

MINUTES OF DECEMBER 5, 2012 AGENDA MEETING

Commissioner Sneary opened the meeting at 9:03 a.m. on the 5th day of December, 2012 with the following members present: Commissioner Greg Sneary, Commissioner W. Dan Reiff, and Clerk of the Board Kelli Singhaus.

Tim Piper led the Pledge of Allegiance.

Commissioner Reiff moved for the approval of the November 28, 2012 agenda meeting minutes. Motion seconded by Commissioner Sneary. The roll was called and the minutes were approved.

Action Items:

Resolution #744-12. *Approve travel expenses.*

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #745-12. *Approve intradepartmental transfers.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #746-12. *Authorize the return of an advance from the Allen County Regional Airport Sewer Improvement Area Fund 4512 to the Sanitary Engineer's Surplus Fund 5035.*

Jodi Wells, Fiscal Specialist, requested the return of an advance in the amount of \$154,300.97, which is being paid from the Ohio Department of Transportation.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #747-12. *Authorize a warrant of transfer from the Sanitary Engineer's Department Water Fund 5036 to the Hixenbaugh Waterline Fund 3110.*

Jodi Wells, Fiscal Specialist, requested a warrant of transfer in the amount of \$.01 to cover a cash account shortfall from a bond payment made for the Hixenbaugh Waterline.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #748-12. *Supplemental appropriation to the DARE Fund 2825.*

Jim Everett, Chief Deputy, requested an increase in the appropriation in the amount of \$800.00 for a new appropriation of \$12,800.00. This is necessary for the payment of invoices.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #749-12. *Supplemental appropriation to the Ottawa River Stream Enhancement Fund 2339.*

Kelli Singhaus, Administrative Assistant/Clerk, requested an increase in the appropriation in the amount of \$90,000.00 for a new appropriation of \$111,590.00. This is necessary for a maintenance contract.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #750-12. *Supplemental appropriation to the WWC CIP Fund 5405.*

Jodi Wells, Fiscal Specialist, requested an increase in the appropriation in the amount of \$55,000.00 for a new appropriation of \$656,557.48. This is necessary for the Indiabrook Force Main Extension contract and other budgeted items.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #751-12. *Declare various personal property at the Allen County Children Services obsolete and of no value and authorize same to be junked.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #752-12. *Authorize the renewal of an agreement with Lucas County for autopsy services.*

This renewal is for a period commencing January 1, 2013 and expiring December 31, 2013. Compensation to Lucas County will consist of \$1,200.00 per autopsy performed plus additional expenses if necessary.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #753-12. *Grant variance request from Bath Local Schools.*

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #756-12. *Enter into a lease agreement Perry Corporation for one (1) Konica Minolta Bizhub C364 copier.*

Said lease is for a period of five (5) years at a cost of \$1,879.80 annually.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #757-12. Deny variance request from Shawnee Township Board of Trustees.

Commissioner Reiff moved to withdraw the resolution from the agenda to allow time to gather additional information. Motion seconded by Commissioner Sneary. Resolution was withdrawn.

Resolution #758-12. Establish the Courthouse Renovation Project Capital Improvement Fund 4025.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #759-12. Appoint Kris Maas as Assistant Clerk of the Board.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

Resolution #760-12. Approve "Then and Now" purchase orders.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Discussion Items:

A. Dana Sterling, Building and Grounds Superintendent, presented the following:

1. Request to adopt **Resolution #754-12**, accept proposal and enter into an agreement with Schindler Elevator Corp. for stage lift upgrade at the Civic Center. Sterling stated that the stage lift at the Civic Center is supposed to be a regulatory elevator per the State of Ohio. In order to comply, an upgrade needs to be made to the stage lift. Cost for said upgrade is in the amount of \$24,500.00.

Commissioner Reiff moved to adopt the Resolution. Commissioner Sneary seconded the motion. The roll was called and the Resolution was approved unanimously.

B. Martha Nance, Allen County Board of DD, presented the following:

1. Request to adopt **Resolution #755-12**, authorize Change Order #2 with Lippincott Plumbing, Heating & Air Conditioning, Inc. for the additions and renovations project at the Allen County Board of DD. Change Order #2 consists of the installation of a new exit light in the main hallways and two (2) new phone line drops totaling \$470.00. This is covered under the contingency resulting in no increase to the contract.

Commissioner Sneary moved to adopt the Resolution. Commissioner Reiff seconded the motion. The roll was called and the Resolution was approved unanimously.

Announcements

None

With no further business to come before the Board, Commissioner Reiff moved to adjourn. Commissioner Sneary seconded the motion. Meeting was adjourned.

Submitted by:

Approved by:

Kelli A. Singhaus
Clerk of the Board

Greg Sneary

W. Dan Reiff

Sam Bassitt