

MINUTES OF NOVEMBER 28, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:00 a.m. on the 28th day of November, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of the Board Kelli Singhaus.

Kris Maas led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the November 21, 2012 agenda meeting minutes. Motion seconded by Commissioner Bassitt. The roll was called and the minutes were approved.

Action Items:

Resolution #733-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #734-12. *Approve intradepartmental transfers.*

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #735-12. *Appoint David Voth to the Allen County Children Services Board.*

A request was received from the Children Services Board to appoint David Voth to fill the expired term of Missy Roush. Mr. Voth's term shall commence January 1, 2013 and expire December 31, 2016.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #736-12. *Declare a 1988 Chevy Corsica at the Allen County Juvenile Court unsuitable for county use and authorize sale of same for salvage.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #737-12. *Establish bond amounts for elected officials.*

Amounts were established as follows pursuant to the ORC:

Clerk of Courts	\$40,000	O.R.C. 2303.02
Recorder	\$25,000	O.R.C. 317.02
County Engineer	\$ 5,000	O.R.C. 315.03
Sheriff	\$25,000	O.R.C. 311.02
Treasurer	\$75,000	O.R.C. 321.02
Coroner	\$ 5,000	O.R.C. 313.03

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #738-12. *Authorize the renewal of a lease agreement with Lima Properties for office space located at the City Loan Building.*

Said lease is in the amount of \$16,038.00 annually which is payable in installments of \$1,336.50 monthly. The lease shall commence May 1, 2013 and expire on April 30, 2018.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #739-12. *Amend Resolution #295-12, enter into contract with Angela Lauck dba Fairway Lawns to provide mowing and trimming of various county properties.*

This is an increase of \$150.00 for services at Memorial Hall to an amount not to exceed \$2,775.00. This amendment is also an increase of \$500.00 for services at the Museum to an amount not to exceed \$3,870.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Brion Rhodes, Allen County Engineer's Office, presented the following:

1. Request to adopt **Resolution #740-12**, authorize a contract with O.R. Colan Associates of Florida, LLC for the purchase of right-of-way on the Shawnee Road Roundabout Project. Rhodes stated that plans are completed to the point they are now ready for the purchase of right-of-way. 25 parcels are affected in which most are temporary. A grant has been received for the purchase of 10 of the 25 parcels. Said contract is in an amount not to exceed \$49,975.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

2. Request to adopt **Resolution #741-12**, authorize an agreement for professional services with MS Consultants for appraisal review services for the Shawnee Road Roundabout Project. This contract is for appraisal review services for the purchase of right-of-way for said project in an amount not to exceed \$7,250.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

3. Request to adopt **Resolution #742-12**, authorize an agreement for professional services with Bassett Associates for bridge design associated with the Shawnee Road Roundabout Project. This contract is for design of bridge aesthetics associated with said project in an amount not to exceed \$8,700.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements

None

With no further business to come before the Board, Commissioner Bassitt moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt