said advances are in the amounts of \$969.08, \$17,500.00 and \$19,617.50.

Commissioner Sneary moved to adopt the Resolution. Commissioner Begg seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #759-13**, supplemental appropriation to the General Fund 1001. This is an increase in the appropriation in the amount of \$66,081.00 and is necessary for the 27th payroll of 2013.

Commissioner Begg moved to adopt the Resolution. Commissioner Noonan seconded the motion. The roll was called and the Resolution was approved unanimously.

4. Request to adopt **Resolution #760-13**, amend Resolution #710-13, accept the resignation of Barbara L. Showalter as Account Clerk within the Commissioner's Office. This amendment changes the effective date of the resignation to November 5, 2013 at 4:30 p.m.

Commissioner Noonan moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements

Commissioner Begg stated that the Board had set a goal to complete the 2014 budget by Thanksgiving which the Board has met. For all practical purposes, the budget is finished with minor details to complete. The plan is to plan a budget resolution next week and meet with the elected officials as well. At the first of the year, they will have to pass a modified budget based on final figures.

With no further business to come before the Board, Commissioner Sneary moved to adjourn.
Motion seconded by Commissioner Noonan. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

Jay Begg

Cory Noonan