

## **MINUTES OF DECEMBER 1, 2010 AGENDA MEETING**

Commissioner Bassitt opened the meeting at 9:00 a.m. on the 1st day of December, 2010 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, Commissioner Sam Bassitt and Clerk of Board Kelli Singhaus.

Bruce Wells led the Pledge of Allegiance.

Commissioner Sneary moved for the approval of the minutes of the November 24, 2010 agenda meeting. Commissioner Reiff seconded the motion. Minutes were approved as submitted.

### **Action Items:**

#### **Resolution #718-10. *Approve travel expenses.***

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #719-10. *Authorize intradepartmental transfers.***

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved with Commissioner Sneary voting no.

#### **Resolution #720-10. *Authorize a warrant to advance funds from the Sanitary Engineering Department Fund 5035 to the Ciminillo's Sewer Fund 4530.***

Bruce Wells, Business Manager, requested the advance of \$2,000.00 from the Sanitary Engineering Department Fund 5035 to the Ciminillo's Sewer Fund 4530. This advance is being made to cover outstanding purchase order until project assessments are collected.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #721-10. *Authorize a warrant to return an advance from the Special Ed Part B Fund 2469 to the Board of DD Fund 2018.***

Martha Nance, Director of Business, requested a warrant to return an advance in the amount of \$1,938.49 from the Special Ed Part B Fund 2469 to the Board of DD Fund 2018. This transfer is being made to return the unused portion of an advance made in February, 2010 to the ODE Grant Fund from the General Operating Fund.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

#### **Resolution #722-10. *Authorize a warrant to return an advance from the Special Ed Part B Fund 2469 to the Board of DD Fund 2018.***

Martha Nance, Director of Business, requested a warrant to return an advance in the amount of \$3,696.10 from the Special Ed Part B Fund 2469 to the Board of DD Fund 2018. This transfer is being made to return

the unused portion of an advance made in February, 2010 to the ODE Grant Fund from the General Operating Fund.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #723-10. *Supplemental appropriation to the Board of DD Fund 2018.***

Martha Nance, Director of Business, requested a new appropriation of \$19,606.00 for the ASCEND match payment.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #724-10. *Supplemental appropriation to the Abatement Fund 2406.***

Becky Saine, County Administrator, requested an increase in the amount of \$800.00 for a new appropriation of \$12,800.00. This additional appropriation is needed for an amendment to a contract with Poggemeyer Design Group.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #725-10. *Supplemental appropriation to the Eastown Road Phase 4 Fund 4711.***

Laura Clark, Account Clerk, requested an increase in the amount of \$17,115.94 for a new appropriation of \$467,115.94. This additional appropriation is needed to pay an OPWC invoice.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

**Resolution #726-10. *Supplemental appropriation to the Family & Children First Implementation Fund 8073.***

Mary Early, Coordinator, requested an increase in the appropriation of \$150.00 for a new appropriation of \$1,150.00. This additional appropriation is needed to meet year end expenses.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Discussion Items:**

**A. Bruce Wells, Sanitary Engineer's Office, presented the following:**

1. Request to adopt **Resolution #727-10**, accept a permanent easement from a property owner for the Westminster Sewer Improvement Area. This is the final easement needed for said project. Said cost of easement is in the amount of \$2,500.00.

Commissioner Bassitt moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

**B. Bruce Wells, Community Development, presented the following:**

1. Request to adopt **Resolution #728-10**, grant a subordination agreement to the Citizens National Bank NA for a Community Housing Improvement Program Mortgage on a property located on Lafayette Street, Harrod, Ohio. This particular homeowner has two

(2) CHIP mortgages. The original amount on said note was \$12,000 and the homeowner has paid the balance down to \$2,800.00. The homeowner wishes to subordinate, in which the Citizen's National Bank intends to loan the sum of \$87,500.00 to combine the existing first and seconded mortgage at an interest rate of 3.50% for a period of 15 years.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

C. **Brion Rhodes, Allen County Engineer's Office**, presented the following:

1. Request to adopt **Resolution #729-10**, authorize two (2) Easements for the construction of the Bowsher Road Bridge. These easements consist of three (3) parcels needed to construct said bridge. Said easement is with Ralph and Jacqueline Ward in the amount of \$4,916.00 and the Lima Rescue Home, Inc. in the amount of \$434.00.

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Additional Item**

1. Request to adopt **Resolution #730-10**, authorize a subordination agreement with Citizens National Bank. Said subordination is with RTH Processing, Inc. (successor to Michael L. and Joyce A. Shirk).

Commissioner Sneary moved to adopt the Resolution. Commissioner Bassitt seconded the motion. The roll was called and the Resolution was approved unanimously.

**Announcements, Proclamations, Recognition and Commendations**

Bruce Wells stated that the traffic signals are back up and working at the Westminster Sewer Project site.

With no further business to come before the Board, Commissioner Sneary moved to adjourn. Commissioner Reiff seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

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Kelli A. Singhaus  
Clerk of the Board

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Greg Sneary

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W. Dan Reiff

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Sam Bassitt